



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 6th March 2017 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr D Brown (Chairman) Cllr G Hainsworth, Cllr M Reiner, Cllr T Kirkby, Cllr P French. Cllr B Davies, Cllr Bodenham.

Clerk: Mr M Sheehan

RFO: Mrs Dorothy McBride

Public: 6

03.0.17 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.1.17 Apologies for absence

Cllr Thorogood Reason: Holiday

RESOLVED to accept reason.

At this point the chairman brought forward item 03.10.17 Cemetery Charges Annual Review to discuss. RESOLVED.

Cllr Brown proposed that the Council accept the plans for Jack's grave designs as they felt this was an exceptional case. It was also decided that we would revise our rules and regulations in consultation with the Cemetery Administrator and include an addendum so that if a similar situation occurred in the future it would state that the Council would look at submissions on an individual basis before making a decision.

RESOLVED.

Cllr Brown proposed that the new pricing structure proposed by the working group be accepted.

RESOLVED.

03.2.17 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Kirkby Bias 03.12.17 Parish Council Office – Reason: On Market Hall Committee

Cllr Hainsworth Bias 03.12.17 Parish Council Office – Reason: On Market Hall Committee

Cllr Hainsworth 03.8.17 Financial Matters – Reason: Chairman of CMFA

03.3.17 To approve the Minutes of the Parish Council Meeting Monday 6th February 2017.

There was a short discussion concerning an item in the minutes that seemed out of place.

19.10pm RESOLVED to suspend Standing Orders.

Cllr Butler clarified that the item was regarding SAMDev and the housing need survey which require push back the date for land supply.

19.12pm RESOLVED to reinstate Standing Orders.

Also, councillor Davies reported that her departure from the meeting was missing.

RESOLVED to agree the amended minutes at the next meeting.

03.4.17 Matters arising from the minutes

Clerk's Report distributed at meeting.

The clerk just wanted to highlight three items from his report, the traffic calming gates turned out to be not as discussed, the has another quote for exactly what we want as it would be on the next agenda. The next market town clerks meeting Friday 10th of March at Shire Hall will be worth going to add if the Council wishes to attend with the clerk to letting her. Main item election packs are available from the clerk's office.



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03.5.17 Councillors' reports and items for future agenda's

Cllr Reiner raised the issue of new road getting very bad and also Langlands Road. The clerk explained that he'd been around with highways and there was only one person trying to keep up with potholes and issues due to Shropshire Council taking away his hedging gang.

Councillor Davies talked about the lorries go into the box factory using new road and damaging it and we should be looking at some reimbursement. Clerk to make contact with contractors and investigate.

Councillor Reiner also raised issues of rubbish on Bridgnorth Road warning sign for Bend. Neen Savage Parish Council are responsible stop

Council Hainsworth raised the issue of dog fouling and the option of a mobile camera as suggested by the clerk. To put on April agenda

Cllr Bodenham made reference to the reports submitted the options on dog mess and joint proposals, through the discussions the neighbourhood plan recommended working groups review and would like it brought to the Council for discussion. To be put on April agenda.

Cllr French inform the Council that he attended the patient's voice meeting and was very interesting and should go to the next LJ C meeting for discussions on health at the medical centre.

03.6.17 Unitary Council Reports (Cllr G Butler / Cllr M Shingleton)

Cllr Butler reported that SC had passed a balanced budget for 2017/18, however there is great pressures for future years 2018/19, 2019/20 with assets been sold off to help funding gaps in the short term. The council is also looking at buying new assets where income can be generated to increase other forms of income. The upcoming election was also commented on and Purdah from the 13th March.

03.7.17 Planning Matters:

Planning Decisions: Information Only.

Reference: 16/05654/FUL (validated: 19/12/2016)

Address: New Industrial Units At, New House Farm, Tenbury Road, Cleobury Mortimer, Shropshire, DY14 8RD

Proposal: Erection of 2No Light Industrial unit's for B1/B8 use, and associated parking and access

Decision: Grant Permission

03.8.17 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

M Sheehan - £45.60 Mileage training and meeting.

M Sheehan - £108.95 – Reimbursements, Office, Dog bags, Dog poop scoopers.

PAL Group - £320.66 Traffic Calming Gates (On Hold)

Shropshire Council - £168 – ROSPA

Viking - £102.34 – Office / Toilet supplies

D McBride - Petty Cash - £200 Top up

WME - £76.03 – Electricity Public Toilets

Prysmian - £400.59 VAT streetlighting maintenance

RFO reported addition of SLCC - £73.60 – for Latest Arnold-Baker book (Council Administration)

RESOLVED that the accounts are accepted and all payments are made

b) Payments Received

Christmas Lights Donations - £151.89

Cemetery Income - £725.00

RESOLVED

c) Grant Applications S137

Cleobury Town Juniors - £500 – Equipment



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RESOLVED to agree to grant application.

CMFA - £30 – Membership fees

RESOLVED to agree to grant application. Cllr Davies requested an Against vote be noted.

d) Approve internal auditor 2016/17

RESOLVED to keep Diane Malley as Internal Auditor.

e) Agree Payroll Contract Shropshire Council 2017/18

RESOLVED to continue with Shropshire Council.

f) Environmental Maintenance Grant from Shropshire Council

Agree to apply for grant to cover 2017/18.

RESOLVED to apply again for another year.

03.09.17 Cleobury Bus service – Cllr Davies

councillor Davies explains that the Cleobury bus service was once a month to Telford all Worcester and they make a small charge. The Council supported this 10 to 12 years ago, it's not expensive to run some are in Worcester winter in Telford never less than 18 on the bus and never more than 46 to 48, also it was one of her election promises. There will be an application for a small grant this year of £250.

Cllr Davies said that she would not stand again for the next year as she is done 44 years' service, but she will do the bus as long as she can which is usually self-supporting and is the wish of the councillors to carry it on.

Cllr Reiner asked for the cost of the coach to which councillor Davies replied £130.

It was agreed to put on next agenda a grant application the bus.

03.10.17 Cemetery Charges Annual Review – Cllr Brown

Cemetery memorial request

Already discussed earlier.

03.11.17 Work placements Jobseekers/Disability confidence Scheme – Cllr Thorogood, Clerk

the Clerk explained that he had invited a manager from the job centre in Kidderminster to come to see him about taking on work placements from the job centre at eight weeks a time. These will be people from Cleobury Mortimer and surrounding area that will be working under the clerk supervision to help with work in the community. For this we will be helping them to get back to work at no cost to the Council at would be able to supply a reference when they leave to hopefully find work.

RESOLVED to go ahead and sign agreement to work with the job centre.

03.12.17 Parish Council Office – Cllr Brown, Thorogood

Council Hainsworth made a statement that he had looked at Cleobury country's office and found it very pleasant with the addition of a receptionist.

Cllr Kirkby made a short statement about the public being filtered out before getting to see the clerk.

Both councillors left the room before the discussion started.

Councillor Davies reported that the parking the market Hall of very and it is a positive for having the parking Cleobury country and she was fully in favour of moving.

There will also discussions about small meetings being able to take place in the library area, which gives security to the Council office. Cleobury country was £800 per annum cheaper than the market Hall with the office double the size, the added reception area to filter the public would be a bonus.

Cllr Brown informed the council this will be a good opportunity to work with Cleobury country forge new links.

RESOLVED to move to Cleobury country subject to seeing contracts to agree April meeting.

20.10pm at this point councillor Davies apologised and left the meeting. Cllrs Hainsworth, Kirkby re-joined meeting

03.13.17 Play area update – Cllr Bodenham

councillor Bodenham asked that from the report he had produced in the packs that the refurbishment of the play area and skate Park area requires support of the parish Council to move forward.

RESOLVED to support all applications funding

03.14.17 Beacon to commemorate end WW1 – Cllr French, Cllr Brown.

Cllr French discussed the plan of a network of beacons to commemorate the end of the hostilities of World War I. He had looked at getting information on Beacon which could also be used as a community asset, he



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would come back with more prices if the Council agrees with the World War I group that this would be a good idea. Cllr Kirkby also suggested looking at what other pole 10 to 15 feet in the air. Clavas has been identified to place the Beacon.

RESOLVED to pursue.

03.15.17 Wellbeing benchmark survey – Cllr Bodenham

Cllr Bodenham reported on the health and well-being to go with the neighbourhood plan and from the office of National statistics it's easy to do. He proposed to keep the costs to share of the research package and to all the admin involved with the school's possibly to survey in the high Street.

RESOLVED to pursue.

03.16.17 CCTV – Cllr French, Cllr Hainsworth

Agree to remove unused CCTV equipment and replace with feed for Xmas lights.

Cllr Hainsworth explained this item which would also save the Council over £2000, by exchanging the unused CCTV equipment with equipment needed for the Christmas lights as the box was already there next to Butler's.

RESOLVED to go ahead and remove the unused equipment and replace with feed for Christmas lights.

03.17.17 Cleobury Mortimer Welcome Pack – Cllr Brown

Cllr Brown explained that this item had been agreed before but no action had been taken. She has also spoken to Jim Reynolds who also was keen to help to put this together, so if any other councillors want to work with them to give their names to the clerk and we could get together with the Clerk to arrange a meeting.

03.18.17 Parish Hall – Cllr French, Cllr Thorogood

Cllr French open for discussion about the parish Hall and market Hall being able to submit brief details of any issues, health and safety, risks that the parish Council as corporate trustee should really be aware of. This would also help to update the insurance policy of the parish Council as we have been involved in two issues with the parish all that was not previously made aware of. As the market, Hall and councillors who regularly report back it was proposed that the parish Hall send quarterly reports. **RESOLVED**

03.19.17 Grass Cutting – Cllr Thorogood

Agree contractor for 2017/18

The Chairman referred to the spreadsheet explaining the differences and prices between received tenders of A, B and C for the councillors to review, which had been reviewed by Cllr Brown, Clerk and RFO.

It was proposed tender A is granted they work of grass cutting the playing field and skate Park area, tender B be given the Cemetery open areas to cut and Tender C be given St Mary's churchyard and the play area grass cutting. **RESOLVED.**

03.20.17 Town Status Update- Cllr Kirkby, Cllr French

Cllr French discussed that at the last meeting this was discussed to ask Justin Parker to explain the history of Cleobury Mortimer and its town status. Rev Justin Parker as agreed to come to the parish AGM 10th of April to give a talk.

Cllr Brown asked if quality status could be done as part of this. The clerk informed the Council that the file about this as already been given to councillors Kirkby and French.

03.21.17 To confirm date of the next Parish Council meeting

The next Parish Council meeting will be held **on Monday 3rd APRIL 2017**

Agreed

The Chairman read out the following requesting the public and press be excluded for the next item.

RESOLVED.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

03.22.17 Employees – Cllr Thorogood

Holiday / Wages



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Meeting Closed at 8.15pm

Cheques written:

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M Sheehan - £108.95 – Reimbursements, Office, Dog bags, Dog poop scoopers.

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SLCC - £73.60 – for Latest Arnold-Baker book (Council Administration)

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CMFA - £30 – Membership fees

Signed: Chairman



Date: 3rd APRIL 2017