



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 5th September 2016 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr D Brown, Cllr g Hainsworth, Cllr M Reiner, Cllr T Kirkby, Cllr R Hayward, Cllr P French.

Clerk: Mr M Sheehan

RFO: Mrs D McBride

Public: 5

The Chairman welcomed everyone to the September meeting

09.0.16 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

No one wished to talk.

09.1.16 Apologies for absence

Cllr B Davies Reason – Not Well

Resolved to accept the apology

The Chairman informed the council of Cllr Martins resignation letter.

Cllr J Martin Reason - Resigned **Resolved to** accept the

Apologies.

09.2.16 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None

09.3.16 To approve the Minutes of the Parish Council Extraordinary Meeting Thursday 14th JULY 2016, and Parish Council Meeting Monday 1st AUGUST 2016.

RESOLVED to approve the minutes, and duly signed by the Chairman.

RESOLVED to approve the confidential minutes, and duly signed by the Chairman.

09.4.16 Matters arising from the minutes

Clerk's Report distributed at meeting.

➤ General items

Work with Roger arranging tree trimming around CCTV skate park trees for visibility. Checked with Shropshire Council regarding cutting tree branches around CCTV before starting work.

Meeting with Vicky Shropshire Council for update.

An elderly Gentleman of Cleobury wants to name CMPC in his WILL, as well as charities, to continue good work as has no relatives to leave to.

Notice Board now fitted professionally due to Health & Safety issues

Placed an update report in Clarion with consultation of Chair and Vice Chair, covering CCTV from Crime Reduction Group and an update from the Parish Council. Will do monthly.

Ordered new bin for play area which is currently out of stock but due in next few weeks.

Met with Rock Parish Council Clerk to give advice on Smart water. Started good relationship with Rock Parish Council.

Need to review tools for Maintenance job and also security of all tools. Discussed with RFO and will be on October Agenda for a decision. Already have prices for a small container as an option for discussion.



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Organised for Five quotes for new Bus shelter need confirmation from Council to agree quotes and confirm order as some just above £3,000 agreed. Also confirmed with Insurance Company to go ahead.
 Skate Park area is in hands of Shropshire Council / Fields in Trust.
 Started to ask shopkeepers about raising funds for Christmas lights. Four interested so far.
 Community day went as expected with the rain, but gained three volunteers' to organise next year's event, which has now grown to six on committee. To arrange meeting, looking at June 2017.
 Goal posts need replacing urgently and have asked football club to get quotes but we may need to just get on ourselves due to Health and Safety concerns.
 Have been asked for local connection for applicant by Bromford for Grove Meadow. Under Line Elections next May 2017 for Parish Councillors.

➤ **Highways/ Streetlights Issues** Handrail Church Steps now completed.

Meeting with Glyn Shaw and Cllr Reiner about Crossing by Curdale and Tenbury Road Concerns Meeting with Jason Hughes Shropshire Street lighting. and Glyn Shaw about pedestrian Crossings, attended by Cllrs French and Hainsworth. Also looked at new Co-op crossing and review Christmas lights. Complaint about Parking of Works vehicles in Mortimer Gardens. Resolved issue with a visit to Co Op site manager. Victorian Post-box restoration, contacted the Post Office for agreement by phone and letter sent. Awaiting response.

Dropped Kerb now completed opposite Library car park entrance.

New streetlight fitted by Childe Road car park, also completing last CCTV camera.

Received complaints about a resident next to Highway putting up razor wire. Passed to Highways.

➤ **Police/ Crime / Parking Enforcement**

Cemetery shed broken in and 2 x Strimmer's and tools, chain saw stolen. RFO following up with Insurers. Met with police and helped with door to door enquiries.

Next Crime meeting 26th September we, will have MP Philip Dunn as a guest. Also present will be the traffic enforcement officer, police and a representative from the Crime Commissioners Office. Worked with ORP and other agencies to project manage CCTV system installation. Arrange time for councillors and crime group to see new system and training for key holders.

Safer Roads Partnership are looking into our speeding issues. It is on their October Agenda and will keep me informed

Notified Information Commissioners Office to add CCTV for Data Protection.

Training and viewing of CCTV took place and attended by Graham Oliver from Crime Commissioners Office. He will be looking into recruiting two Police specials for Cleobury Mortimer. I have interest from one person already.

➤ **Dates to note**

Crime Group meeting Sept 26th at 11am Sports and Social club

Discussion of 2L bus at Cleobury Sports and Social Club, 12 noon on Monday 12th September 2016 WW1

MEETING Monday October 10th at 11am in the Market Hall.

SHROPSHIRE HOUSING Stakeholder event Thursday 8th September Shrewsbury Town Football Club.

MAY 2017 local elections for councillors. Starting to look at.

September		
Wed 7 th 5.30pm – 7.30pm	Chairmanship Skills Part 2 with Kim Bedford, FILCM	Shirehall, Shrewsbury Shrews/Os room
Wed 14 th 5.30pm – 7.30pm	VAT with Derek Kemp from DCK Beavers	Shirehall, Shrewsbury Wilfred Owen room



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Friday 30 th 9.30am – 2.30pm	CiLCA Session 4, with Kim Bedford, FILCM	Shirehall, Shrewsbury Wilfred Owen room
Friday 30 th 5pm – 7pm	General Power of Competence, with Kim Bedford, FILCM	Shirehall, Shrewsbury Wilfred Owen room

09.5.16 Councillors' reports and items for future agendas

Cllr Reiner informed council of potholes in New road and by bowling club. Trees and shrubs overgrown opposite Parish Hall.

Cllr Brown. Footpath from Mawley to Blount overgrown and opposite side verges are overgrown.

Cllr Thorogood read out Mr Martins resignation letter. It was agreed to send a reply letter thanking him and Co-opt as soon as possible **RESOLVED**.

Cllr Hayward asked about double yellow lines Vaughan road. Clerk confirmed job had been ordered just waiting for Ringway.

Cllr French gave a thank you to council, Matt and members of the community in the Crime Reduction group for a super job done and quality of new CCTV system, congratulations.

At lower Inhedge problem with overgrown hedges causing visibility issues when turning out of Yieldside, also progress on sign for queuing traffic sign. Clerk to chase.

Cllr Hainsworth reported the brambles overgrown outside the substation on Tenbury road. Clerk to chase.

09.6.16 Unitary Council Reports (Cllr G Butler / Cllr M Shineton) Cllr

Shineton reported the following.

12th September Youth partnership meeting and at 12 noon the meeting regarding the 2L bus.

Bayton road by Saddlers barn the trees are overgrown and in the road and has been reported to Highways with Phil James looking at it and a passing place to be put in.

Cllr Butler reported that the new Library in Ludlow has been taken on by Shropshire Council with a revamped entrance.

09.7.16 Planning Matters:

a) Planning References:

Reference: 16/03043/FUL

Address: The Hawthorns, 3 Fryers Close, Cleobury Mortimer, Kidderminster, Shropshire. Proposal: Erection of two-storey extension and formation of study over garage to include dormer window.

Applicant: Mrs. Sian Powell.

RESOLVED No Objection.

09.8.16 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

West Mercia Energy – toilets electricity - £46.84

T J Henderson – new light at Wells - £180.00

A J Bate – handrail to church steps - £540.00

Village and Urban – notice board - £2220.00

A J Bate - notice board installation - £228.00

Market Hall Trust - £34.00 – room hire - £34.00

ORP Surveillance– CCTV system- £15,270.60

A Wakeman – CCTV electrical work - £180.00

Alan Guest – grass cutting (July) - £666.00



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Viking – stationery and toilet supplies - £238.38
John Beard – tools - £100.57

b) Payments Received:

Cemetery fees - £850.00

RESOLVED that the accounts are accepted and all payments are made.

c) Donation Requests:

St Mary's Youth Project – equipment for youth work - £1,000.00 **RESOLVED**
to approve grant.

09.09.16 CCTV Update – Cllr Kirkby

Transfer of ownership from Shropshire Council CCTV

Cllr Kirkby explained that the company ORP were fast efficient and flexible and a letter of commendation to be used as a testimonial should be sent. **RESOLVED.**

The Clerk explained that the CCTV will have four key holders who will be trained. Notices have been put up and a policy will be put together to follow all legal aspects for the Council and Crime group. The Information commissioner's office informed and a phone call to Jim Stafford at Oswestry to make sure nothing is missed. A lot of work but all will be legal.

Cllr Hainsworth proposed that the Crime Reduction Group should have a formal letter of congratulations from the Parish Council. **RESOLVED.** Also the Clerk has put temporary signs up but larger signs should be put up. Clerk to organise.

09.10.16 Xmas Lights Update – Cllr French

Cllr French had a meeting with Colin from CMK and with input from Shropshire Council's Christmas lights recommendations they would do the same as last year but would need to have proper infrastructure by 2017. An explanation of costs will be ready for October meeting. The Clerks understanding was that CMK would only put lights up this year if contract was agreed.

Cllr French explained that we cannot give him that assurance but he will be doing it anyway.

09.11.16 Community Engagement Strategy - Cllr Brown, Clerk

To review as draft to adopt at next meeting.

To be put on October agenda with Councillors having reviewed policy.

09.12.16 Crossing, Highways Curdale, Larks Rise – Cllr Reiner, Clerk

Looking at safer ways for residents to walk safely into town

Cllr Reiner informed council of meeting with Glyn Shaw to discuss the possibility of a crossing by Curdale. The Clerk informed the council of two meetings, one with Glyn Shaw and Cllr Reiner and a second one with Jason Hughes, Street lighting, Glyn Shaw Highways and Cllr Kirkby and Hainsworth to discuss the main crossing in the town and the new one proposed by the Co Op. The one in the town will be upgraded with LED lights on the columns and new lights on the top and also that the proposed crossing by the Co Op is in the wrong place and should be nearer the Medical Centre.

20.15 RESOLVED to suspend Standing Orders.

Cllr Butler confirmed that the Co Op had a section 106 for the crossing for community gain for the kids to cross. And a pavement on Curdale side down to Vaughan road may be best option.

Cllr Shingleton thought Co Op crossing would be better by the entrance to Bull alley.

Clerk will talk to Muller's and the Medical Centre.

After meeting with Highways and Street lighting they both agree crossing is in the wrong place and need to discuss further with Gemma Lawley from Shropshire Council. Cllr Shingleton and Cllr Butler will contact her with their thoughts about the crossing. **20.23 Reinstate Standing Orders.**

09.13.16 To confirm date of the next Parish Council meeting

The next Parish Council meeting will be held on Monday 3rd OCTOBER 2016.



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The Chairman read out the following requesting the public and press be excluded for the next item.
RESOLVED.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

09.14.16 Parish Hall Update - RFO

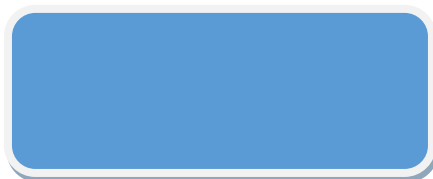
09.15.16 Employee Harassment – Cllr French

Meeting Closed at 8.35pm

Cheques written:

- Shropshire Council - Wages
- Cheques for payment – West Mercia Energy – toilets electricity - £46.84
- T J Henderson – new light at Wells - £180.00
- A J Bate – handrail to church steps - £540.00
- Village and Urban – notice board - £2220.00
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- Viking – stationery and toilet supplies -
£238.38
- John Beard – tools - £100.57

Signed: Chairman



Date: 3rd OCTOBER 2016