



CLEOBURY MORTIMER TOWN COUNCIL

Minutes of Town Council meeting held on Monday 4th September 2017 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr Sean Thorogood (Chairman), Cllr Debbie Brown, Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Jon Bodenham, Cllr Andrew Goold, Cllr Lauraine West, Unitary Cllr Madge Shingleton and Unitary Cllr Gwilym Butler.

Clerk: M Sheehan

Finance Officer: Mrs D McBride

Public: 3

The Chairman welcomed everyone to the September meeting.

09.00.17 Democratic 15 minutes Public Time

Mr C Smith asked if Council, when responding to the planning application for 22 houses off Tenbury Road, would request 'Swift Nest Box Bricks' to be inserted in six houses on the proposed new development.

09.01.17 Apologies for absence

There were no Apologies for absence.

09.02.17 Declaration of interests: Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr A Goold declared an interest in Item: 09.07.17 re payment to Sports & Social Club and mileage.

09.03.17 To approve the Minutes of the Town Council Meeting held on Monday 7th August 2017

Council **RESOLVED** to approve the Minutes; duly signed by the Chairman with the following amendment to Minute 08.14.17 which should read 'Matter to come back to Council at next meeting' and was not Resolved.

09.04.17 Matters arising from the minutes

The Clerk issued the following report to members present.

Clerk's Report for September 2017 meeting

Update from contact in Severn Trent about the sewage works is that they are looking to buy the land by 2020 and have new plant up and running by October/November 2020.

Ongoing contacting participants to work on event planning for June 2018

Crime Group meeting very productive as usual with very good input from the representatives from the quarry who became part of the meeting and ensure the group of their good intentions.

Followed up the reported drain cover to Severn Trent again by New Road and received a date for completion which was relayed to the concerned residents.

The WW1 Benches and Bin have been delivered and are ready to locate in the town. Agenda item

Have been dealing with the families regarding the Memorial benches and agreed locations for two which will replace the old timber benches, to be relocated when needed.

Roger has cut back foliage from camera at new toilets due to CCTV visibility.

NALC Star Councils 2017 - unsuccessful with project of the year and Council of the year but going through to the final stages of clerk of the year and councillor of the year, will hear outcome after 14 September.

Checking of Xmas lights brackets are proving to be difficult, still looking at many options.

Had positive meeting with SSHG and Cllrs French and Goold re concerns for local housing, discussing Local connection and downsizing.

Had a first meeting with parents, Mark Greaves and councillors to move forward with the Play area and outdoor Gym equipment. This was well attended and very positive to move things forward.

Meeting held with CM combined sports group which again was very positive and we are moving forward with items to benefit the clubs, community and Town Council.



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Meeting with Mr and Mrs Quickenden regarding Cleobury Mortimer first responder funding and other issues. Have given advice and helped to solidify the organisation. Will be helping to obtain funding. Have met and arranged with Adrian Satterly to move old notice board to his premises in Talbot yard. Received papers to be signed for adoption of telephone kiosk. Agenda item. Trailer is sorted out but will not collect until we relocate the marquees held in our container.

Highways/ Streetlights Issues

Had a meeting with Glyn Shaw and Katie from Patients voice, to review disabled parking in town. Agenda item Xmas light pillars to be fitted Thursday, 7 September. Will be working with Prysmian and Western Power to make sure all is completed satisfactorily and within plenty of time. Have asked them to pencil in dates for Christmas lights.

Will be meeting with Prysmian on Wednesday, 6 September at Stourport to go over all projects, then warning sign, school sign, gates, and replacement concrete streetlights.

Have been given information of the company that would like to move the lamppost at Rockley Bank, will be looking to only give consent from the Council if a replacement lamppost is done at no cost to the Council. Attended to parking issues at new Road development and dealt with residents' concerns.

Police/ Crime / Parking Enforcement

Have managed to get parking enforcement to come to our next crime group meeting.

Very good meeting with Graham Oliver from the PCC and awaiting outcome of CCTV grant. Also, we are working together to have the police cadets visit the primary school to engage the children with all policing issues. They will also dress up some of the children as small police officers. To be arranged.

Regular walks around the town for dog fouling and littering, will be ongoing.

Car in Main Street with no tax or insurance was removed by the police.

Had requests for CCTV so viewed by two nominated keyholders. Outcome successful in both cases.

Have asked for dogs to be removed from Skate Park when needed, to look at signs. Agenda item.

Posted a letter to police from Chairman as requested raising concerns of speed when dealing with items.

➤ **Dates to note** (anyone welcome, so come along)

- **Crime Reduction Group** - Monday 2nd October 11am Sports & Social Club
- **Play Area / Skate Park Group** – Wednesday 18th October 4pm Sports & Social Club
- **C M Combined Sports Group (Rugby, Football, Cricket)** - Sunday 8th October 2pm Sports & Social Club.
- **WW1 Group** - Monday 2nd October 10am Market Hall.

These are all community led groups, started by the Town Council to ensure Community engagement and partnership while helping to deliver what the community needs.

➤ Diary Training Dates Booked

<u>DATE</u>	<u>COURSE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>WHOS ATTENDING</u>
Thursday 7th September 2017	Be a better Councillor	The Lord Hill Hotel Abbey Foregate	9.30am - 4pm	J Bodenham, M Sheehan, D McBride L West
Thursday 28 th September 2017	Neighbourhood and other plans	Shirehall	5:30 – 19:30	P French, M Sheehan, J Bodenham
Monday 16 th October 2017	Budgets, Year-end & Audits	Shirehall	10.30am – 1pm	M Sheehan, L West, D McBride, D Brown, J Bodenham, A Goold
Monday 16 th October 2017	VAT for Town and Parish Councils	Shirehall	2pm – 4.30pm	D McBride



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Monday 6 th November	Councils as Employers Training	Shirehall	10am – 4pm	M Sheehan, D Brown
Wednesday 29 th November 2017	Insurance for Town and Parish Councils	Shirehall	5:30 – 7:30pm	J Bodenham, M Sheehan

September Training: Dates for Diaries

7 September (5 pm Shirehall) Chairmanship Part 2

13 September (10 am Lord Hill Hotel, Shrewsbury) Planning – Negotiation (Part 2 with Andrea Pellegram).

Data Protection - The new General Data Protection Regulations come into force in May 2018. Training on the key changes has been arranged for 8th November at Shirehall.

Area Committees, Shropshire

- South Shropshire – 14 September
- Bridgnorth – 20 September
- North Shropshire – 16 October
- Shrewsbury – 18 October
- Oswestry – date to be confirmed

In response to requests for Code of Conduct Training – Graham White has agreed to attend these meetings. Adrian Cooper has also requested a slot to cover the Local Plan Review Update.

09.05.17 Councillors' reports and items for future agendas

- Cllr Kirkby stated that since the latest accident at Newbridge, Council needs to push Shropshire Council harder for action. Cllr Kirkby informed Council that Mr Reiner had received a letter from Childe Endowment Charity. There had been further reports of noise outside the Lion Inn till 3/4am. This should be reported to the Police and Environmental Health at the time.
- Cllr Goold reported on a visit, with Cllr French, to the Allocations Officer at South Shropshire Housing Group. Issues with HomePoint, bidding for houses and how the introduction of Universal Credit is affecting tenants were discussed. There are differences between the housing associations with regard to their policy on 'local connections'. Representatives from each housing association are participating in an Open Event/Roadshow at the Cleobury Country Centre at the end of October.
- Cllr Hainsworth supported Cllr Kirkby's comments regarding the continued accidents near Newbridge and proposed undertaking a survey for additional street lights to be installed up Quarry Bank.
- Cllr Brown confirmed the web-site had been updated with regards to the Parish Hall and Neighbourhood Plan.
- Cllr Bodenham reported the Neighbourhood Plan is making good progress and the group has started engagement with the public. Status Report handed out. Clerk to send onto other organisations. Agenda item for next meeting.
- Cllr French reported on the recent Patients Voice meeting. He was asked for an update on the feeder pillar with reference to the defibrillator being installed on the external wall of Londis. Cllr French also reported on the WWI committee meeting. He will undertake the funding bid to West Midlands Co-op for money towards the Plaque on the Market Hall. Local businesses have given £1,350 towards the project to date. Cllr French will approach the Trustees of the Market Hall to see if any money is available to support this too.

09.06.17 Unitary Report - Cllr G Butler and Cllr M Shingleton

- Cllr Shingleton asked when the Parking Enforcement Officer is coming out to work, not just attend a meeting. Clerk said that parking issues need to be reported and Enforcement Officers will only come out if requested, also that the Enforcement Officer was not to be criticized when he attends the Crime Group meeting. Cllr Shingleton felt the process was not working very effectively and it would be good to know if any Enforcement Notices are issued. Cllr Shingleton queried whether the notices are sufficient for prosecution. Clerk confirmed they were sufficient. Cllr Shingleton informed Council that there may be match funding available for Cleobury



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Park based on the District Valuer's land valuation. Regarding proposals for the Newbridge area of the A4117, reducing the speed limit needs observation by motorists and enforcement through a focussed approach with Police & Highways working together. It would be worth speaking to the police first to see what they would actually enforce. Cllr Goold suggested a sign informing motorists of the number of accidents may help slow drivers down. Cllr Shingleton asked Council to write to Lloyds Bank regarding the poor service offered by having no cash in their ATM over the Bank Holiday weekend. The Clerk will speak to the Manager. There are many health service reviews at present around the Future Fit consultation. New mums are encouraged to talk to Cllr Shingleton about their experiences with Maternity services in Shropshire.

- Cllr Butler offered support for road improvements at Newbridge but added that rumble strips would not be allowed due to noise. Cllr Butler suggested moving the speed limit signs as it seemed to work along Tenbury Road. Please send any Agenda items to Cllr Butler for the next LJC meeting. Cllr Butler stated he had given consent for the defibrillator, as the Landlord of Londis.

09.07.17 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

Viking - £206.51 – Office supplies

West Mercia Energy - £47.38 – Toilet electric July

Matt Sheehan - £86.26 – Web hosting renewal

Mazars - £480.00 – External audit

Londis - £136.00 – Christmas sweets

Viking - £58.12 – Toilet supplies

CM Sports & Social Club - £18,000 Capital Receipt– Agreed, 05.16.17 May 2017

The Clerk informed Council of the following additions: -

M Sheehan – travel expenses - £16.20

Council RESOLVED that the accounts are accepted and all payments are made.

b) Grant Applications:

South Shropshire Youth Forum – football project - £840.00. Council RESOLVED to approve this application since further information had now been supplied.

c) Audit

Council RESOLVED to approve the re-appointment of Mrs D Malley as Internal Auditor for the current financial year.

9.08.17 Planning Matters:

a) Planning Application Reference: 17/03058/REM (validated: 20/07/2017)

Applicant: Jessup Brothers (Jessup House, 2 Station Court, Girton Road, Cannock.

Address: Proposed Residential Development South Of, Tenbury Road, Cleobury Mortimer

Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to permission 13/02548/OUT for the erection of 22 no. dwellings.

Cllr Hainsworth and Cllr Bodenham had undertaken a site visit and were satisfied that issues regarding drainage, tree protection and footpaths were being dealt with by the developer. Cllr Goold pointed out that there was no information on the applicant's 'local connections' policy.

At 7.59pm Council RESOLVED to suspend Standing Orders.

Cllr Butler stated that properties to rent have 'local connections' as a condition with Cleobury Mortimer parish.

At 8.02pm Council RESOLVED to re-instate Standing Orders.

Outcome: Council RESOLVED to SUPPORT this application subject to conditions being placed for the contractors to keep the road clean during the construction period, that the 'local connections' policy considers Cleobury Mortimer residents as priority and that swift nesting brick boxes are installed.



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b) Notice and Provisional Order for Shropshire Council (Land South of Tenbury Road, Cleobury Mortimer) TPO (Tree Preservation Order)2017 (Ref: SC/00303/17)

Outcome: No objection.

Planning Decisions:

Reference: 17/02302/VAR (validated: 15/05/2017) Address: SHW Containers Ltd, New Road.
Proposal: Variation of condition 2 of planning permission 12/04312/FUL Variation of condition 2 to allow reconfiguration of roof and insertion of new obscure glazed windows to Plot 18 and insertion of new obscure glazed windows to Plot 21.
Decision: Grant Permission

Reference: 17/03018/FUL (validated: 05/07/2017) Address: 11 Langland Road, Cleobury Mortimer, DY14 8EH Proposal: Erection of single storey side extension.
Decision: Withdrawn

09.09.17 Town Signage – Cllr French & Cllr Brown

Cllr Brown felt the Cleanest Town signs should be moved and to look at new/ replacement signs across town. Council RESOLVED to move the Cleanest Town signs and that the Clerk, Cllr Brown and Cllr Goold would review all signs and bring back proposals to a future meeting.

09.10.17 Dispensers for doo poo bags and extra bins – Cllr French & Cllr Brown

Due to on-going issues with dog waste not being binned the Clerk had obtained a quote for five waste bins with integral bag dispensers. Matter had been discussed at recent Crime Group meeting and Midland Quarries may help fund their purchase. Clerk will find out if Shropshire Council will empty these bins and if there is any cost. Council RESOLVED to purchase five bins as per the quotation.

09.11.17 Disabled Parking Bays – Cllr Goold & Cllr Kirkby

Cllr. Goold reported that proposals from the Crime Group were to increase the length of current disabled bays and that they could be dual-purpose and recognised as loading bays. Council will discuss proposed list at next meeting. Patients Voice to review list and feedback before the October Council meeting.

09.12.17 Traffic Calming Gates – Cllr French

Cllr French reported that, at the recent Crime Group meeting, Mr C Smith had offered to look after floral decorations on the traffic calming gates, once they are installed. Thanks were expressed for this offer.

09.13.17 Dementia Friendly Town – Cllr Bodenham

Cllr Bodenham informed Council of the process of becoming a Dementia Friendly Town; understanding of dementia, training, signage, accreditation and recognition. Cllr Brown asked if we could do this in conjunction with the new Nursing Home. There may be some costs involved but these could be covered through voluntary means and fund-raising. Council RESOLVED to pursue the proposal to become a Dementia Friendly Town.

09.14.17 Adoption of Telephone Kiosk

The Clerk signed the legal agreement for the Town Council to take ownership of the BT phone box at Curdale Close. The Clerk stated that the Sports & Social Club wanted the phone box. Cllr Goold felt there would be no objection to moving the phone box – Agenda item next month for discussion.

09.15.17 Town Council roller banner – Cllr Brown & Cllr French

Cllr Brown felt that Council should hold off making a decision on purchasing town banners until authorisation has been received regarding the requested town crest.



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09.15.17 Cemetery

- i) Cllr Thorogood explained that a decision had been made previously to purchase a fire-proof safe to store cemetery records in but there was some uncertainty on the type and size of safe required. Advice will be sought from our insurers and other burial authorities.
- ii) A discussion took place regarding on-going fly-tipping issues at the cemetery. Council RESOLVED to lock the top gates but ensure all relevant parties ie funeral directors, stone masons are notified where the keys will be kept. A notice will be put on the gates to explain this decision. The ramped entrance at the Lych Gate will not be affected.

09.16.17 WWI Benches and Bin – Cllr Brown

Cllr Brown sought agreement from the Town Council on the location of the memorial benches and bin. Council RESOLVED to install one bench in the Memorial Garden in the top corner (railings to be checked for stability first); the other bench and bin to be installed on the High Street pavement near the historic trough and water fountain. Council further RESOLVED that the Clerk instruct Mr Bate to undertake this work when he moves the council notice board.

09.17.17 To confirm date of the next Town Council meeting

The next Town Council meeting will be held on Monday 2nd October 2017 at the Cleobury Country Centre. The change of venue for future meetings will be notified in the clarion and on the web-site.

At 8.50pm the Chairman read out the following requesting the public and press be excluded for the next item. RESOLVED.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

09.18.17 Employees – Cllr Thorogood and Cllr Brown

- i) Cllr Thorogood and Cllr Brown reported on new proposals for cemetery administration.

The meeting closed at 8.57pm.

Signed: Chairman



Date: 2nd OCTOBER 2017