



CLEOBURY MORTIMER

PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 6th June 2016 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr D Brown, Cllr G Hainsworth, Cllr T Kirkby, Cllr P French, Cllr M Reiner, Unitary Cllr Madge Shingleton and Unitary Cllr Gwilym Butler.

Locum Clerk: Mrs D McBride

Public: 3

The Chairman welcomed everyone to the June meeting.

06.00.16 Chairman's Declaration of Acceptance of Office

Cllr Thorogood signed his Declaration of Acceptance of Office duly witnessed by the Clerk.

06.01.16 Democratic 15 minutes Public Time

- Mr A Goold asked Council if they would allow car parking on the Playing Field on 16th June for a Cricket Club function to prevent blockage in the Lacon Childe car park. This was felt a fair and reasonable request.
- Mr A Goold informed Council that young rugby players are using the Playing Field for training and in return have offered labour services with any work that needs doing on the Playing Field. Council offered thanks.
- Mr A Goold informed Council that a bench in memory of Mr J Smith (former councillor) would be placed on the Playing Field on land managed by the Sports & Social Club.
- Mrs A Griffiths, representing Shropshire Housing Group, asked if Council could help raise awareness of shared ownership properties being available in Cleobury as she felt people don't know about this and whether it is possible to undertake a Housing Needs Survey. Cllr Shingleton said people need to register through Homepoint. Matter could be highlighted through the Clarion, LJC and SALC area committee meetings.

06.02.16 Apologies for absence

Cllr J Martin Reason - University
Cllr B Davies Reason – Unwell
Cllr R Hayward Reason – private engagement
Council **RESOLVED** to accept the apologies.

06.03.16 Declaration of interests: Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

There were no Declarations of Interest made.

06.04.16 To approve the Minutes of the Parish Council Meeting held on Wednesday 4th May 2016

Council **RESOLVED** to approve the Minutes; duly signed by the Chairman.

06.05.16 Matters arising from the minutes

The Clerk issued the following report to members present.

Clerk's Report for June 2016 meeting

➤ General items

Goal posts on Playing Field have been removed over summer and repainted. Goal mouth area will be reseeded/turfed.

Youth Forum's REACH project sanded and painted benches in Memorial Gardens and Churchyard, weeded and tidied some of the churchyard flower beds over three days.



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Have received copy deeds confirming ownership of ground near Primary School; duly asked Shropshire Council and South Shropshire Housing Association for their opinion regarding widening road here for parking.

Chased Mark Blount again for an update on the proposed transfer of three Open Spaces to the Parish Council. Reported concerns over condition of bridge to Hartmann Close Play Area. Maelor Owen, Inspection Officer came out and looked at all play areas and ordered repairs to Shropshire Council property and gave advice on issues with Love Lane Play Area. Repairs to Love Lane Play Area underway with contractors and staff. Working Group to meet and plan consultations for new equipment. Chased up bin replacements at Love Lane Play Area and Skate Park. Shropshire Council not willing to replace. Cemetery bays tidied up and soil will be taken away. Mole removal underway. Gate handle replaced.

➤ **Highways/ Streetlights Issues**

Requested white lines re-painted at Newbridge junction following another accident. This will be part of the re-surfacing project later this year together with drainage and junction improvements.

Reported pot holes in New Road and High Street.

Glyn Shaw confirmed zebra crossing will not be upgraded to a puffin crossing this year – we will need to apply for funding of this project from next year's budget.

Spoken to Richard Clemson at Shropshire Council for update on replacement street light project. Road permits required and work should be completed by mid-June. Cllr Hainsworth will follow up.

Spoken to Ray Northwood at Prysmian for quotes to replace concrete streetlight columns and install CCTV on these columns. Cllr Hainsworth will follow up.

Meeting arranged with Chris Edwards, Area Director today to discuss proposals for taking over some services from Shropshire Council.

Chased up reported issue of electrical contractors damaging drainage at junction of Hurst/Childe Road.

➤ **Police/ Crime / Parking Enforcement**

Abandoned vehicles and parking issues dealt with by Police, Enforcement and Shropshire Council.

Anti-social behaviour at Childe Road and Lacon Childe bus park in evenings reported.

Rural Cyber Crime Officers have visited Cleobury and will be more involved with Crime Prevention work. Following recent burglaries, contacted We Don't Buy Crime officers in Telford who are investigating and visited Cleobury.

➤ **Dates to note**

Councillor Training – 13th June at Shirehall, 9.30am – 3.30pm.

Pensions Training – 29th June at Shirehall, 5.30pm – 7.30pm.

SALC Area Committee meeting – 30th June, Craven Arms

HR Event – 1st July at The Lantern, Meadow Drive, Shrewsbury, 2 – 4pm.

06.06.16 Councillors' reports and items for future agendas

- Cllr French asked if Council could empty road drains due to the inefficiency of Shropshire Council to do this. Mrs McBride confirmed that this is under contract with Shropshire Council and being chased by Highways as drain cleaning and gully emptying has not been done as per contract. Clerk to find out what Ringways contract is for our area so that we can determine what work is being done.
- Cllr Reiner informed the meeting that the two pot holes along New Road towards Furlongs Road have not been filled. Clerk to chase up with Highways. Cemetery bays overflowing with soil and damaging side walls - local farmer has agreed to move the excess soil but Clerk will chase again.
- Cllr Hainsworth was concerned that the Crime Group has had a good relationship with Police but recent issues show this relationship is failing and proposed inviting the new Police & Crime Commissioner to a future



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meeting. Mrs McBride confirmed that contact has been made with the PCC with a view to coming to a meeting in Cleobury.

06.07.16 Unitary Report - Cllr G Butler and Cllr M Shineton

Cllr Butler and Cllr Shineton stated there was nothing new to report since the last LJC meeting.

06.08.16 Planning Matters:

Planning Decisions (for information only)

a) Planning References: 16/01087/FUL (validated 10/03/2016)

Address: Mawley Town Farm, Cleobury Mortimer, Shropshire, DY14 8PJ

Proposal: Erection of a steel portal framed fodder storage building.

Decision: Grant Permission.

b) Planning Reference: 16/01143/FUL (validated: 31/03/2016)

Address: 3 Castle Hill, Cleobury Mortimer, Shropshire, DY14 8DA

Proposal: Erection of extension to side elevation; internal alterations to allow for first floor accommodation; installation of replacement doors and windows.

Decision: Grant Permission.

c) Planning Reference: 16/01443/FUL & 16/01444/LBC (validated: 05/04/2016)

Address: 1 Church Street, Cleobury Mortimer, Shropshire, DY14 8BS

Proposal: Conversion of garage to form annex living accommodation to include change of use of shop store room affecting a grade II listed building.

Decision: Grant Permission.

d) Planning Reference: 16/01353/TCA (validated: 30/03/2016)

Address: Ronville, Childe Road, Cleobury Mortimer, Shropshire, DY14 8EG

Proposal: To reduce group of Leylandii trees by 2-3m in height within Cleobury Mortimer Conservation Area

Decision: No Objection.

e) Planning Reference: 16/00841/FUL (validated: 25/02/2016)

Address: Fletchers Farm, Mawley Oak, Cleobury Mortimer, Shropshire, DY14 9BA

Proposal: Erection of a garage and residential annex for dependent relative to include change of use of land from agricultural to residential.

Decision: Grant Permission.

f) Planning Reference: 16/01355/FUL (validated: 07/04/2016)

Address: 23 Grove Meadow, Cleobury Mortimer, Shropshire, DY14 8AG

Proposal: Erection of a two storey and first floor extension to side.

Decision: Grant Permission.

Planning Appeal

g) Planning Reference: 15/01919/FUL. **Appeal Reference:** 16/02439/REF

Address: Land to rear of 41 Furlongs Road Cleobury Mortimer.

Development Proposal: Erection of residential development of 12 dwellings, garages and roads design. **Appellant:** Percy Cox Properties Ltd.

Council RESOLVED to write to the Planning Inspector confirming that our previous objections still stand.



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06.09.16 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

Viking – toilet and office supplies - £132.77.

Mrs D McBride – reimbursements for tools and travel expenses - £188.78

Mr G Print – flag raising - £50.00

Alan Guest – mowing services - £444.00

Hands on Printing – photographs for ID badges - £20.50

Shropshire Council - Skate Park land - £1

Clee Hill Homing Society – balance of capital receipt grant - £900.00

The Clerk informed Council of the following additions: -

Hands on Printing – additional photographs for ID badges - £4.50

Diane Malley – internal audit fee - £120.00

Alan Guest – mowing services (May) - £444.00

Council **RESOLVED** that the accounts are accepted and all payments are made.

b) Income Received:

Council noted the following income had been received: -

Environmental Maintenance Grant - £3,000

Precept - £110,000

Neighbourhood Fund - £4944.80

Cemetery Receipts - £825.00

c) Risk Review/Insurance:

Risk Review Log – Clerk explained new system which was in place.

Review Assets and Insurance requirements. Mrs McBride has further updated the Asset Register and obtained a quote for a mid-term adjustment. This was discussed and approved by the Finance Committee to ensure our duty of care to manage parish property. Council **RESOLVED** to pay the additional premium of 428.60 to Came & Company.

d) Donation Requests

St Marys Church – display boards and bunting - £257.00. Council **RESOLVED** to approve this grant application.

e) Annual Audit

Copies of the Internal Auditor's Report were issued to all members. There were no matters of concern and Council **RESOLVED** to approve Internal Auditor's Report.

Copies of the accounts for the year ending 31st March 2016 had been issued to all members.

Council **RESOLVED** to approve accounts.

Council completed Section 1 of the Annual Return and **RESOLVED** to approved the Annual Governance Statement. Council **RESOLVED** to approve Section 2 (Accounting Statements) of the Annual Return for year ending 31st March 2016. The Chairman and Clerk duly signed both sections.

Council **RESOLVED** to publish the Internal Auditor's report as well as the Receipts and Payments Accounts on the web-site.



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06.10.16 Public Consultation for LJC parishes about future funding to maintain local services – Cllr Thorogood and Cllr Brown.

Cllr Thorogood explained there had been a meeting earlier this evening with Chris Edwards, Area Director regarding the proposed financial cuts which will affect library, leisure and youth services. Mr Edwards needs a decision by the end of September on whether the Parish Council would be interested in participating in public consultations to raise awareness of the issues and discuss whether the community takes on these services by raising the precept. It was felt especially important to undertake consultations as not all users live in our parish but it would mean an increase on the Precept.

At 7.43pm, Council RESOLVED to suspend Standing Orders to allow Cllr Butler to speak. Cllr Butler said there will be a Survey Monkey consultation, publicity at the Farmers Markets and in the Clarion as Shropshire Council are keen to get everyone involved to find out what is important to people and how much they are willing to pay for library and leisure services as well as finding out what is needed to improve transport links. The Library and Leisure Centre finances are complex but if the Parish Council has a mandate from the people then money could be ring-fenced for these services in future.

At 7.48pm Council RESOLVED to re-instate Standing Orders.

Council RESOLVED to agree to participate in the public consultation.

06.11.16 To consider secondment of Community Enablement Officer to work for Cleobury Mortimer Parish Council for specific projects – Cllr Thorogood and Cllr Brown.

Cllr Thorogood explained that the Parish Council could buy the services of our Community Enablement Officer to assist with specific projects and this could be precepted for. It was felt that more information was needed on the type of projects, prices and timescales.

At 7.52pm Council RESOLVED to suspend Standing Orders to allow Cllr Butler to speak.

Cllr Butler explained the net cost to the Parish Council would be £160 per day payable by invoice with Shropshire Council covering any holiday/sick pay. These costs can be put into grant funding bids for projects. Cllr Brown raised the point that this has not been precepted for and asked when this could start. Cllr Butler explained the work could start now if required and that invoices to the Parish Council could be deferred until the next financial year. The overall budget for the Community Enablement Team may be cut next April

At 7.55pm Council RESOLVED to re-instate Standing Orders.

After further discussion Council RESOLVED, in principle, to employ the services of the Community Enablement Officer in some format once we have established specific projects she can help with, to what level and likely costs.

06.12.16 To consider and approve updated CCTV quotation – Cllr Kirkby

Cllr Kirkby explained the updated quote provided for 12 cameras. Maintenance costs have been confirmed, recording equipment will be located in the fire station with a repeater in the church spire. The proposed quote cost is £2205 higher than the grant received but in light of recent problems with vandalism, robberies and dog incidents it is the recommendation of the Crime Group that the Parish Council support this proposal. The proposal does not include taking on the three existing cameras. There was detailed discussion on the type and locations of cameras and concerns raised over the non-cooperation from Shropshire Council with regard to the existing cameras. Council RESOLVED to approve the CCTV quotation and that the shortfall is met through other grant funding and, if unsuccessful elsewhere, to apply for Capital Receipt money.

06.13.16 Correspondence to note Fields in Trust – Centenary Fields Programme – Cllr Thorogood

Cllr Thorogood had received information from Fields in Trust inviting parish councils to nominate recreational spaces to be dedicated as Centenary Fields and wished Council to note this for future.



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06.14.16 To confirm Deeds & Fields in Trust Agreement for the Queen Elizabeth II Field Cleobury Mortimer Open Space (Skate Park and surrounding area) – Cllr Thorogood
Council has now received the official Fields in Trust document and the Transfer Deed which were duly signed by Cllr Thorogood, Cllr Brown and witnessed by the Clerk. These will be sent to our solicitors for completion.

06.15.16 To consider future accessibility of Playing Fields – Cllr Davies
Due to Cllr Davies' absence, Cllr Brown asked if a report could be put together to clarify all the issues of ownership and covenants on this land. Copies to be sent to Cllr Davies and both Unitary Councillors for information. Mrs McBride confirmed that the Parish Council has copies of all deeds relating to the Playing Field area.

06.16.16 To consider new Action Log for on-line communication – Cllr Brown
Cllr Brown had drawn up an Action Log document to be used to log all actions and important projects and monitor its progress. The document to be made available on-line to all councillors with suitable password protection and brought to every Council meeting. RESOLVED.

06.17.16 To confirm date of the next Parish Council meeting
The next Parish Council meeting will be held on Monday 4th July 2016.

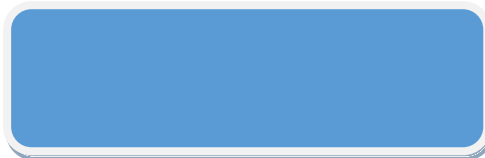
At 8.25pm the Chairman read out the following requesting the public and press be excluded for the next item. RESOLVED.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

06.18.16 Employees – Cllr Thorogood and Cllr Brown

The meeting closed at 8.47pm.

Signed: Chairman



Date: 4th JULY 2016