



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on MONDAY 2nd MARCH 2015, at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr D Brown (Vice Chairman), Cllr M Reiner, Cllr B Davies, Cllr P French, Cllr T Kirkby,
Cllr J Martin.
Clerk: Mr M Sheehan
RFO: Mrs D McBride
Public: 2

0.03.0 Democratic 15 minute Public Time Cllr Brown welcomed everyone to the meeting and asked if anyone wished to speak.

Mr Ben Smith explained that St Marys garden was built 10 years ago, is in the shape of a pentagon with four seasonal beds to give colour all year round and encourage birds. It was built for all with wheelchair Access. The cost originally from a grant was £13,000 with local labour and at present is maintained for a nominal fee of £48 a month, with £2 collected from each resident.

It is a great asset to the town for events.

There are limited funds available and it now requires a major overhaul with plants and seating.

We are asking for £500 from the Parish Council, £500 from grass roots and £700 from the Housing Association.

Jo Booton added that it is a beautiful garden used by tenants and their families and do have fund raising from guides. It is a sensory garden for some with limited vision and has weekly get together, also other events.

Cllr Brown asked for any questions and then thanked them for the information.

0.03.1 Apologies for absence

Cllr S Thorogood Reason; Funeral

Cllr R Hayward Reason; Unwell

Cllr G Hainsworth Reason; Holiday.

RESOLVED to accept the apologies.

Cllr Davies objected to the abstention at the last meeting as after 40 years of service it was first time missed two consecutive meetings due to illness.

The Chairman requested it noted.

0.03.2 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None

0.03.3 To approve the minutes of the Parish Council Meeting 2nd FEBRUARY 2015

Amendments made and signed that Cllr Hainsworth was not present and page 3 precept figures should read £96,500.

RESOLVED to accept the minutes and duly signed by the Chairman with the amendments.

RESOLVED to accept the Confidential minutes and duly signed by the Chairman.

0.03.4 Matters arising from the minutes

Clerk read out the following Report, distributed at the meeting.

CLERKS REPORT February 2015 Condensed report.

➤ **General items**

Emptying the Skate Park bin as and when required.

Meeting with Vicky Turner from Shropshire Council again to look at grants available also to look at play areas, next meeting to be agreed.

Parking meeting was taken over and organised by Cllr Kirkby and Cllr Martin. Thank you to them.



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Attending to all Legal issues with assets.

Quality Council Scheme set meeting for Tuesday 10th March 7pm for group to move forward.

Mark Blount came to talk to councillors regarding option to take over remaining 3 play areas in Cleobury Mortimer. Agenda Item.

Complaints received with requests for help at Cox's site behind the Furlongs. Followed up with assistance.

Our Chairman picked for Royal Garden party.

Received 2 maps of Cleobury area footpath rights of way for office.

Dog mess bags in Office, already given some out.

Highways/ Streetlights Issues

12th March Dropped Kerb to be done Vaughan Road by Medical Centre.

8th May set for Patching on the Hurst.

Lime trees in High street all done. Good feedback.

Western Power (The job at Hazelrigg, Pinkham Lane, will need the Road Close for; Tuesday 07.04.2015 to Friday 10.04.2015). (The job at Stable Mews, Lion Lane, will need the Road Close for; Tuesday 21.04.2015 to Friday 24.04.2015).

➤ Cemetery/ Church gardens

Tidy up of the Cemetery already started with Community work placement. Agenda Item.

Looking at a date for the Volunteers Tidy up day.

The problem of Moles in the cemetery is in hand with four already caught.

Meeting at cemetery concerning donated trees, also emails from Shropshire Council. Agenda item.

➤ Police/ Crime / Parking Enforcement

Regular visits from both organisations as usual

Confirmed we have got the grant application for the two new CCTV of £11,500

Crime meeting t set for 17th March at 6.30pm in the Market Hall.

Smartwater and Solon security to come to Parish AGM on the 20th April, with Rural Crime the theme.

Mr Graham Oliver the Crime commissioner's assistant, for informal visit and have a catch up 3rd March. Will gain assistance to upgrade existing CCTV cameras.

Correspondence / Dates to note

➤ **Next WW1 meeting 10am Monday 23rd March 2015**

➤ **Letter from Matt Hayes Lacon Childe School suggesting we are invoiced annually for car park upkeep. Reply letter sent with councils previous decisions.**

➤ **Q Council 10th March 7pm Market Hall**

➤ **Crime Meeting 17th March 6.30pm Market Hall**

➤ **20th March Streetlight upgrades with disruption in main street.**

➤ **Training, (Council Award Scheme 18th March, End of year Accounts 26th March, Annual Parish Meeting 31st March).**

➤ **Current Post office closes at 17.30 Thursday 19th March 2015 to open at the SPAR at 13.00 on Friday 20th March 2015.**

➤ Playing Field, Play Area

Meeting with Don Carter Lacon Childe concerning request to move footpath. Agenda item

0.03.5 Councillor's reports and items for future agendas

Cllr Kirkby raised a concern about the CCTV not being good enough to pursue a Hit and Run in the High Street.

Clerk explains that Crime Reduction Group was addressing the issue with Shropshire Council.

Cllr Reiner reported that pot holes in the Furlongs and Ronhill Crescent have been done, but not the Hurst. Clerk to chase.

Ivy on the wall opposite the Parish Hall overgrown. Clerk already informed Dieses to cut back.

Hedges in New Road overgrown. Clerk to look into



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Cllr Martin informed the council that he had met with Cllr Kirkby to look at taking the Parking issues forward, with a plan of action.

Cllr French raised concerns of vehicles exceeding the speed limit through the town, with main offenders being tractors and trailers.

Suggestions made were to pass concerns on to the police and invite farmers to Crime Group meeting. Cllr Reiner raised concerns about access to the back recycling bin by the school. Raised before and notified Viola.

0.03.6 Unitary Report (Cllr G Butler / Cllr M Shineton)

Cllr Shineton informed the council of the following.

Recycling area was a mess and Street Scene, working with Ringway had cleaned it up. No control of who to call when full and it is a melting pot at the moment.

Three other bins for Shoes and Clothes are never touched and should go if not an asset.

Vehicles parked by Medical centre are still a concern.

Shropshire Council has an empty homes policy in place if anyone is aware of any can report it so something can be done.

More on website about Shrewsbury University in conjunction with businesses, agreed 2.5 million for student accommodation.

Parish and Town councils were unsuccessful in getting Council Tax support grant.

Pursuing through the Traffic Commissions the poor service of the 292 bus service.

Have to save another £80 million and up to £47million already saved so far. Looking at £27 million savings starting in April 2015.

Highways have new system for dealing with road repairs regarding a permit scheme that can take 3-5 months, which is not working in practice.

0.03.7 Planning applications:

a) Planning Reference:

None in time for Agenda to discuss.

b) Planning permissions/refusals/ Appeals – weekly planning list from SC

Reference: 12/03399/FUL (validated: 10/08/2012)

Address: Enderby , High Street, Cleobury Mortimer, Kidderminster, DY14 8DN

Proposal: Erection of detached bungalow together with detached double garage

Decision: Grant Permission

0.03.8 Finance: – RFO D McBride

a)Account to be paid:

Shropshire Council - Wages

Cheques for payment –

Mr M Sheehan £30.62 (Reimbursements, Dog waste bags)

Viking Direct £128.20 (Office and Maintenance)

A J Bate £300 (Installing Notice boards, Capital receipt)

D McBride £17.97 (Reimbursements)

The RFO informed the Parish Council of the following additions.

Lewis Arbourcare £1,650 (Lime trees High Street)

MFG £400 (New toilets transfer)

b)Payments Received:

VAT £902.87

RESOLVED that the accounts are accepted and all payments are made.

c)Grant Applications, enquiries

St Mary's Gardens - £500 (Revitalise garden area)

RESOLVED to award grant.

Crucial Crew £182 (Child safety event)

RESOLVED to award grant.

Cleobury Youth Partnership – Clarification Required – RFO



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The RFO raised concerns that donations could be made through the Youth partnership and then individual groups could still come to the Parish Council for a grant which could mean we donate twice to the same group.

Cllr Brown enquired if the council can ring fence some money from the donations pot for youth.

The RFO confirmed that £10,000 was earmarked in the Budget for Donations.

It was proposed to ring fence £5,000 in the Donations pot for Youth. **RESOLVED.**

d) Payroll annual approval

Shropshire Council 2015-2016 payroll.

RESOLVED to continue with Shropshire Council to continue to administer the Payroll at £529 plus VAT.

e) Bank Mandate approval

Playing Fields Group.

RESOLVED to change signatories to Three councillors on the bank mandate.

0.03.10 Correspondence requiring an answer:

Mr M Hayes Lacon Childe School change of footpath location - Clerk

The Clerk informed the council, referring to maps supplied, that Lacon Childe wish to alter the footpath by the Rugby pitch. **RESOLVED** to arrange a meeting with Lacon Childe School, Primary School, Sports & Social club and Councillors. Clerk to refer back to Matt Hayes to organise.

0.03.11 Capital Receipt Update – RFO

RFO confirmed no change since last meeting, giving out printed update. Next meeting in two weeks to discuss further by group.

0.03.12 Newsletter – J Martin

RESOLVED to get printed with amended meeting dates and Cllr Browns request for volunteers for Playing Field committee inserted.

0.03.13 Welcome Pack – Cllr Brown

Cllr Brown informed the council that the Clerk was getting increasing enquiries from new residents moving into Cleobury and a publication to give out of welcome with information would be worthwhile from the Capital receipt money.

RESOLVED to set up a working group of Cllr P French, Cllr D Brown and Cllr J Martin.

0.03.14 Councillors Surgery – Cllr D Brown

RESOLVED for Cllr Martin to put together to coincide with the Farmers Market and send to Councillors.

0.03.15 Manor House update – Cllr Thorogood

To be put on April Agenda.

0.03.16 Play Areas / Skate Park Land Update.

a) Larks Rise, Hartman Close, Whitcombe Orchard – Cllr Brown

Cllr Brown informed the council that there was a lot of information to discuss and with more information required it is put on a future agenda.

b) Ground Maintenance Tender (Skate Park/QE11 Area)'- Cllr Thorogood

Agreed more information required and to be put on April Agenda.

0.03.17 Cemetery Update – Cllr French

Update on tree locations.

Cllr French explained that he had visited the Cemetery and measured the plots and looking at the map has confirmed that the map does not relate to the measurements in relation to grave spaces. Therefore there is room for the trees as shown on the map. It needs to be put right when the Cemetery administration is put on computer.

RESOLVED to plant the trees donated as originally planned.

Cllr French also proposed that the map is brought up to date with the Cemetery administration software.

RESOLVED.

0.03.18 Xmas Lights working group – Cllr Brown

Cllr Brown asked that if any councillor was interested to be part of the working group, to notify the Clerk.

0.03.19 Parish Maintenance – Clerk

Lengthsman for Parish, cover for maintenance staff.

The Clerk explained that when the maintenance staff member was away there was no one to cover, but had recently been made aware, by accident, of volunteers that have to do community work to keep from having gaps in their CV while they continue to look for work.



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People from the Cleobury parish were going to Kidderminster 4 days a week to help volunteer work in Kidderminster, so after contacting the Agency of this person asked if we could take on any in our area, acting as their mentor and also able to give them a reference for job applications.

One ready to take on is a ground worker who does litter picking, cemetery work and other outside duties and the second person is a maths graduate who can help to develop databases for us to produce reports and any other office work. All at no cost to our Parish.

RESOLVED that the Parish Council agree to become part of the scheme and the Clerk and Cllr Brown become mentors for any workers.

0.03.20 Market Hall – Cllr Thorogood

a) Lease for office

RESOLVED to sign lease for new office.

b) Charges for meetings

The RFO confirmed that the Market Hall lost £800 of charges for meeting last year.

Proposed that the Parish Council would require all monthly meetings and the Annual meetings free as when in new office it would be large enough for small meetings and if not would hire a room or look elsewhere. **RESOLVED.**

0.03.21 Confirm date of the next Parish Council meeting

Next P.C. meeting 13th April 2015

Cllr Brown gave her apologies in advance.

The Chairman read out the following requesting the public and press be excluded for the next item. RESOLVED.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

0.03.22 Parish Hall Update –Clerk

Cheques written:

Mr M Sheehan £30.62 (Reimbursements, Dog waste bags)

Viking Direct £128.20 (Office and Maintenance)

A J Bate £300 (Installing Notice boards, Capital receipt)

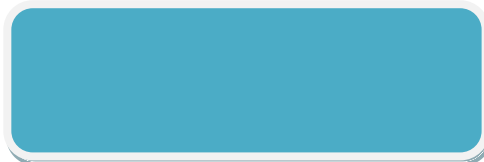
D McBride £17.97 (Reimbursements)

Lewis Arbourcare £1,650 (Lime trees High Street)

MFG £400 (New toilets transfer)

Meeting Closed at 9.00pm

Signed: Chairman



Date: 13 / 04 / 2015