



CLEOBURY MORTIMER PARISH COUNCIL

The Market Hall
Cleobury Mortimer
Kidderminster
Worcs
DY14 8BX
Tel no: 01299 271154

Date: 28th March 2017

To: All Parish Council members

You are summoned to attend the **PARISH COUNCIL AGM** meeting to be held on **MONDAY 8th MAY 2017, 7.00pm** at the **Market Hall, Church Street, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.
The Public and Press are invited.

Yours Sincerely

Matt Sheehan
Clerk

AGENDA

- 05.0.17 To elect the Chairman** and to receive the Chairman's Declaration of acceptance of Office.
- 05.1.17 To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of acceptance of Office.
- 05.2.17 Democratic 15-minute Public Time**
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).
- 05.3.17 Apologies for absence**
- 05.4.17 Declaration of interests:
Disclosable Pecuniary Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.
- 05.5.17 To approve the Minutes of the Parish Council Meeting Monday 4th April 2016**
- 05.6.17 Matters arising from the minutes**
Clerk's Report.
- 05.7.17 Councillors' reports and items for future agendas**
- 05.8.17 To review and to affirm eligibility for the General Power of Competence**



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05.9.17 Annual Review of Council procedures and Committees

- a) To review councillors' roles and make appointments to committees.
- b) To appoint councillor representatives to outside bodies.
- c) To set dates and venue for Parish Council meetings for the forthcoming year.
- d) To review Standing Orders, Financial Regulations and other Council policies.

05.10.17 To approve the Minutes of the Parish Council Meeting Monday 3rd April 2017

05.11.17 Matters arising from the minutes

Clerk's Report distributed at meeting.

05.12.17 Councillors' reports and items for future agendas

05.13.17 Planning Matters:

Planning References:

a)

Reference: 17/01314/FUL (validated: 03/04/2017)

Address: Land Adjacent No. 4, Fryers Close, Cleobury Mortimer, Kidderminster, Shropshire

Proposal: Erection of 2 No dwellings and associated garages

Applicant: Blue Square Assets (Mr Sodhi, Cleobury Mortimer Ltd, 11 Mead Rise, Birmingham, B15 3SD)

Reference: 17/01309/FUL (validated: 22/03/2017)

Address: Proposed Dwelling Rear Of 24 High Street, Eagle Lane, Cleobury Mortimer, Shropshire

Proposal: Erection of 1 No detached dwelling and double carport following demolition of existing brick garage (revised scheme)

Applicant: Mr & Mrs M. Baldwin (24 High Street, Cleobury Mortimer, DY14 8BY)

Reference: 17/01079/FUL (validated: 03/04/2017)

Address: Proposed Staff Bungalow, Acre Farm Caravan Park, Cleobury Mortimer, Shropshire

Proposal: Conversion of redundant toilet block to staff bungalow accommodation

Applicant: Mr Gary Thomas (Acre Farm Park Ltd, Managers Office, Acre Farm Park, Far Forest, Kidderminster, Shropshire, DY14 9DS)

Reference: 17/01457/LBC (validated: 31/03/2017)

Address: 11 And 12 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG

Proposal: Formation of car parking area together with new vehicular access; erection of rear boundary walls

Applicant: Mrs S Folland (5 Craven Farm Cottages, Chilton Folliat, Hungerford, Berkshire, RG17 0TZ)

Reference: 17/01455/FUL (validated: 31/03/2017)

Address: 11 And 12 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG

Proposal: Formation of car parking area together with new vehicular access; erection of rear boundary walls

Applicant: Mrs S Folland (5 Craven Farm Cottages, Chilton Folliat, Hungerford, Berkshire, RG17 0TZ)

b) For Information Only

Reference: 17/01669/CPL (validated: 07/04/2017)

Address: Whitegates, Redthorne Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QH

Proposal: Application for Lawful Development Certificate for the proposed erection of a detached garage and car port

Applicant: Mr Graeme Kelly (Whitegates, Redthorne Hill, Cleobury Mortimer, DY14 8QH)



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05.15.17 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

Plant-Tech – digger hire - £48.00

Cleobury Country – quarterly rent - £473.86

Viking – toilet and office supplies - £201.96

Alan Guest Mowing Services – £222.00

West Mercia Energy – toilet electric - £71.45

Gill & Brian Davies – catering - £55.00

Market Hall – rent and room hire - £2,126.00

SALC – affiliation fees - £1,025.43

Npower – street light electricity - £1,219.00

BT – office telephone - £172.27

b) Payments Received

HMRC – VAT Refund - £11,151.85

Cemetery Income - £1,700.00

c) Grant Applications S137

Cleobury Mortimer Horticultural Society – fencing for Greens Barn Allotments- £500.00

05.16.17 Formalisation of Sports and Social Club funding – Cllr Thorogood

05.17.17 Street Furniture, Town Benches - Cllr French

05.18.17 Motion to change from Parish to Town status – Cllr French

MOTION “Pursuant to section 245 Local Government Act 1972 IT IS HEREBY RESOLVED that the parish of Cleobury Mortimer shall have the status of a town effective as and from the 8th day of May 2017 and in furtherance thereof the name and style of this council shall on that date be the Town Council of Cleobury Mortimer and that the chairman and vice-chairman of the Parish Council shall be respectively entitled to the style of town mayor and deputy town mayor”.

05.19.17 Neighbourhood Plan Update – Cllr Bodenham

Agree online Survey package for consultation

05.20.17 Quality status – Cllr French, Cllr Bodenham

Discuss areas needed to fulfil requirements

05.21.17 Traffic Calming Gates – Cllr Kirkby

Review and agree new company to provide gates for entrance to Cleobury Mortimer.

05.22.17 To confirm date of the next Parish Council meeting.

The next Parish Council meeting to be June 5th 2017.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

05.23.17 Employees – Cllr Thorogood

Note to Councillors: Please ensure that your Declaration of Interest forms are delivered back to the office before the end of May. Until this meeting has been held Councillors will not know what outside committees or organisations they may be appointed to.