



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 3rd October 2016 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr D Brown, Cllr G Hainsworth, Cllr M Reiner, Cllr T Kirkby, Cllr Davies, Cllr P French.

Clerk: Mr M Sheehan

RFO: Mrs D McBride

Public: 8

The Chairman welcomed everyone to the October meeting

10.0.16 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr Kieran Edwards came to the meeting to ask the Parish Council if he could have a charity football match on the 16th of October in memory of his son Jack, who recently passed away, to raise money for Charity to go to the Children's Hospital and Mandy Davies Charity. The Council agreed and fully supported the event.

Mr Rob Edwards spoke on behalf of the Governor's from Lacon Childe School, confirming concerns over the deterioration of the car park and was quoted £18,000 to resurface. Lots of community groups use the car park and there are community skips there. Perhaps the governors could meet with a group of councillors to discuss further.

Cllr Brown confirmed that formal discussions were held with the school to which the school were to come back with various suggestions.

Cllr Butler stated that it would help when cardboard collections return confirming no charge to be made, also to look for funding from the skips. Cllr Butler will work with the community to move forward.

Mr A Goold updated the Council with their grant and where they are now, as more work was needed, to move things forward, therefore requested the next portion of the grant to be able to move forward.

RESOLVED to release the next funding of the grant.

10.1.16 Apologies for absence

Cllr R Hayward Reason – Attending another meeting

Resolved to accept the apology

10.2.16 Declaration of interests: Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None

10.3.16 To approve the Minutes of the Parish Council Meeting Monday 5th September.

Cllr French requested that the draft minutes **Item 0.9.10.16** infrastructure by 2017. be altered to; infrastructure by 2018.

RESOLVED that the draft minutes be changed and duly initialled and signed by the chairman.

RESOLVED to approve the confidential minutes, and duly signed by the Chairman



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10.4.16 Matters arising from the minutes

Clerk's Report distributed at meeting.

Clerk's Report for October 2016 meeting

➤ General items

Received new bin for play area which is child friendly and now fitted.

Arley Council Clerk has been in contact for advice on Smart water

Have prices for a 20ft container as an option for discussion. Agenda item. Ground for Container is prepared ready.

New Bus shelter fitted at Mawley and received good feedback.

Skate Park area is in hands of Shropshire Council / Fields in Trust. Still waiting for Shropshire Council.

Goal posts being ordered to replace old ones.

Contacted Mr Iqbal regarding Manor House. On hold for court proceedings to enforce ombudsman decision against Insurance company to pay out. Notified him of someone wishing to buy it.

Working with Community Explorers volunteer work project. They will do weeding by church and tidying up Cemetery

At this point the Clerk informed the council that the next item will be discussed under the line.

Received and dealing with Mr Taylors complaint letter. Informed Chairman, Insurance Company and Shropshire Council legal department.

Look at quotes for illuminated speed signs as a result of Crime meeting, also looking at possibility of bollards placed outside Manor House to stop parking.

Working with Community Explorers who are volunteering to do projects around Cleobury.

Letter of reply to Jack ref resignation has been sent. Co-Option Notice posted and following vacancy procedures.

Ordered and received Xmas lights collection boxes with 15 already out in shops and pubs. Will have a mention in Clarion.

On Holiday from 17th Oct to Mon 24th. RFO will cover my duties while away.

Arranging meeting to start organisation of 2017 Cleobury Festival.

Enquiry about charity football match 16th October. Advised to address council at meeting.

Pollution reported in Pudding brook. Investigated and found to be ruptured oil tank at residential property.

Parking group making enquiries to gather resident's views on possibly taking over green at Languard road.

Contacted by Mr Wilkinson for advice on rented properties and local connection. Sent Homepoint guidance.

Attended meeting of Clerks at Shire hall to discuss future cuts to maintenance services. Raised points with Steve Brown and Chris Edwards concerning work still waiting.

➤ Highways/ Streetlights Issues

Meeting with Glyn Shaw and Cllr Reiner about Crossing by Curdale and Tenbury Road Concerns

Meeting with Jason Hughes Shropshire Street lighting. and Glyn Shaw about pedestrian Crossings,

attended by Cllrs French and Hainsworth. Also looked at new Co-op crossing and review Christmas lights.

Victorian Post-box restoration, contacted the Post Office for agreement by phone and letter sent. Still Awaiting response.

Potholes are now being done properly in larger sections.

Meeting with Cllr Shineton and Gemma Shropshire Council regarding Co-Op's proposed Crossing.

Paths at entrance of Mortimer Gardens are to be widened.

Reported visibility issue at Yieldside and issues down Ronhill bank. Also spoken to road sweeper driver.

➤ Police/ Crime / Parking Enforcement

Next Crime meeting 2nd December, will have a Safer Roads Partnership presentation, will also try again to get MP Philip Dunn as a guest.

Safer Roads Partnership are looking into our speeding issues. It is on their October Agenda and will keep me informed. Graham Oliver also has Police looking to gain information on speed through the town.



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Training of the CCTV system with the 4 volunteers from Crime group. £1 sent to Shropshire Council for CCTV. Received keys from Andrew Gough and have a pert to file on how money was spent. Bought signs for CCTV.

Printed Policy for CCTV, made list of cameras and Locations and Laminated. Also A3 Map with locations. Reported suspicious white van going around Cleobury stealing scrap.



Dates to note

Next Crime Group meeting is Friday Dec 2nd at 11am Sports and Social club

WW1 MEETING Monday October 10th at 11am in the Market Hall.

MAY 2017 local elections for councilors. Starting to look at.

The next LJC PLANNING date is: Wednesday 12th October, 7pm at Cleobury Country

The next LJC PUBLIC MEETING date is: Wednesday 2nd November, 7pm at The Market Hall, Cleobury Mortimer

Elections next May 2017 for Parish Councillors.

October		
Thursday 6 th 5.30pm – 7.30pm	Budget Setting, with Kim Bedford, FILCM	Shirehall, Shrewsbury Shrews/Os room
Friday 14 th 2pm – 5pm	Allotments Forum for Parish Councils, with Di Appleyard, The National Allotment Society	Shirehall, Shrewsbury Wilfred Owen room
Friday 28 th 9.30am – 4pm	Be a Better Councillor, with Kim Bedford, FILCM	Dawley Town Hall, Telford TF4 3JR

10.5.16 Councillors' reports and items for future agendas

Cllr Kirkby reported that there had been meetings regarding the buses with positive talk of using the school buses alongside Diamond, with the school being very positive.

The Furlongs building project has gone through with no one being informed.

The Clerk confirmed that no correspondence was received, it was only after being told by a resident that he went on the planning website and printed off the appeal result.

Cllr Kirkby proposed attending a meeting with the local MP to speak on behalf of the Parish Council that our concerns were not taken into account.

Cllr Davies raised concerns at being fearful of an accident.

The Chairman read out the Appeal Decision Notice, which was passed to Cllr Kirkby.

RESOLVED that Cllr Kirkby to represent the Parish council with its concerns at a meeting with MP Phillip Dunne.

Cllr Reiner raised the following points.

The lines at New Bridge needs doing. Clerk to chase.

Cllr Brown raised the issue of the accident with the lorry and the need for a speed activated sign using Capital receipt money with emergency powers. **RESOLVED** to get a warning sign after looking at different suppliers.

Cllr Reiner continued that grass cutting every six weeks was not good enough and there were moles back in the cemetery.

Cllr Hainsworth informed the Council that he attended a good Crime Reduction meeting, well attended. Smartwater is best applied to joints not shiny surfaces. Ringway are back to remove old streetlights and finish job.

Cllr Davies asked about the playing field hedge needs cutting back. Item for next agenda.



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Cllr French reported about the invitation to the Bowling club and it was a great pleasure to attend, having lived in Cleobury since 1986 and never going there. It was very interesting and welcoming with the Bowling Club so pleased that a councillor attended and they are so grateful for the grant. A thoroughly enjoyable time.

Cllr Kirkby raised the following.

The whole situation of speed was discussed at the Crime meeting and two gates as you enter towns have a psychological effect on drivers and needed looking at, as well as rumble strips on roads. Agenda item at next meeting.

10.6.16 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

Cllr Butler gave apologies for Cllr Shineton.

Agreed with idea of white gates entering Cleobury and may get sponsored.

Regarding the planning going through for the furlongs, Shropshire Council have asked for an internal enquiry. It is the last site in walking distance of the town that needed to be retirement bungalows. The cost were £50,000 therefore an enquiry. Cleobury needs a Housing needs survey to use in future documentation.

Cllr Brown asked if it can be built into Parish plan.

Cllr Butler said it could be refreshed or do a formal Housing needs survey and Shropshire Council could help with information.

19.50pm RESOLVED to suspend standing orders.

Mr Gould confirmed that there is currently a Housing needs survey in Hopton Wafers at present.

19.53pm RESOLVED to reinstate Standing Orders.

Cllr Butler confirmed that the Lengths man scheme is guaranteed for 2018-19. A forum of Parish Council Clerks are looking at funding options.

10.7.16 Planning Matters:

a) Planning References:

Reference: 16/04053/TCA (validated: 07/09/2016)

Address: 11 - 12 The Hurst, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8EG

Proposal: To fell 1 no Blue Cedar within Cleobury Mortimer Conservation Area

Applicant: Mr John Tuck

RESOLVED No Objection.

b) Reference: 16/03777/FUL (validated: 12/09/2016)

Address: Plot 2, Residential Development Land Adjacent, Sunnyways , Redthorne Hill, Cleobury Mortimer, Shropshire

Proposal: Erection of a detached double garage with home study to the rear

Applicant: Mr And Mrs G Jones

The Chairman read out an objection from Mrs S Brown posted online.

RESOLVED for councillors to have a site visit and report back to council. Clerk to arrange.

Decisions

Reference: 16/02874/FUL (validated: 14/07/2016)

Address: Woodside, Milson, Kidderminster, Shropshire, DY14 0BU

Proposal: Conversion of a redundant Agricultural Building into two holiday cottages with associated car parking and Landscaping: to include change of use.

Decision: Grant Permission

10.8.16 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

B & C Shelter Solutions – Mawley bus shelter - £3,600.00



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Forest and Garden Machinery – mower and strimmer service - £106.62
DWF LLP – Professional & Counsel fees - £4,124.91
M Sheehan – web hosting fee, CCTV signs, collection boxes, Travel - £271.17
Glasdon – litter bins - £417.45
D McBride – business cards - £76.74
Alan Guest – grass cutting (August) - £444.00
The Soccer Store – goal posts - £786
West Mercia Energy – Toilet Electricity £46.19

The RFO made the Council aware of another Invoice received.

Mazzars – External auditors - £480

b) Payments Received:

Shropshire Council – CCTV Maintenance - £500.00

RESOLVED that the accounts are accepted and all payments are made

c) To receive External Auditors Report and note Conclusion of Audit for year ended 31st March 2016.

RFO confirmed that the external auditors report was all good and available to be posted. Have to alter asset register to take off, to choose value of assets.

d) To arrange a Finance Committee meeting to review year-to-date and consider future projects.

RFO to send available dates to councillors for meeting.

10.09.16 Remembrance Day – Cllr Thorogood

Decide Wreath donation to Poppy Appeal and Councillor for Laying of Wreath.

RESOLVED £50 donation to Poppy appeal for Wreath.

After asking for councillors it was agreed that the Chairman is to lay the wreath.

10.10.16 Xmas Lights Update – Cllr French

The Clerk explained that he had confirmed with CMK that they will do the lights for same cost as last year of £1,200 plus the cost of a new timer. Also that a meeting is arranged on Friday at 10am with Colin from CMK and Shropshire Council Street lighting team, who will be attending to help us look at the infrastructure required.

Also collection boxes were ordered and 15 of the 25 have already been put out in shops and pubs.

The Chairman looked at Shropshire Councils documents therefore asked Clerk to contact Shropshire Council. Surprised Clerk got CMK to agree to same price as last year.

Cllr French went through the CMK infrastructure quote explaining the three ways to sort it out with payment over 5 years.

Chairman looked at this and the business plan is not clear. Clerk to discuss with Shropshire Council, as long as lights arranged for this year we have time to look at infrastructure getting quotes.

Cllr Davies raised concerns of spending on Christmas lights.

20.15pm RESOLVED to Suspend Standing Orders.

Mr Goold explained that after the success of combined efforts of the club it has gone from strength to strength. While planning extensions we became aware of infrastructure and the lack of, therefore spent £4,500 on the cellar, £2,000 Led lighting, £1,000 in changing rooms, £15,000 spent to date, see now match funding, looked at meetings since Brexit with Community asset fund. Looking at Volleyball England as they are seeking worthy causes.

Mr Turpin confirmed that the infrastructure refurbishment will be done in a phased way and need an incremental release if it can be an agenda item for next meeting. The car park area, we had a meeting with Mr Hayes and Mr Reynolds and found out that Shropshire Council owns the car park.

20.26pm RESOLVED to reinstate standing orders

10.11.16 Community Engagement Strategy - Cllr Brown

To Resolve to adopt.

RESOLVED to remove word town and adopt. Send to Cllr Brown to put on website.



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10.12.16 Maintenance, Lengths man– Cllr Kirkby

Container Storage / Workshop

Councillors looked at container quotes and agreed to go with Cleveland containers as best value.

RESOLVED.

Consider expenditure on container and necessary tools.

It was agreed that Mr Potter put together a list of tools needed.

10.13.16 Adoption of CCTV Policy – Cllr Thorogood

RESOLVED to adopt the CCTV policy.

10.14.16 To confirm date of the next Parish Council meeting

The next Parish Council meeting will be held on Monday 7th NOVEMBER 2016.

**The Chairman read out the following requesting the public and press be excluded for the next item.
RESOLVED.**

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

10.15.16 Parish Hall Update – Cllr Brown

10.16.16 Employees– Cllr Thorogood

Meeting Closed at 9.18pm

Cheques written:

Shropshire Council - Wages

Cheques for payment : –

West Mercia Energy – toilets electricity - £46.84

B & C Shelter Solutions – Mawley bus shelter - £3,600.00

Forest and Garden Machinery – mower and strimmer service - £106.62

DWF LLP – Professional & Counsel fees -£4,124.91

M Sheehan – web hosting fee, CCTV signs, collection boxes, Travel - £271.17

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Alan Guest – grass cutting (August) - £444.00

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West Mercia Energy – Toilet Electricity £46.19

Mazzars – External auditors - £480

Signed: Chairman



Date: 7th NOVEMBER 2016