



CLEOBURY MORTIMER PARISH COUNCIL

The Market Hall
Cleobury Mortimer
Kidderminster
Worcs
DY14 8BX
Tel no: 01299 271154

Date: 27th April 2016
To: All Parish Council members

You are summoned to attend the **ANNUAL PARISH COUNCIL** meeting to be held on **WEDNESDAY 4th MAY 2016, 7.00pm** at the **Market Hall, Church Street, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.
The Public and Press are invited.

Yours Sincerely



Dorothy McBride
Locum Clerk

AGENDA

05.0.16 **To elect the Chairman** and to receive the Chairman's Declaration of acceptance of Office.

05.1.16 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of acceptance of Office.

05.2.16 **Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

05.3.16 **Apologies for absence**

05.4.16 **Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

05.5.16 **To approve the Minutes of the Parish Council Meeting Monday 4th April 2016**

05.6.16 **Matters arising from the minutes**
Clerk's Report.

05.7.16 **Councillors' reports and items for future agendas**



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05.8.16 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

05.9.16 Annual Review of Council procedures and Committees

- a) To review councillors' roles and make appointments to committees.
- b) To appoint councillor representatives to outside bodies.
- c) To set dates and venue for Parish Council meetings for the forthcoming year.
- d) To review Standing Orders, Financial Regulations and other Council policies.

05.10.16 Planning applications:

a) Planning Reference: 16/01143/FUL (validated: 31/03/2016)

Address: 3 Castle Hill, Cleobury Mortimer, Shropshire, DY14 8DA

Proposal: Erection of extension to side elevation; internal alterations to allow for first floor accommodation; installation of replacement doors and windows.

Applicant: Mr C Lane.

b) Planning Reference: 16/01353/TCA (validated: 30/03/2016)

Address: Ronville, Childe Road, Cleobury Mortimer, Shropshire, DY14 8EG

Proposal: To reduce group of Leylandii trees by 2-3m in height within Cleobury Mortimer Conservation Area

Applicant: Mr T Straughton

c) Planning Reference: 16/01355/FUL (validated: 07/04/2016)

Address: 23 Grove Meadow, Cleobury Mortimer, Shropshire, DY14 8AG

Proposal: Erection of a two storey and first floor extension to side.

Applicant: Mr D Williams.

d) Planning Reference: 16/01333/FUL (validated: 08/04/2016)

Address: Fletchers Farm, Mawley Oak, Cleobury Mortimer, Shropshire, DY14 9BA

Proposal: Erection of two agricultural buildings to be used as an implement shed and a workshop/tractor shed.

Applicant: Mr T List

e) Planning Reference: 16/01443/FUL & 16/01444/LBC (validated: 08/04/2016)

Address: 1 Church Street, Cleobury Mortimer, Shropshire, DY14 8BS

Proposal: Conversion of garage to form annex living accommodation to include change of use of shop store room affecting a grade II listed building.

Applicant: Mr R Singh

f) Planning Reference: 16/01703/FUL (validated: 22/04/2016)

Address: Parish Hall, Lower Street, Cleobury Mortimer, Shropshire, DY14 8BN

Proposal: Erection of a single storey rear extension to the existing Parish hall to provide new disabled and female WC facilities and a new boiler room.

Applicant: Mrs V Breakwell.

Planning Decisions (for information only)

f) Planning References: 15/02562/FUL & 15/04439/LBC

Address: Upper Dudnill Farm, Cleobury Mortimer, Shropshire, DY14 0DH

Proposal: Conversion of a barn into a three bedroom dwelling and garage and associated works, demolition of two existing barns and formation of vehicular access.

Decision: Grant Permission.



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g) Planning References: 16/00770/VAR

Address: SHW Containers Ltd, New Road Cleobury Mortimer, Shropshire, DY14 8AN

Proposal: Variation of Condition 7(a) (Site Investigation Report for Land contamination) pursuant to 12/04312/FUL – to allow flexibility on the timescale for completing the second ground investigation report.

Decision: Grant Permission.

05.11.16

Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment:-

SALC – Affiliation Fees - £936.04

A J Bate – Christmas tree base - £324.00

Market Hall – office rent - £3640.00.

Came & Co – insurance - £1002.06

J Barnes – 18 Census records - £108.00

G Davies – Parish Meeting catering - £30.00

Npower – street lighting electricity - £1,097.34

Viking – toilet and office supplies - £143.56

Morris Bufton – strimmer, tools and oil - £729.43

b) Risk Review/Insurance

To confirm Risk Review Log.

To review Assets and Insurance requirements.

05.12.16

Christmas Lights update – load testing brackets – Cllr French

05.13.16

To consider traffic management near Primary School – Cllr Kirkby

05.14.16

To approve Fields in Trust Agreement for the Queen Elizabeth II Field Cleobury Mortimer Open Space (Skate Park and surrounding area) – Cllr Thorogood

05.15.16

To approve Playing Field Hire Agreement - Cllr French

05.16.16

To Confirm date of the next Parish Council meeting

Next Parish Council meeting will be held on Monday 6th June 2016.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

05.17.16

Employees – Cllr Thorogood and Cllr Brown