



CLEOBURY MORTIMER TOWN COUNCIL

Minutes of Town Council meeting held on Monday 2nd October 2017 at 7pm in Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr Sean Thorogood (Chairman), Cllr Debbie Brown, Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Jon Bodenham, Cllr Andrew Goold, Cllr Lauraine West.

Town Clerk: M Sheehan

Finance Officer: Mrs D McBride

Public: 1

The Chairman welcomed everyone to the September meeting.

10.0.17 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr Davies reported his objection to planning in Talbot Square, where he owns number four and has concerns of the noise from the refrigeration and the wall being kept as is and not painted at the entrance to his property. This has been agreed with business owner but the refrigeration is a concern.

10.1.17 Apologies for absence

none

**10.2.17 Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr J Bodenham declared an interest in item 10.7.17 Financial Matters, expenses.

10.3.17 To approve the Minutes of the Town Council Meeting Monday 4th September 2017

Cllr West noted that her name had been omitted from the training, which was **RESOLVED** and added, by the Chairman and initialled. Council **RESOLVED** to approve the Minutes; duly signed by the Chairman with the addition.

10.4.17 Matters arising from the minutes

Clerk's Report distributed at meeting.

Clerk's Report for October 2017 meeting

Trailer all sorted and ready for collection.

Midland Quarries Group on Clee Hill to sponsor 5 Dog waste bins.

Have been invited to talk at next LJC meeting about my new roll with Dog fouling and littering.

Drop in surgery for housing tenants to be arranged by Cllr Goold and Cllr French.

Highways/ Streetlights Issues

Xmas light pillars fitted and light brackets to be tested. Agenda item.

Had meeting with Prysmian on Wednesday, 6 September at Stourport to go over all projects, then warning sign, school sign, Gates, and replacement concrete streetlights. Will arrange first 6-8 lights to change.

➤ **Police/ Crime / Parking Enforcement**

Another successful Crime Reduction meeting with 20-30 present.

Good meeting with Graham Oliver who has helped to secure Police Cadets working with Primary School.

➤ **Dates to note** (anyone welcome, so come along)

➤ **Crime Reduction Group** – 20th November 11am Sports & Social Club

➤ **Play Area / Skate Park Group** – Wednesday 18th October 4pm Sports & Social Club

➤ **C M Combined Sports Group (Rugby, Football, Cricket)** - Sunday 8th October 2pm Sports & Social Club.

➤ **WW1 Group** - 4th December 10am Market Hall



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These are all community led groups, started by the Town Council to ensure Community engagement and partnership while helping to deliver what the community needs.

➤ **Diary Training Dates Booked**

<u>DATE</u>	<u>COURSE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>WHOS ATTENDING</u>
Monday 16 th October 2017	Budgets, Year-end & Audits	Shirehall	10.30am – 1pm	M Sheehan, L West, D McBride, D Brown, J Bodenham, A Goold
Monday 16 th October 2017	VAT for Town and Parish Councils	Shirehall	2pm – 4.30pm	D McBride
Monday 6 th November	Councils as Employers Training	Shirehall	10am – 4pm	M Sheehan, D Brown
Wednesday 29 th November 2017	Insurance for Town and Parish Councils	Shirehall	5:30 – 7:30pm	J Bodenham, M Sheehan

Data Protection

The new General Data Protection Regulations come into force in May 2018. Training on the key changes has been arranged for **8th November** at Shirehall.

10.5.17 Councillors reports and items for future agendas

Councillor Hainsworth echoed the sentiment from the crime group meeting about dog fouling and the possibility of being asked to put your dog on a lead if required and an offence if not carrying a bag should be taken up with the unitary councillors.

It was reported from Jim Reynolds that he attended a meeting regarding the 20 miles an hour speed limit and Shropshire Council were not supporting it. Councillor Hainsworth will forward a CFMA report regarding walkers are welcome.

Councillor Brown mentioned Wyre Forest space protection order with much more control and informed. Shropshire Council do not have any plans formally about the 20 miles an hour limits. On community celebration day 23rd of June 2018 would like to use the parish Hall as community event, need to talk to the booking clerk. LJC planning meeting early November at Neen savage. The town crest would cost £12,000 suggested that we do our own design based on the stained-glass window in the church. It would cost £2-£300 for a trademark if needed.

Councillor West commented on the marketing of Council information to help raise the profile in the community, and offered help to promote this.

Councillor Bodenham mentioned the Place Plan priorities for the town and other places to review in November and put on the next agenda. Key point to approve CIL expenditure and the working party of councillor Thorogood councillor Goold councillor Bodenham councillor West and councillor Hainsworth suggested Monday, 23 October 7pm at Cleobury country. The Place Plan will be published on 22nd October. Jon suggested the date for the dementia friendly meeting could tag onto the 23rd of October meeting. Clerk to circulate place plan details.

Councillor French attended the patient's voice meeting and the defibrillator will now have a cost and not free as previously told. Will work with the clerk. Letters need to go to landowners regarding cemetery space.



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Councillor Hainsworth had financial report from the Parish Hall, they have new younger members, will have website with all the info updated. The parish Hall still needs breakdown of costs and an understanding of which part of the costs are applicable to them.

Councillor French raised the issue of a discussion on access when the Old Library applied for planning permission. To check documents with owners.

Copy of the letter to Philip Dunne from Station Drive Patient's group was passed around concerning the cuts to ShropDoc, district nursing team and 40% reduction in health visitors plus other reductions affecting our area. Agenda item November meeting.

Councillor Bodenham, reported A&E capacity the Shropshire reduced by 7%.

Councillor Goold reported that mental health as already suffered we need these services.

10.6.17 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

Both sent apologies. No reports received.

10.7.17 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

SALC – Councillor Training and Guide Books - £300.00

Cleobury Country – Quarterly Rent and Room Hire - £866.26

Morris, Bufton – trailer - £1443.60

D McBride – petty cash top up - £200.00

West Mercia Energy – toilet electric, August – £52.63

Alan Guest Mowing Services – grass cutting - £444.00

J Bodenham – Neighbourhood Plan expenses - £145.01

BT Payphones – Curdale phone box adoption fee - £1.00

Viking – toilet and office supplies - £123.56

RFO reported addition of; -

Alan Guest Mowing services – grass cutting - £444.00

J Beard - shears - £21.99

M Sheehan – Mileage - £20.70

J Bodenham – Travel expenses - £57.60

RESOLVED that the accounts are accepted and all payments are made

10.8.17 Planning Matters

a) New Planning Applications:

- i) Reference: 17/04123/FUL (validated: 23/08/2017). Applicant: Gurjinder Singh Mann.
Address: Talbot Stores, 2 - 3 Talbot Square, Cleobury Mortimer.
Proposal: Erection of extensions and alterations to shop.
RESOLVED that a site visit is required. Clerk to arrange.

- ii) Reference: 17/04277/REM (validated: 14/09/2017). Applicant: Mr M Gittins.
Address: Proposed Agricultural Workers Dwelling at Upper Bransley, Cleobury Mortimer.
Proposal: Approval of reserved matters (access, appearance, layout and scale) pursuant to 15/05031/OUT for erection of an agricultural workers dwelling.

RESOLVED no objection.

b) Planning Decisions: Information Only

- i) Reference: 17/01937/FUL (validated: 12/05/2017). Applicant: A J Bate.
Address: Proposed Dwelling to the south of Childe Road, Cleobury Mortimer.
Proposal: Erection of detached dwelling
Decision: Grant Permission.
- ii) Reference: 17/03159/FUL (validated: 18/07/2017). Applicant: Mr P Walters.
Address: The Old Court, 2A Lower Street, Cleobury Mortimer.
Proposal: Conversion of former library to residential dwelling to include installation of a mezzanine floor, roof windows, stainless steel flue and fire escape door to the rear of property
Decision: Grant Permission.



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- iii) Reference: 17/01309/FUL (validated: 22/03/2017). Applicant: Mr & Mrs M Baldwin.
Address: Proposed Dwelling Rear Of 24 High Street, Eagle Lane, Cleobury Mortimer.
Proposal: Erection of 1No detached dwelling and double detached open fronted garage following demolition of existing brick garage (revised scheme)
Decision: Grant Permission.
- iv) Reference: 17/03547/FUL (validated: 21/07/2017). Applicant: Mr & Mrs N Williams.
Address: Duntulm, The Hurst, Cleobury Mortimer.
Proposal: Erection of single storey rear extension and internal alterations
Decision: Grant Permission
- 10.9.17 Remembrance Wreath**
Agree Donation and confirm Council representatives to attend Ceremony and lay wreath.
RESOLVED for a donation of £100 and councillor Thorogood to lay the wreath
- 10.10.17 Disabled Parking Proposals – Cllr Goold, Cllr Kirkby and Cllr French**
a) To request Shropshire Council, extend, remark and ensure legal signage on the disabled parking bays outside Lloyds Bank, Londis, old Chemist and Parish Hall and that a dropped kerb is installed outside the Parish Hall.
RESOLVED that the proposals previously stated, are put to Shropshire Council with one exception of the bay outside the old chemist becoming a loading and unloading bay.
b) To consider creating loading bays on the High Street.
RESOLVED that loading bays are considered in front of the old chemist and the area in front of the Talbot public house and carrot tops.
- 10.11.17 Cleobury Park**
a) BMX Track – Cllr Brown - Consider providing a safe area for people to enjoy their bikes.
RESOLVED to create a BMX track at the far end of the field and possibly into the skate Park area. Also, to look into creating a dog training area and locate outdoor gym equipment.
b) Meadow Flower Garden – Cllr Goold – Consider creating a meadow flower garden. Councillor Brown suggested that way to generate income by selling to people to plant their own. November agenda item. Clerk to check with fields in trust.
- 10.12.17 Dog Waste Bins**
Confirm sponsorship from Midlands Quarries, Clee Hill and agree locations of dog waste bins.
RESOLVED to accept sponsorship from Midland quarries and clerk's map location to site new dog waste bins
- 10.13.17 Road Safety at Newbridge – Cllr Hainsworth and Cllr Kirkby**
Consider proposal for two additional streetlights and extend 30/40mph zone east of Cleobury. Councillor Hainsworth inform the Council that he and councillor Kirkby did a survey assessment and streetlights approximately 4m apart and produced a map. It was also suggested to move the speed limits further out for safety reasons. Councillor Goold to get in touch with Neen savage parish Council and put the proposals to Shropshire Council on safety issues.
RESOLVED
- 10.14.17 Christmas Lights**
To agree contractor to help set up/take down Christmas Lights.
RESOLVED to request an updated quote from Prysman using three operatives six hours to put up six hours to put down and three people for the switch on. If quote is less than £3000 then Prysman can do the work. With the one quote CMK can only put the lights up.
Also **RESOLVED** to use the structural engineer at £6-800 to check the brackets.
- 10.15.17 Quality Status – Cllr Bodenham**
To adopt Complaints Policy, Co-option Policy and Health & Safety Policy.
After checking through all the policies there were some changes needed. **RESOLVED** to accept with all changes made.
- 10.16.17 To confirm date of next Town Council meeting**
The next Town Council meeting will be held **on Monday 6th November 2017.**
RESOLVED



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Meeting Closed at 8.15pm

Cheques written:

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Signed: Chairman



Date: 6th NOVEMBER 2017