



# CLEOBURY MORTIMER PARISH COUNCIL

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## **Minutes of Parish Council meeting held on Monday 1<sup>st</sup> AUGUST 2016 at 7pm in the Market Hall, Cleobury Mortimer.**

### **Present:**

Cllr S Thorogood (Chairman), Cllr D Brown, Cllr T Kirkby, Cllr P French, Cllr M Reiner, Cllr B Davies.

**Clerk:** Mr M Sheehan

**RFO:** Mrs D McBride

Public: 3

The Chairman welcomed everyone to the August meeting

### **08.0.16 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr R Morley gave an update about the youth forum. Didn't need much funding for last year. Fifty-four football sessions, with Skate park activities, projects with Lacon and community projects. A continuation for this year, have LJC funding for weekly sessions, outreach and application is for shortfall.

Cllr Davies asked if sessions were charges.

Yes £1.00 each football session

Cllr Brown asked if approached other councils.

Money from LJC and £100 from Clee St Margaret.

The Chairman suggested that the Youth Forum make other Parish Councils aware ready for Precepts.

### **08.1.16 Apologies for absence**

Cllr J Martin Reason - Emergency meeting

Cllr G Hainsworth Reason – Holiday

Cllr R Hayward Reason – Holiday

**Resolved to** accept the apologies.

### **08.2.16 Declaration of interests: Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr M Reiner item; - **08.8.16 Financial Matters**

### **08.3.16 To approve the Minutes of the Parish Council Meeting Monday 4<sup>th</sup> JULY 2016**

**RESOLVED** to approve the minutes, and duly signed by the Chairman.

**RESOLVED** to approve the confidential minutes, and duly signed by the Chairman.

### **08.4.16 Matters arising from the minutes**

Clerk's Report distributed at meeting.

#### ➤ **General items**

Meeting with Hobsons, Lacon and Sports & Social club regarding Event 20<sup>th</sup> August.

Arranged Police, Fire Service, British Legion, WI, RAFcadets, Scouts and Well group, so far.

Also confirmed use of field by Primary School for parking.

Draft Employee Handbook done and to be agreed. Agenda item.



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Still having meetings with Matt Hayes from Lacon to enhance partnership working.  
Pensions Regulator letter received for Council has now actioned.  
Scaffolding erected in Cemetery, reply letter received. Agenda item.  
Good update conversation with Mrs Mayfield head of Primary School and she is joining crime group.  
As instructed by Council, agreed letter sent by recorded delivery to Mrs Griffiths.  
Starting to look at getting quotes for checking safety on all trees in near future.  
Attended Shropshire's Housing Group community panel at Craven Arms. Draft minutes available.  
Mr Taylor has verbally requested a full written reply to his letters sent to the council.  
Cllr French and Cllr Brown worked with me in office for a day on Action Log, pensions among other things.  
Meeting with Mark Greaves arranged on Wednesday 3<sup>rd</sup> Aug at the Cemetery for youth to help with unkempt graves.

➤ **Highways/ Streetlights Issues**

Site meeting with Richard Clemson, Shropshire Council Street lighting, for update on replacement street light project. Now confirmed work starting Aug 1<sup>st</sup> with the work for CCTV added.  
Kerb at Langland Road, Pot holes Childe Road and New Road reported to Phil James Highways  
Arranged for Glyn Shaw to come down on 2<sup>nd</sup> August 10am to look at issues Curdale and Tenbury Road.  
Agreed costs of Streetlight upgrade for CCTV is £450 plus Vat. Will also upgrade one post at same time by new toilets that has been damaged.  
Handrail at Bull Alley has been done, with a wooden rail fitted.

➤ **Police/ Crime / Parking Enforcement**

CCTV going ahead with all places identified and work to start in next few weeks.  
More complaints of boy racers in certain areas of the town have asked Police to be more visible at certain times those areas.  
Meeting held with CCTV contractor, Crime Group, Shropshire Council street lighting, Fire Service and Church. CCTV Should be up and running in next few weeks.  
Crime Reduction group went well with good attendance, Invited Philip Dunn MP to next Crime Reduction Group meeting Monday 26<sup>th</sup> September 11am at the Sports and Social club.  
Meeting with Police Dog handler at Social Club regarding training. To start 1<sup>st</sup> August training at Lacon and other areas, which will give Cleobury High visibility for the future. Have arranged other areas to train including St Mary's Church, Kings Arms and farmers' fields in the area from Robinsons and Evans's.  
Anti-social behaviour reported at Lower Forge Mawley, gave advice and notified police.  
Notified of Telephone Banking Fraud in Cleobury Mortimer. Sent out information to help others that may be targeted.  
Broken bollard in town. Resident sent photo of offending vehicle, passed to Highways and now repaired.

➤ **Dates to note**

**Crime Group meeting Sept 26<sup>th</sup> at 11am Sports and Social club**  
**Community day with Hobsons on Sat 20<sup>th</sup> August Playing Field 12 noon to 4pm. Agenda item**  
**Glyn Shaw Shropshire Highways Tuesday 2<sup>nd</sup> Aug 10am at Curdale Close. Cllr Reiner notified.**

**Training Update- September**

Wed 7 <sup>th</sup> 5.30pm – 7.30pm	Chairmanship Skills Part 2 with Kim Bedford, FILCM	Shirehall, Shrewsbury Shrews/Osw room
Wed 14 <sup>th</sup> 5.30pm – 7.30pm	VAT with Derek Kemp from DCK Beavers	Shirehall, Shrewsbury Wilfred Owen room



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Friday 30 <sup>th</sup> 9.30am – 2.30pm	CiLCA Session 4, with Kim Bedford, FILCM	Shirehall, Shrewsbury Wilfred Owen room
Friday 30 <sup>th</sup> 5pm – 7pm	General Power of Competence ,with Kim Bedford, FILCM	Shirehall, Shrewsbury Wilfred Owen room

## **08.5.16 Councillors' reports and items for future agendas**

Cllr French reported that the new Parish Council Notice Board was being delivered the next day.

Cllr Davies reported a parking problem around Love lane, by the primary school.

Cllr Kirkby confirmed that Parking and issues were being addressed. Large vans and business vehicles an issue. Look at speed bumps and parking support.

Noise in High street 1-3am an issue and road sinking again past Castle Toot.

Cllr Reiner reported pot hole New Road and Road markings at New Bridge.

## **08.6.16 Unitary Council Reports (Cllr G Butler / Cllr M Shingleton)**

**AUGUST REPORT from Cllr Butler which the Chairman read out.**

Since my last report Shropshire Council has listened to the Town and Parish councils and has extended the final date by 12 months for business plans to be put in place if they wish to take over local services. We are awaiting the Autumn statement from Government, not expecting any further funding but maybe a relaxation on the timescale to solve the deficit issue.

Madge and I have launched the survey regarding rising local precepts for local services or having a referenda and will happily share the date once completed in the autumn. I would be very grateful if you will promote the survey, hard copies available at the library, but the best way is on survey monkey at '[www.surveymonkey.co.uk/r/C6Y8LD2](http://www.surveymonkey.co.uk/r/C6Y8LD2)'. Once we have completed the survey will be happy to share with you.

I have attended my first meeting of RSN Sparse (rural services network) on behalf of Shropshire council and it is interesting and reassuring to see we suffer similar problems as many other rural counties from Yorkshire to Sussex.

I have recently had a meeting with the new PCCO John Campion on looking at ways of joint working. He is currently out to consultation on policing but once finished is keen to look at further integration with other government bodies. We have muted at doing joint work on town and parish plans and refreshes taking in issues of policing and crime at the same time  
many thanks

Gwilym

## **08.7.16 Planning Matters:**

**a) Planning References:**

**Reference: 16/02874/FUL (validated: 14/07/2016)**

**Address: Woodside, Milson, Kidderminster, Shropshire, DY14 0BU**

**Proposal: Conversion of a redundant Agricultural Building into two holiday cottages with associated car parking and Landscaping: to include change of use.**



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**Applicant: Mr & Mrs Peter Hughes (Woodside, Tenbury Road, Milson, Nr Kidderminster, DY14 0BU)**

**RESOLVED No Objection.**

**Planning Decisions (FOR INFORMATION ONLY)**

**b) Reference: 16/02588/TCA (validated: 10/06/2016)**

**Address: Ronville, Childe Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8EG**

**Proposal: To fell 2No Leylandii Trees and reduce Leylandii Hedge by 2m within Cleobury Mortimer Conservation Area**

**Decision: No Objection**

## **08.8.16 Financial Matters**

**a) Accounts to be paid:**

**Shropshire Council - Wages**

**Cheques for payment: -**

West Mercia Energy – toilets electricity - £45.02

D. Farmer - £220 New Turf playing field

M Reiner - £14.40 Mileage

**RFO** made the council aware of the following additions.

CMK Electrical - £19.20 PAT Testing

**RESOLVED that the accounts are accepted and all payments are made.**

**d) Donation Requests**

South Shropshire Youth Forum – Football project - £1,155.50

There was a short discussion about other parishes contributing and suggested that the youth partnership is reminded to contact all surrounding parishes.

**RESOLVED** to approve grant.

Requested to put in minutes that: -

Cllr M Reiner Abstained

Cllr B Davies voted Against.

## **08.09.16 CCTV Update – Cllr Hainsworth**

The Clerk informed the council that the CCTV will be fitted week commencing 8th August and will be coordinating all parties involved to make sure all runs smoothly and starts recording.

## **08.10.16 Xmas Lights – Cllr French**

Cllr French had been in touch with CMK our contractor and Shropshire Council have issued very strict guidelines to work around. Next year we need to look at a permanent and proper infrastructure and the contractor suggests further meetings and LED lights throughout. Costs to bring back to council. They will continue this year as last and need to sort out electricity.

Cllr Brown suggested collection boxes in town and referred to what Tenbury Wells were doing as involving all traders to hold events to raise funds towards the cost of Christmas lights. Perhaps something for Cleobury.

It was agreed by council that the Clerk approach businesses with the idea.

## **08.11.16 Parish Survey – Cllr Brown**

Cllr Brown informed the council that Cllr Butler wanted the council to get the parish survey done in Cleobury.

## **08.12.16 Skate Park, Play Area – Cllr Thorogood**

Agree amended Fields in Trust Deed

**RESOLVED** to agree to amendments. Clerk to notify solicitor.

Agree purchase of Litter Bins Play Area

The Clerk explained that he gained information from Shropshire Council, as we needed a new bin at the play area, which we now own. Price and picture of best bin was shown to council.

**RESOLVED** to buy one bin and if successful to order a second one.



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## **08.13.16 Community day Update - Clerk**

Involving Police, Fire Service, Armed Forces etc. 20<sup>th</sup> Aug.

The Clerk updated the council that so far he had confirmed the following as being available on the day. Safer Roads Partnership, Local Fire Engine, 63 Sqd RAF Cadets with their flight simulator, which we may have to supply a small generator, Mobile Police Station, Scouts, British Legion, Women's Institute, Air Ambulance and possibly the Princes Trust. Still working to get more. Meeting with Hobson's and Sports and Social Club to coordinate.

It was suggested to contact Cleobury Country to use the Gazebo's.

## **08.14.16 To confirm date of the next Parish Council meeting**

The next Parish Council meeting will be held on Monday 5<sup>th</sup> September 2016.

**The Chairman read out the following requesting the public and press be excluded for the next item. RESOLVED.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against.

## **08.15.16 Parish Hall Update - RFO**

## **08.16.16 Employees – Cllr Thorogood**

Rates of Pay update – RFO

Agree Draft Handbook - Clerk

## **08.17.16 Cemetery**

Correspondence Cemetery issues

Admin Fees, cemetery software

## **Meeting Closed at 8.35pm**

### **Cheques written:**

Shropshire Council - Wages

Cheques for payment –

West Mercia Energy – toilets electricity - £45.02

D. Farmer - £220 New Turf playing field

M Reiner - £14.40 Mileage

CMK Electrical - £19.20 PAT Testing

South Shropshire Youth Forum – Football project - £1,155.50

**Signed: Chairman**



**Date: 5<sup>th</sup> SEPTEMBER 2016**