**Volunteer role description**

**Neighbourhood Plan Working Group**

4-6 key volunteer roles to work alongside 2-3 Councilors to produce a Neighbourhood Plan for 2017-2036 for Cleobury Mortimer.

The Working Group will create a lasting vision and plan for the development of the town from housing, transport, traffic, economic and environmental development and sustainability, to ensuring the town’s heath, wellbeing and happiness into the future.

The plan will need to be approved by the Council, emerging from research and consultation of residents and businesses and given validity by public referendum. The plan will also be examined by Shropshire Council Planning department and then adopted as part of the Local Plan for Shropshire.

The overall process will take 18-24 months and we are looking for professionals or those with skills and commitment to offer and willing to provide their expertise in a working group. Commitment is essential whether for 6 months or the duration.

This is very much a community driven initiative that will involve a range of surveys and consultation meetings before, during and when the plan is completed. Communication and consultation is vital and the end result will be put to a referendum of the Town’s whole population before the plan is examined by Shropshire Council and adopted into planning law.

This is a great opportunity to improve the services of the town, build more and better jobs, ensure the right housing is in the right place and protect the environment.

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| **Neighborhood Plan Working Group Volunteer – Volunteer Role Description** | | | |
| Cleobury Mortimer Parish Council | | Date prepared: April 2017 | |
| We require different skills from each volunteer so **ideally 1 core skill and 2 secondary skills** from each to support the working group. |  | Number of Volunteers needed | 4-6 |
| **Skills Required** | **Core professional** | **Secondary / Interest** |  |
| Planning (housing) |  |  |  |
| Housing design |  |  |  |
| Transport and Traffic Management |  |  |  |
| Infrastructure management (sewerage, water, electricity, broadband, Education) |  |  |  |
| Wellbeing (health & wellbeing, social cohesion) |  |  |  |
| Economic Development |  |  |  |
| Environmental sustainability |  |  |  |
| Communication, community consultation, research and analysis |  |  |  |
|  |  |  |  |
| **Personal Attributes** | **Strength** | **Capability** |  |
| Team Worker |  |  |  |
| Self guided / takes initiative |  |  |  |
| Technologically literate |  |  |  |
| Flexible and adaptable |  |  |  |
|  |  |  |  |
| **Commitment** | **Certain** | **Potentially** |  |
| Available at least 3-4 hours a week, 3 weeks a month |  |  |  |
| Available for at least 6 months |  |  |  |
| Available for 18-24 months |  |  |  |
|  |  |  |  |
| **Applications** | **Method /to** | **Date by** |  |
| Complete above form with a cross in the appropriate box + a 1-2 side note on your background and why you wish to be involved. | e-mail the Clerk and CC Chair | End May 2017 |  |

**Useful links:**

[**http://shropshire.gov.uk/planning-policy/neighbourhood-planning/**](http://shropshire.gov.uk/planning-policy/neighbourhood-planning/)

**http://locality.org.uk/resources/neighbourhood-planning-roadmap-guide/**

**How to Apply**

Please send a 1-2 side note on your background and why you wish to be involved as a volunteer, plus the above form, putting a cross in the appropriate boxes, to:

[Mathew.sheehan@cleobury.org.uk](mailto:Mathew.sheehan@cleobury.org.uk) cc [jonbodenham@hotmail.com](mailto:jonbodenham@hotmail.com)

A brief meeting and informal interview will be set up to answer your questions, outline our plans and understand your skills and areas you most wish to be involved in.