



# CLEOBURY MORTIMER PARISH COUNCIL

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**Parish Council meeting held on Monday 7<sup>th</sup> December 2015 at 7pm in the Market Hall, Cleobury Mortimer.**

**Present:**

Cllr S Thorogood (Chairman), Cllr D Brown (Vice Chairman), Cllr M Reiner, Cllr G Hainsworth, Cllr B Davies, Cllr T Kirkby, Cllr P French.

**Clerk:** M Sheehan

**RFO:** Dorothy McBride

Public: 4

The Chairman welcomed everyone to the November meeting and proceeded to the first item and asked if anyone wished to speak for the democratic public time.

**0.12.0 Democratic 15 minute Public Time**

Mr G Turpin the Chairman of the Sports & Social club gave a synopsis of what the Sports and Social club is all about.

Mr A Goold explained that they had achieved further match funding and has also had an energy survey looking at integral issues. These issues need to be addressed before the end of December and as money was agreed and ring fenced could £7,000 be released to get important work done to address the issues to make it ready for winter.

The Chairman asked for confirmation this could be discussed and agreed. Confirmed by Clerk and RFO under Capital Receipt.

Mr Bill Duly said that on behalf of the community he thanked the Parish Council very much for the upgraded Christmas lights producing a really good experience.

Colin from CMK Electrical thanked the volunteers for their help.

**0.12.1 Apologies for absence**

**Cllr J Martin** Reason; University.

**Cllr R Hayward** Reason: Holiday

Cllr M Shineton Unitary Councillor Reason: Attending another meeting.

Cllr G Butler Unitary Councillor Reason: Attending another meeting.

**Resolved to** accept the apologies.

**0.12.2 Declaration of interests:**

**Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

**Cllr Kirkby 0.12.8 Finance:** Reimbursements

**Cllr Reiner 0.02.8 Finance:** Reimbursements

At this point the Chairman proposed moving item **0.12.8 Finance: d) Capital Receipt Update**

Up the Agenda to discuss. **RESOLVED.**

**0.12.8 Finance: d) Capital Receipt Update**

Proposed to release £7,000 as part of the agreed grant to the Sports & Social club. **RESOLVED.**

The RFO updated the Parish Council on the position of other group's applications.

The Chairman proposed moving back to the Agenda on item **0.12.3. RESOLVED.**

**0.12.3 To approve the minutes of the Parish Council Meeting Monday 2<sup>nd</sup> November 2015**

**RESOLVED** to approve the minutes, and duly signed by the Chairman.

**RESOLVED** to approve the confidential minutes, and duly signed by the Chairman.

**0.12.4 Matters arising from the minutes**

Clerks Report up to date distributed at meeting

**Condensed Clerks Report for December meeting 2015**

**General items**

Cllr Kirkby attended planning Committee meeting to speak on behalf Parish Council.

Arranged Xmas tree donated from Bill White nursery again to the people of Cleobury Mortimer. Assisted Cllr French, CMK.

New Gate now fitted at Playing Field entrance.

Attended meeting with Cllrs French, Kirkby, and Dorothy McBride to discuss with Chris Edwards the taking over of the Skate Park and Play area next to Primary School. Taking on Play Area separately while waiting for Skate Park area until Next year. This gives us control to look at Play area in immediate future.



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Visit from Philip Dunn MP to discuss our We Don't Buy Crime and Smartwater campaign. Cllr French attended meeting.  
Visit from John Lakeman MBE Chairman of Teme Valley Neighbourhood Watch to discuss how the Parish Council dealt with the project and find out more about the Crime Group and working together.  
Checked with CM Royal British Legion about Xmas tree in Memorial garden also working with St Mary's church.  
Arranged and attended meeting with Lion pub Landlady, owner, neighbour and Councillors.  
Census data packs from Mr Barnes to discuss about buying a pack for Parish.  
Lime Trees annual pleaching request for funding. Agenda item.  
Cllr Brown and I met with Parish Hall committee. Agenda item.  
Cllr Shingleton brought archive paperwork of parish plan to be stored by Parish Council.

## ➤ Highways/ Streetlights Issues

Organised Christmas light connections fitted to Streetlights by Shropshire Council  
Issues raised with overgrown hedges and slippery path at pudding brook dealt with by contacting owners of hedges and Shropshire council.  
Many complaints about state of pavements following new street light locations causing issues, chased with SC.  
Complaints about bins on pavements and some paths not disabled friendly, also trip hazard in pavement. All attended to with some resolved and others ongoing.  
Looking at the footpath at Mortimer Gardens entrance and other footpaths with Highways.  
After complaints about scaffolding on corner of Child Road Highways helped to address and resolve.  
After complaints about road sweeper not going down Ronhill lane, discussed with driver and Highways to resolve issue.  
Working on Shropshire Council to have Streetlights in Talbot Car Park instead of problem spotlight on wooden post. Also pushing with Highways to get car park resurfaced.  
Enquiry received regarding extra works by Severn Trent on Junction of Bridgnorth road. Requested Severn Trent to deal with enquiry.  
Dealt with complaints over parked car issues in High street.  
Advertised Traffic Road Orders Vaughan Road and Lea View completed and received. Agenda item.  
Blocked drains issues in town raised with Highways to look at.

## ➤ Police/ Crime / Parking Enforcement

Crime Group visited CCTV, office in Bridgnorth 10<sup>th</sup> November which proved very informative.  
Smartwater now at 88% and to be classed a Smartwater town needed 80%. All remainder had letters to collect from Council office also put notice in the December Clarion.  
Working to visit Shropshire Council CCTV offices and Highley to move forward gaining information existing CCTV to bring back to Parish Council.  
Mobile Police station set up in Cleobury again and it will also be here December 19<sup>th</sup> and January on Farmers Market days.  
New toilets vandalised again with the Men's toilet targeted and damaged both sink units. Agenda item.  
Parking around Cleobury becoming causing a constant stream of complaints. Addressed issue in Furlongs road with police. Still more to look into and address, also arrange more regular visits from enforcement officers.  
Attended meeting with Primary school, and councillors to discuss parking and Child Safety issues. Very positive and productive meeting. Notified neighbours with concerns and are happy with progress.  
Ludlow, Ledbury and other councils now looking to follow our lead and have been asked to attend council meetings by the police to explain how we Smart watered our town and give advice.  
New larger signs for Smartwater in hand by Police who will come and fit.  
Having regular police visits.

## Correspondence / Dates to note

### ➤ **Next LJC meeting with be Tuesday 12<sup>th</sup> January, 7pm at the Severn Centre**

The theme is **The future provision of health for the residents of South Shropshire**

#### **0.12.5 Councillor's reports and items for future agendas**

Cllr Kirkby handed out reports from his meeting with the Primary School on 2<sup>nd</sup> December, over parking concerns and child safety, with another meeting set for January. Looking at footpath from Lacon Car park to rear of school.

Second report from attending planning committee meeting on 1<sup>st</sup> December and speaking on behalf of Parish Council against an application for Land to the rear of 41 Furlongs road. It was agreed that Cleobury is being squashed and access a major problem and refused the application.

Cllr Kirkby also mentioned the flooding at the New Bridge a concern. Clerk to address with Highways.

Cllr Hainsworth requested Old Streetlights be placed on next Agenda.



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Cllr Davies raised concerns over the cats eyes not working across the common on Clee Hill. Clerk noted to address. Also concerns about the Talbot Car park. The Clerk he is working with Highways to address and get streetlights fitted.

Cllr French requested Cleanest sign on next agenda.

## **0.12.6 Unitary Report (Cllr G Butler / Cllr M Shineton)**

**No Councillors present.**

## **0.12.7 Planning applications:**

### **a) Planning Reference:**

**Reference:** 15/05031/OUT (validated: 25/11/2015)

**Address:** Proposed Dwelling Adj Upper Bransley Farm, Bransley, Kidderminster, DY14 0BY

**Proposal:** Outline application (all matters reserved) for erection of an agricultural workers retirement dwelling

**Applicant:** Mr Michael Gittins (Lea Farm, Cleobury Mortimer, Kidderminster, DY14 0EA)

The Clerk had requested more information from planning officer as the application was confusing.

After a short discussion it was agreed that more information was required and to put on next Agenda.

### **b) Planning permissions/refusals/ Appeals – weekly planning list from SC**

**Reference:** 15/03983/FUL (validated: 14/09/2015)

**Address:** 3 Furlongs Close, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8AS

**Proposal:** Erection of a single storey extension to front

**Decision:** Grant Permission

## **0.12.8 Finance: – RFO D McBride**

### **a)Account to be paid:**

Shropshire Council - Wages

Cheques for payment –

Blanchere - £3259.02

Market Hall - £32 Room Hire meetings

D McBride - £25.60 Mileage

Turners Gate - £306 Playing Field gate

M Sheehan - £25.60 Mileage

Viking - £221 Toilet & Office supplies

T Kirkby - £25.60 Mileage

M Reiner - £25.60 Mileage

SLCC - £167 Annual subscription

CMK Electrical - £5190 Christmas lights

The RFO made the Parish Council aware of the following additions

Cllr S Thorogood - £12.60 Reimbursements Xmas lights

**Cllr Thorogood** declared an interest **0.02.8 Finance:** Reimbursements

Bret Webster - £126 Repairs to sinks

Hands on printing - £25 Banners and posters

Dorothy McBride - £20.67 Reimbursements Xmas refreshments

MFG - £41 Land Registry for Play Area

Sports & Social Club - £7,000 Capital Receipt

### **b)Payments Received:**

BT £103 Phone refund

**RESOLVED that the accounts are accepted and all payments are made.**

### **c)Grant Applications S137**

CM Scout Group £700 – Building Maintenance

The RFO declared an interest in this item and handed over to the Chairman.

The Chairman raised the point that this item had been going on for some time and read out the quotes received.

Points raised were, no match funding and the Crib league has grants available.

At this point Cllr Reiner declared a personal interest.

**RESOLVED** to agree 50% £350 of application and suggest match funding and suggest Crib League.

CYP request for funding 2016/2017



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**RESOLVED** that as last year the Parish Council control its own total youth budget.

**d) Capital Receipt Update**

**Addressed earlier**

**e) Internal Auditor**

Appoint Internal Auditor

**RESOLVED** to appoint Diane Malley as Internal auditor for the next year 2016 - 2017

**0.12.09 Christmas Lights update – Cllr French**

The Chairman thanked Cllr French and Colin from CMK and well done for the good work with the Christmas lights. Cllr Davies asked that the Parish Hall could be included next time.

Cllr French informed the council that lots of positive comments on face book and the lights are certainly better than last year. He thanked the volunteers who helped put up the lights, Matt for his help and sorting Connections with Shropshire Council, Dot and Debbie for organising the switch on and refreshments, Sean and matt who helped Dot Saturday. Finally thank you to Colin and CMK Electrical for what was achieved in three months. There will be a meeting early January with the working group with some issues raised to address for next year to involve Colin.

**0.12.10 New Toilets Childe Road – Cllr Brown**

**Motion: Proposed by Cllr Brown**

**That due to vandalism issues, the Toilets are closed and secured every day at dusk until the Spring. RESOLVED**

Damaged sinks repairs.

The Clerk informed the Parish Council that new sinks would have cost up to £1,000 so made the decision and used a fabricator to straighten new sinks and fabricate supports to make the existing sinks much stronger. As Standing Orders allow only up to £200 for emergency work, this may be slightly over that cost, but always worked with Chair and Vice Chair while organising repairs.

**0.12.11 Church Steps – Cllr Thorogood**

Requests received for a handrail.

**RESOLVED** to have a rail fitted and to get three quotes for the work to bring back to council.

**0.12.12 Annual Review Place Plan – Cllr Thorogood**

**RESOLVED** to take up offer from Shropshire Council and Dorothy McBride to follow up with as many councillors as available, consider future open event on a Market Day.

**0.12.13 Strategic Traffic Management Review – Cllr Kirkby**

TRO,s Vaughan Rd , Lea View.

After a short discussion **RESOLVED** to agree to both TRO,s as suggested by Highways for Vaughan road and Lea view.

**20.18 RESOLVED** to Suspend Standing Orders.

Mr Runicles informed the Council he had lived in Lea View for 32 years and have had many near misses on that junction and the changes are worthwhile and not a waste of time and know it has taken 12 months pushing with help from the Clerk but now thankful.

**20.20 RESOLVED** to reinstate Standing Orders.

**0.12 14 Lime Trees – Cllr Thorogood**

**RESOLVED** that as previously the Parish Council pay towards the pleaching of the trees. Shropshire Council and residents also paid as usual.

Cllr French asked if possible they could be done in November next year to make it easier for putting up the Christmas lights. Clerk to check.

**0.12.15 Christmas Shutdown – Cllr Brown**

**RESOLVED** that the office is closed in line with Shropshire Council from 24<sup>th</sup> December 2015 to 4<sup>th</sup> January 2016.

**0.12.16 Confirm date of the next Parish Council meeting**

*Next P.C. meeting 4<sup>th</sup> JANUARY 2016*

Agreed to have meeting 4<sup>th</sup> January 2016.

**The Chairman read out the following requesting the public and press be excluded for the next item. RESOLVED.**



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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

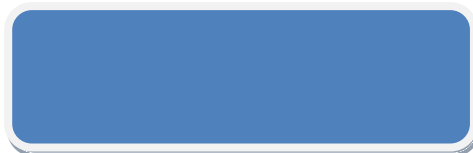
- 0.12.17      **Parish Hall Update – Cllr Brown, Clerk**  
0.12.18      **Maintenance - Grounds person – Cllr Brown**

## **Meeting Closed to the public and press at 8.35pm**

### **Cheques written:**

Shropshire Council - Wages  
Cheques for payment –  
Blanchere - £3259.02  
Market Hall - £32 Room Hire meetings  
D McBride - £25.60 Mileage  
Turners Gate - £306 Playing Field gate  
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**Signed: Chairman**



**Date: 4<sup>th</sup> JANUARY 2016**