



# CLEOBURY MORTIMER PARISH COUNCIL

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## **Minutes of Parish Council meeting held on Monday 7<sup>th</sup> March 2016 at 7pm in the Market Hall, Cleobury Mortimer.**

### **Present:**

Cllr D Brown (Chairman), Cllr G Hainsworth, Cllr T Kirkby, Cllr B Davies, Cllr P French, Cllr M Reiner, Cllr R Hayward and Unitary Cllr Madge Shingleton.

**Locum Clerk:** Mrs D McBride

Public: 5

The Chairman welcomed everyone to the March meeting and asked if anyone from the public wished to speak.

### **03.00.16 Democratic 15 minutes Public Time**

- Mrs V Simpson spoke about the grant application made for the Voluntary Car Scheme and asked for the Parish Council's support. The Scheme provides volunteer drivers to take residents to medical appointments. The grant application is to help cover a paid post to administer the Scheme which is currently run by a volunteer Coordinator who is stepping down in April. The Medical Centre will continue to take most of the bookings and either Cleobury Patients Voice or Compassionate Communities could match patients with volunteer drivers if a new volunteer Coordinator is not found. Mrs Simpson was informed that if a community group was to take over the Scheme then they would need to apply for any grant funding.
- Mrs L Burnside spoke about the grant application for the Bowling Club. The application is for tarmac to replace the slabs which are unsafe and also for a new mower. The original request was for £15,840. The Bowling Club have acquired some outside funding and together with volunteer time, self-funding and improved quotations the amount sought is now £10,950.

### **03.01.16 Apologies for absence**

Cllr J Martin Reason - University  
Cllr S Thorogood Reason - Holiday  
Unitary Cllr G Butler Reason - Holiday  
Clerk, Mr M Sheehan Reason - Holiday  
Council **RESOLVED** to accept the apologies.

### **03.02.16 Declaration of interests: Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

**Cllr Davies declared a personal interest in Item 03.08.16 (d) Bowling Club grant application.**

### **03.03.16 To approve the minutes of the Parish Council Meeting held on Monday 1<sup>st</sup> February 2016**

Council **RESOLVED** to approve the minutes; duly signed by the Chairman subject to the following amendments:

- Item 0.01.7 (d) Budget and Precept – Cllr B Davies voted against the proposal.
- Item 0.01.11 Annual Parish Meeting – date set was Monday 11<sup>th</sup> April 2016.

### **03.04.16 Matters arising from the minutes**

The Clerk issued the following report to members present.

#### **Clerks Report for March 2016 meeting**

##### ➤ **General items**

Requested dates to arrange a meeting with Lacon to look at partnership working.



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Mr Potter now started job of Maintenance / Grounds Person. Concentrated on Cemetery which has needed some extra hours to get cemetery ready for new season; cutting back trees and foliage, tidying and getting equipment serviced. Also extra hours worked covering for Mr Pead. Issues with blocked toilets may be due to lack of bins.

Attended group meeting at Shirehall regarding the on-going financial restrictions. Shropshire Council is looking for town and parish councils to take on more work as they may not be able to fund all services to the same level going forward. Have asked for breakdown of local costings for Parish Council over last 2-3 years so Council can consider which, if any, services we may take over in future.

Informed Shropshire Council of Parish Council's decision not to take on maintenance of play areas/open spaces at Larks Rise, Hartman Close and Whitcombs Orchard on a leasehold basis.

Application sent in to Shropshire Council for £3,000 Highways Maintenance Grant.

Lime tree pleaching in main street now complete.

Enquiry for financial assistance received from Voluntary Car Scheme – more information and clarification from various parties required. Application and supporting letter issued with Agenda for information.

## ➤ **Highways/ Streetlights Issues**

Pot holes filled in Talbot Car Park and loose kerbs by Sports and Social Club repaired by Highways.

Request for dropped kerbs at entrance to Mortimer Gardens and opposite entrance to Library are in hand as well as hand rail for Bull Alley. Hand rail also requested pedestrians ease of access from pavement to road in Lower Street. Step repair previously notified.

Stretch of road from Newbridge to Mawley looks like October / November to be resurfaced.

## ➤ **Police/ Crime / Parking Enforcement**

Visit from Rural Cyber crime unit - looking to have a big open day with other emergency organisations, local businesses and charity organisations, possibly in summer holidays. Also arranging for them to come to talk at Annual Parish Meeting.

New larger We Don't Buy Crime signs have been fitted. TV Production company interested in the SmartWater project for a BBC show in conjunction with Police.

CCTV quotes in – CCTV Working Group to discuss and make recommendations to Parish Council. Letter sent to Shropshire Council to formally request taking over control of CCTV system. Grant money from Crime Commissioner available to install two Automatic Number plate Recognition Cameras.

## ➤ **Dates to note**

Road closure - Childe Road closed for re-surfacing, 3<sup>rd</sup> May, 9:30am to 2.45pm.

RCC Neighbourhood Planning Roadshow – 22<sup>nd</sup> March at Castle Hall, Bridgnorth, 10am – 3pm.

Fundamentals for Councillors training course – 20<sup>th</sup> April at Shirehall, 5.30 – 7.30pm.

Finance and Audit training course – 6<sup>th</sup> April at Shirehall, 5.30 – 7.30pm.

Litter pick organised by WI – 19<sup>th</sup> April. Equipment being borrowed from Shropshire Council.

- Cllr Kirkby informed Council that he is shocked at the state of a minor road out of Cleobury (near Walford's Bridge) and proposed bringing this up with Neen Savage Parish Council. Concerns were repeated over the dip in the road (between Castle Toot and Mawley Farm junction) and that the road could collapse. Cllr Kirkby



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has prices for Lanyards and ID cards and urged members to get photographs taken for the ID cards and also for the website.

- Cllr Hayward asked for a response to his question at a previous meeting regarding the last time parking enforcement officers were in Cleobury.

## **03.05.16 Councillors' reports and items for future agendas**

- Cllr Davies reminded Council that old street lights need to be replaced as previously agreed. Also asked that a card be sent to the widow of Mr Jim Smith an ex-parish councillor. Council **RESOLVED** to send a card.
- Cllr Reiner reported several pot holes near the junction of the Hurst with Lower Street. Cllr Reiner asked that Council discuss the possibility of installing a pavement from Curdale Close to Vaughan road at the April meeting; also following the number of crime incidents reported in the Clarion that a Police officer attends the April meeting to update Council.
- Cllr Brown reminded Council of the next LJC meeting being held at the Market Hall on Wednesday 23<sup>rd</sup> March where representatives from Rotala/Diamond Bus Company will be present to discuss the future of the 2L service. Everyone is encouraged to attend.
- Cllr Hainsworth raised concerns that the street light upgrades in the main street are not complete; some old posts remain, pavements have not been repaired and some lights are still not working.

## **03.06.16 Unitary Report (Cllr G Butler / Cllr M Shingleton)**

Cllr Shingleton informed the meeting that Shropshire Council's budget has now been set and approved. Band D Council Tax and Precept for Cleobury Mortimer will be £1,309.08 (excluding the Police and Fire & Rescue element). The Rural Services Network has had some success lobbying Government acquiring an extra £8.5m grant for Shropshire. Adult social care is difficult to budget for yet has to be provided. Discretionary costs are now being reviewed. We are fortunate that Cleobury Country has taken on the Library. Cllr Shingleton continues to work hard on health issues and provision of services in rural areas. Representatives from Rotala, Diamond and Shropshire Community Transport will attend the next LJC meeting.

## **03.07.16 Planning applications:**

**a) Planning Reference:** 16/00634/ADV (validated: 12/02/2016)

**Address:** West End Garage, High Street, Cleobury Mortimer, DY14 8DR.

**Proposal:** Erect and display various signage.

**Applicant:** Mid-Counties Coop (Mr Jonathan Cobb, 46 Westward Road, Cainscross, Stroud, Gloucestershire, GL5 4JA).

Council looked at the plans and **RESOLVED** to have NO OBJECTION to the proposals.

**b) Planning Reference:** 16/00770/VAR (validated: 19/02/2016)

**Address:** SHW Containers Ltd, New Road, Cleobury Mortimer, Shropshire, DY14 8AN.

**Proposal:** Variation of Condition 7(a) (Site Investigation Report for Land Contamination) pursuant to 12/04312/FUL - to allow flexibility on the timescale for completing the second ground investigation report.

**Applicant:** SHW Containers (Horticultural) Ltd (SHW Containers Ltd, New Road, Cleobury Mortimer, Shropshire, DY14 8AN, United Kingdom).

Council considered the variation and **RESOLVED** to have NO OBJECTION to the proposals.

## **03.08.16 Financial Matters**

### **a) Accounts to be paid:**

Shropshire Council - Wages

Cheques for payment: –

Royal British Legion – Poppy Wreath - £50.00

Mr R Potter - Mileage Reimbursements - £24.80

Mrs D McBride – Printer Reimbursement - £149.99

Petty Cash - £200.00



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Market Hall - Room Hire - £56.00  
Additional Items:-  
Lewis Arborcare – tree pollarding - £1650.00  
Midlands Computers – IT equipment - £1,514.40

Council **RESOLVED** that the accounts are accepted and all payments are made.

**b) S.137 Grant applications**

Crucial Crew – children’s safety event - £231.00  
Council **RESOLVED** to approve this application.

**c) Income Received:**

Cemetery fees - £550.00 – noted.

**d) Capital Receipt applications**

- Bowling Club – tarmac and new mower. Council **RESOLVED** to approve this application for £10,950.
- Parish Council – Clerk reported that the IT equipment and cemetery software has been ordered. The cemetery map has been copied and being digitalised.

**e) Payroll Contract with Shropshire Council**

Council **RESOLVED** to approve the continuance of the payroll contract with Shropshire Council. Cost is same as last year - £529.00.

**03.09.16**

**Notice Board – Cllr French**

Cllr French has obtained quotes for a new Parish Council notice board to be located near the Market Hall. The lockable notice board will be two-sided for the Parish Council and community groups to use. Council had previously agreed to have a new notice board and subject to deciding upon its location **RESOLVED** to accept Quote C for an oak notice board.

**03.10.16**

**Christmas Lights – Cllr French**

Cllr French informed Council that he is working with CMK to look at load testing the brackets along the main street also to consider replacing the old lights on the north side of the street with LED lights as they will be safer and draw less electricity. Further details will be provided at the April meeting.

**03.11.16**

**Grass cutting tenders 2016 – 2017 – motion by Cllr French**

Following a working group meeting to look over the quotes received for grass cutting Cllr French proposed the following motion:

**‘To accept the tender from Supplier of Quote D for the Skate Park and Playing Field areas and accept the tender from Supplier of Quote A for the Love Lane Play Area and St Mary’s Churchyard as per the specifications given’.** Motion seconded by Cllr Hainsworth. Cllr French explained that suppliers were happy to accept split contracts. Council **RESOLVED** to accept this motion.

**03.12.16**

**CCTV Update – Cllr Kirkby**

Cllr Kirkby explained that quotes had been sought for additional CCTV cameras and the recommendation from the Crime Group was to accept Quote A due to cost, quality and flexibility. Council **RESOLVED** in principle to accept Quote A subject to confirmation on a maintenance programme and compatibility with the existing system. Shropshire Council is looking into our request to take over the existing cameras and it is unknown when they can be transferred to the Parish Council. It was made clear that CCTV viewing will be strictly for trained volunteers upon the guidance of the police. Strict protocols will be set up for the local



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management of the CCTV and reassurance given to the public that these safeguards are in place. The costs of purchasing additional CCTV and upgrading the existing system is being met from a grant received from the Police & Crime Commissioner.

- 03.13.16 Confirm date of the next Parish Council meeting**  
Next Parish Council meeting will be held on Monday 4<sup>th</sup> April 2016.

**At 8.25pm the Chairman read out the following requesting the public and press be excluded for the next item. RESOLVED.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

**03.13.16 Employees – Cllr Brown**

The meeting closed at 8.45pm.

**Cheques written:**

Royal British Legion – Poppy Wreath - £50.00  
Mr R Potter - Mileage Reimbursements - £24.80  
Mrs D McBride – Printer Reimbursement - £149.99  
Petty Cash - £200.00  
Market Hall - Room Hire - £56.00  
Additional Items:-  
Lewis Arborcare – tree pollarding - £1650.00  
Midlands Computers – IT equipment - £1,514.40  
Crucial Crew – children’s safety event - £231.00

**Signed: Chairman**



**Date: 4<sup>th</sup> APRIL 2016**