



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on MONDAY 7th JULY 2014, at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr D Brown (Vice-Chairman), Cllr B Davies, Cllr M Reiner, Cllr G Hainsworth, Cllr J Martin, Cllr P French, Cllr B Hayward.

Clerk: Mr M Sheehan

RFO; Mrs D McBride

Public: 7

Speaker - Mr Ben Walker Marketing and Engagement Manager Shropshire Council.
Connecting Shropshire.

Cllr Thorogood welcomed everyone and introduced Mr Walker from Shropshire Council to do a presentation about the Broadband update for the Cleobury Mortimer area.

Mr Walker gave the following information from a slide show:

Programme background:

March 2013 - £24.64m contract signed with BT

Programme aims to provide access to basic broadband for all (at least 2mbps) in programme area (72,000 premises).

As much fibre based broadband with the funds available when added to commercial broadband roll-out projections:

- 93% fibre based broadband
- 87% superfast broadband (at least 24mbps)
- Additional funding options to boost coverage

Programme Milestones:

- Oct 2013 – announced first communities to get access
- Dec 2013 – Montford Bridge - 1st cabinet
- Jan 2014 – Harlescott cabinet for businesses
- Jan 2014 – remaining Phase 1 communities announced
- Feb 2014 – announce exchange areas for 2014 (Phases 2-4)
- Mar 2014 – Phase 1 availability starts
- Jun 2014 – Phase 2 availability starts

The main aim is to provide as much superfast broadband to as many homes and businesses as possible. At present Shropshire Council are looking for additional funding and requires match funding with talks to Marches Housing at present.

They are upgrading telephone exchanges with copper cabinets fitted in the area, with 3 in Cleobury so far. Hoping that they go live in winter 2014.

People do not have to go with BT for their service, there are other options.

Cllr Shingleton asked that the Business Park up the Bridgnorth road could be given some priority.

Cllr Hainsworth asked for the timescale.

Mr Walker replied end of year; Mid January is the best guess for now as it is a huge programme.

Cllr Thorogood thanked Mr Walker for his presentation and started the meeting.

AGENDA:

0.7.0 Democratic 15 minute Public Time

The Chairman asked if anyone would like to speak.

Mrs S Carter raised a problem for the residents of Langland road, providing a petition as to the traffic and parking problems surrounding the Primary School, with abandoned cars restricting access, parking on pavements and in resident's driveways.

She asked the Parish Council to help solve this problem.

Cllr French suggested an onsite meeting with the residents, parking, police and school to see what can be done. Clerk to organise for September. 8.30am or 3pm.



CLEOBURY MORTIMER PARISH COUNCIL

Mr Keeley asked to speak on the donation request for his son on the Agenda.
The Chairman read out the letter sent in and said it would be discussed later if they waited for the result.

0.7.1 Apologies for absence

NONE

0.7.2 Declaration of interests: Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

NONE

0.7.3 To approve the minutes of the Annual Parish Council Meeting 2nd JUNE 2014

Cllr Thorogood noted a spelling mistake in the first paragraph and that item 0.6.0 of

Mrs Evans informed the council that her dog and she had been attacked by a Bull mastiff, describing the events.

The same dog previously attacked another dog and killed a sheep.

Should read.

Mrs Evans informed the council that her dog and she had been attacked by a dog similar to a Bull mastiff, describing the events.

The same dog allegedly previously attacked another dog and killed a sheep.

This was **RESOLVED**, duly changed and initialled by the Chairman.

RESOLVED to approve the minutes of the Parish Council meeting which was duly signed by the Chairman.

0.7.4 Matters arising from the minutes

Cllr Hayward asked if there was any update on the dog attack.

Clerk had not received any update from Police. Would make enquiries.

The Clerk read out the following report.

➤ **Audit.**

External notice was posted as legislation dictates.

➤ **Historic Core**

Final settlement now for council to decide. Agenda item.

➤ **Capital Receipt money**

Application forms and agreements drafted, to be adopted by council. Working quickly while ensuring the correct procedures are followed. Meeting with RFO, Vicky Turner and Joe Bubb Shropshire Council for advice. Agenda item.

➤ **Highways/ Streetlights Issues**

All pot holes reported and streetlights dealt with. New streetlight required Church walk.

Road and footpath problem areas Mortimer Gardens, Tuffins to medical centre, Childe road and Eagle lane completed. Footpath above Church walks to look at resurfacing next.

➤ **Cemetery/ Church gardens**

Waiting for date to fit bays, other issues put on Agenda.

➤ **Police/ Crime / Parking Enforcement**

Regular visits from both organisations.

Vicky Turner Shropshire Council organised Logo designed by school children. Agenda.

➤ **Correspondence to note**

- Email from Cllr Thorogood with returned cheque for Business cards.
- Rural Housing Policy Review
- Lacon Childe Introduction and Capital Funding
- Polling station review.
- Shropshire Council's Empty Homes Strategy for 2014 – 2017



CLEOBURY MORTIMER PARISH COUNCIL

- New Medical centre official opening invitation
- Hire of Christmas lights.
- Request for artificial Grass in Cemetery
- Request for help to solve chaotic parking by Primary school.

➤ **Dates to note**

WW1 Commemoration Parade down Main Street and church service on Sunday 3rd August. 3pm.

Service at War Memorial 8pm 4th Aug.

Work arranged on Church chancel roof.

Lights out, National event Aug 4th 10pm.

Chairmanship training 15th July at Shrewsbury.

➤ **Some new items to look at**

Victorian Post box opposite Bowkets requires painting.

Church Walk overgrown, also the wall is collapsing onto path.

➤ **CCTV**

Request made for funding from Crime Commissioners funds to have 2 more CCTV cameras.

➤ **Skate Park and surrounding area.**

Site visit with councillors, school, and our contractor. Sent cost implications to Shropshire Council and now waiting for proposals.

0.7.5 Councillor's reports and items for future agendas

Cllr Hayward raised looking into the 2015 Honours list. Item for next Agenda.

Cllr Reiner was unhappy with the poor grass cutting in Ronhill Lane. Clerk to look into.

Cllr Hainsworth raised the issue of Solar Farms. Item for next Agenda.

Cllr Reiner informed the council that bins left in Lion lane again is causing a nuisance. Clerk to deal with.

0.7.6 Unitary Report (Cllr G Butler / Cllr M Shineton)

Cllr Butler raised the following.

LJC consultation finalised, rolling out 1st April 2015 for the LJC funding.

Looking at the Skate Park and issues in the town there could be funding opportunities to look at a town caretaker in the discussions; set up a sub committee to look at which he and Madge could attend, giving more control locally. Perhaps a future agenda item for September.

The Library is out for consultation soon which will require a response.

Cllr Shineton raised the following;

Health changes are going along and should be firm by November.

Consultations still going on with 292 bus service, looks as though it is safe but might have some changes to timetable. £39,000 subsidy agreed from Shropshire Council again.

0.7.7 Planning Matters:

a) Planning:

Reference: 14/02455/FUL (validated: 10/06/2014)

Address: Robtec Automation Ltd, Robtec House, High Street, Cleobury Mortimer, Kidderminster, DY14 8DP

Proposal: Erection of a perimeter fence 39 metres x 1.5 metres

Applicant: Robtec Systems Ltd (Mr Richard Roberts, The Thresholds, Hoarstone Lane, Trimpey, Nr Bewdley, Worcestershire, DY12 1NG)

RESOLVED No Objection to the application.

b) Planning Decisions Received:

Reference: 14/00631/FUL (validated: 27/02/2014)

Address: New House Farm, Tenbury Road, Cleobury Mortimer, Kidderminster, DY14 8RD



CLEOBURY MORTIMER PARISH COUNCIL

Proposal: Erection of light industrial unit for B1/B8 use; formation of access road; change of use of land from agricultural to commercial

Decision: Grant Permission

Information only.

Reference: 13/02548/OUT (validated: 28/06/2013)

Address: Development Land South Of, Tenbury Road, Cleobury Mortimer, Shropshire

Proposal: Outline application for residential development to include means of access

Decision: Grant Permission

Information only.

0.7.8 Finance: Mrs D McBride RFO

a)Accounts to be paid:

Shropshire Council - Wages

Cheques for payment –

Security Wise - £96 (New toilet doors contract 2014-15)

Clerk Reimbursements - £35.80 (April – June 2014)

S.A.L.C - £30 Training

Ludlow Skip Hire -£126 (Cemetery skip)

D McBride £ 17.94 RFO Reimbursements postage.

G Davies - £30 Catering PC Meeting

D Malley - £110 (Internal Audit)

M Sheehan - £73.60 Mileage (Training)

R.M. Price - £684 (Grass cutting)

b) Payments Received:

RESOLVED that the accounts are accepted and all payments are made.

c) Donation Requests

a) Letter Thomas Keeley (Representing Team GB World Special Olympics 2015)

Cllr Davies gave her support as it is very admirable. Also suggested that a lot of businesses if approached would support.

Cllr Brown proposed donating £100.

The issue of legality of using a specific power to donate to individuals was raised.

8.00pm RESOLVED to suspend Standing Orders to let Mr Keeley speak.

He suggested paying direct to the Worcestershire Group for the Worcestershire Special Olympics.

8.03pm RESOLVED to reinstate Standing Orders.

RESOLVED to donate £100.

Anyone else wishing to make a donation can leave cheques with the Clerk.

d) Quarterly Review of Accounts - RFO

The RFO explained all the information on the three monthly accounts supplied.

RESOLVED to accept the accounts.

0.7.9 Correspondence requiring response:

i. Rural Housing Policy Review

RESOLVED for Cllr French and the Clerk to review and submit.

ii. Lacon Childe Introduction and Capital Funding

RESOLVED that as previously agreed not to support financially.

iii. Polling station review.

RESOLVED for Cllr French and the Clerk to review and submit.

iv. Shropshire Council's Empty Homes Strategy for 2014 – 2017

RESOLVED for Cllr French and the Clerk to review and submit.

v. New Medical centre official opening invitation

Cllrs Martin, Reiner, Hainsworth and Hayward to attend. Clerk to notify.



CLEOBURY MORTIMER PARISH COUNCIL

vi. Hire of Christmas lights

8.15pm RESOLVED to suspend Standing Orders to allow Cllr Butler to speak.
Cllr Butler suggested requiring PAT testing and Insurance approval.

8.16pm RESOLVED to reinstate Standing Orders.

Cllr Hainsworth raised the point that the bulbs are expensive.

RESOLVED to hire out subject to Cllr French and Clerks investigations and PAT testing with Insurers agreement.

Urgent matters received after Agenda needing attention.

The Clerk made the council aware of a letter from Catherine Evans notifying the council that she is currently storing the Xmas Sleigh and while happy at present to store it, she would like to know the councils intentions for the future.

The council **RESOLVED** to agree to her kind offer to store at present while the Clerk looked into other options.

The Clerk made the council aware of a letter from Shropshire Housing Group for a volunteer to sit on the committee.

8.20pm RESOLVED to suspend Standing Orders to allow the Unitary councillors to speak.

Cllr Shineton confirmed that travel expenses could be claimed but not pay.

Cllr Butler confirmed it is made up of various Housing Groups.

8.22pm RESOLVED to reinstate Standing Orders.

Agreed for Clerk to email out to all councillors.

0.7.10 Councillor Resignation – Clerk

Letter received from Cllr D Harley to resign as Parish Councillor.

RESOLVED to accept and to send a letter of thanks to Mr Harley.

0.7.11 Streetlights – Clerk

Replacement of streetlight.

RESOLVED to replace streetlight in Church Walk.

0.7.12 Play Area / Skate Park – Clerk

Playing field group resignation.

8.30pm RESOLVED to suspend Standing Orders to allow Cllr Butler to speak.

Cllr Butler suggested speaking the Chris Edwards from Shropshire Council as all Play Areas are being looked at to hand over to local Parish Councils.

8.32pm RESOLVED to reinstate Standing Orders.

After some discussion including the Skate Park Area, it was **RESOLVED** to put on the September agenda.

0.7.13 WW1 Commemoration Update – Cllr Brown, Clerk

Lights out, National event Aug 4th 10pm.

Cllr Brown explained the Lights out event to encourage the community to have a meeting place for the event. She proposed that the Parish Council could make the Market Hall available as a central point in the town.

RESOLVED to open the Market Hall for an hour. Cllr Brown and Clerk to arrange posters for event.

0.7.14 Crime prevention group Update – Clerk.

Agree final four and £10 prize for new group logo winner designed by schoolchildren.

RESOLVED to supply £10 voucher for winner.

0.7.16 Newsletter – Cllr Martin

RESOLVED to agree to next edition newsletter.

Cllr Davies congratulated Cllr Martin for all his work.

0.7.17 Cemetery / Church Flowerbeds – Cllr Martin, Cllr French, Clerk

i. Unkempt graves update – Clerk

The clerk confirmed that 2 cuts of unkempt grave are done through the season at no cost by the contractor.

Cllr Brown referred to a volunteer day, talked about before in the cemetery.

Agreed that the clerk organise a day after the bays are completed and also the risk review with the Stonemason.

ii. Letter imitation grass

Two request letters have been received for artificial grass on graves in the cemetery.



CLEOBURY MORTIMER PARISH COUNCIL

Points raised were, strumming damage, quality of grass, may look like patchwork quilt in cemetery, duty of care to keep as a grave yard,

May be injustice to Christian burials.

Agreed that Clerk do a scoping exercise of views and bring back to Septembers meeting.

iii. Letter Friends of St Marys.

The letter concerned raised the issue of the state of the Church Gardens.

The Clerk had tried with councillors to get volunteers with no success. Asked a few people for quotes to tidy up and weed all beds within timescale. Received one quote back of from Mr Lill.

RESOLVED to accept Mr Lill to do work at a cost of £200.

iv. Overhanging Laurel bushes / trees over pavement by road A4117.

Cllr French had looked at this with Clerk and explained the Laurel is too big fouling phone lines and suggested removal.

RESOLVED to remove and to gain quotes.

v. Update Risk Review memorial Headstones – **Cllr P French**

Cllr French and Clerk met with Dave from Craven Arms memorials in Cemetery and explained that for £300 (normally £400) for two stonemasons, they would spend a day to attend to all headstones in Cemetery and make good for any risk.

The Clerk confirmed this was urgent due to our risk review and also our Insurers would need up to date checks and two other firms were invited to quote but no response.

RESOLVED to agree for Craven Arms memorials to do the work with 2 councillors helping. Clerk to arrange.

0.7.18 Councillors Reimbursements – Cllr S Thorogood

The Chairman explained the financial implications a councillor may have with printing and phones, looking at reimbursements for future councillors. He asked that all councillors read the information given before the September meeting, when it will be back on the Agenda.

0.7.19 Historic Core Update- Cllr Thorogood, Cllr Brown

Letter response to Architect

The Chairman read out a letter from Lesley Lloyd the Architect for the Historic core project.

The RFO confirmed that the result from the working group meeting was the bollards and paving extra costs were questionable.

RESOLVED to confirm price, not to agree to extra costs of Bollards or Paving, accept £500 compensation for damage to front of Market Hall, RFO and Clerk to respond to Lesley.

0.7.20 Capital Receipt update –Cllr Brown

Review and agree new booklet costing.

RESOLVED to accept a cost of £2,600 for 800 copies. Clerk to order.

Adopt Funding Application form and Agreement.

Cllr Brown confirmed that the working group put the application form and agreement together.

RESOLVED to adopt the documents and invite Vicky Turner and Joe Bubb from Shropshire Council to be part of group.

0.7.21 Date of the next Parish Council meeting

To confirm date of *next Parish Council meeting – Monday 1st September 2014.*

Cllr Martin suggested a meeting in August.

RESOLVED to meet 11th August.

The Chairman read out the following.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.



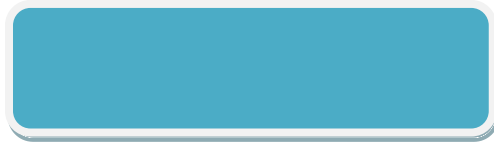
CLEOBURY MORTIMER PARISH COUNCIL

Cheques written:

Security Wise - £96 (New toilet doors contract 2014-15)
Clerk Reimbursements - £35.80 (April – June 2014)
S.A.L.C - £30 Training
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D Malley - £110 (Internal Audit)
M Sheehan - £73.60 Mileage (Training)
R.M. Price - £684 (Grass cutting)

Meeting Closed at 9.45pm

Signed: Chairman



Date: 1st September 2014