



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on MONDAY 7th APRIL 2014, at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman) Cllr D Brown (Vice-Chairman), Cllr B Davies, Cllr M Reiner, Cllr G Hainsworth, Cllr J Martin, Cllr R Hayward.

Clerk: Mr M Sheehan

RFO; Mrs D McBride

Public: 8

The Chairman welcomed everyone to the Parish Council meeting and asked if anyone would like to speak in the public session.

0.4.0 Democratic 15 minute Public Time

Mr Dan Gregory informed the council that he was a resident and used to be a volunteer at the Police station also doing the statistics and crime reports. He raised concerns that his letter sent 5 weeks previously had just received a reply of 4 pages that neither substantiated nor refuted the figures that crime is on the increase in Cleobury. It stated that they are doing their best but more crime everywhere else which means Cleobury will suffer.

Other points raised were;

Not the same since Tony Sewell left when crime was down 38%.

Previous 12 months 15 burglaries with 14 in the first 6 months of this year.

Previous 12 months 3 Drug offences with 7 in the first 6 months of this year.

Previous 12 months 15 criminal damage offences with 18 already in the first 6 months of this year.

Things are getting worse and would be surprised if residents and ratepayers would not be annoyed if nothing is done in the next month. It is all talkie talkie and we should not accept it. The Police were alerted 9 weeks ago and it should have been on the Agenda but should be on the next one.

The Clerk confirmed that all information was required for the council to debate any item and when the Agenda was posted there was no reply received, which was explained to Mr Gregory prior to the meeting.

Mr Gregory stated that the reply letter from the police was we know best.

The Chairman stated that the best way forward was to arrange a meeting with Inspector Rob Thomas. Clerk to arrange.

Mr Terry Windmill, landlord of the Stable Tavern raised concerns over the planning application 14/00956/FUL stating that he had not received any consultation until the first notice was a site notice put up.

Other points raised were;

No access for disabled also no disabled toilet as stairs in proposed bar are too steep with 30% of clients 60 -70 years of age.

Presently making a profit with a viable business employing 6 staff who would lose their jobs if the plans go ahead.

Never late with rent and paid over £60,000 since being landlord.

Have had confirmation that the teams of darts, crib, pool, dominoes may go if plans go ahead.

Petition in the process of being signed.

Urged councillors to have a site visit to look at what is proposed.

0.4.1 Apologies for absence

Cllr D Harley Reason: Not Well

RESOLVED to accept the apology

0.4.2 Declaration of interests: Disclosable Pecuniary Interests



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Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Name	Disclosable Pecuniary Interests
Cllr B Davies	0.4.8 f) Planning: Personal
Cllr R Hayward	0.4.8 f) Planning: Bias
Cllr G Hainsworth	0.4.9 Finance: Personal

At this point Cllr Davies congratulated the clerk on passing his exam to become a qualified clerk. Thank you from clerk followed by a round of applause.

0.4.3 To approve the minutes of the Parish Council Meeting 3rd March 2014

RESOLVED to approve the minutes of the Parish Council meeting which was duly signed by the Chairman.

0.4.4 Matters arising from the minutes

Clerks Report up to date distributed at meeting and clerk ran through.

- Audit.
Working with RFO to gather documents required for Internal Audit. Received confirmation External Audit.
- Historic Core
A lot of time has been spent by clerk sorting out problems but it is now almost completed.
- New Toilets
New locks have arrived and been fitted. Electricity isolators for each door now fitted so we don't have to shut all toilets if we have a problem in one. New notice of opening times and contact details has been put up outside the toilets.
- Training
Insurance training May 2014
- Highways/ Streetlights Issues
All pot holes reported and streetlights dealt with. Lime Tree Pleaching in High Street finished. Still chasing Shropshire Council building control to do something about 12 Church street with dangerous guttering and tiles with help from Highways. Requests received for streetlight Steeple close.
Streetlight top of Church walk needs replacing with fold down column due to health and safety.
- Damaged Bus Shelter Mawley
Working with MFG solicitors, obtaining new quotes for brick built to send.
- Bus Stops
All new flag markers in town now fitted.
- Cemetery
Moving ahead with Cllr Martin, have proposals regarding recycling bays for grass and soil. After a meeting with the WW1 commemoration partnership (Parish Council, British Legion and St Marys Church) looking at a Lych-gate over the new access gate to the Cemetery and or plaque on Market Hall.
- Play Area
Assisted Rachel and Cllr Hainsworth to fit new swings and chains in play area.
- Police
Weekly visits are still being made by local CSO's. Emails and visits from Mr D Gregory raising concerns of local policing. Copied into emails sent and received. Also invited Mr Gregory to council meeting & Crime group to talk, which was declined.
- Parish AGM
Confirmed Miss Shannon Childs and Mr Robert Hodge (History Society) to speak at meeting.
- Clerk & RFO Employment & CiLCA
Completed and passed exam for CiLCA, now looking at Quality status when reviewed.



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Meeting with personnel committee to review contracts of employment due to recent changes. Raised concerns of being a victim of our success with more work than can cope with. Clerk and RFO advised to stick strictly to hours and any work not completed in normal hours to be noted as points for review in future.

➤ **Problems reported and Some items still Chasing**

Co Option has resulted in three candidates, interviews to be arranged. Documents regarding Play Area agreement, Railings for Bull Alley steps, Disabled Bays Talbot Yard
Overgrowth of tree and ivy on pavement at Vaughan Road corner. Dangerous corner past Blount A4117. Complaint overgrown bush edge of cemetery etc.
M Sheehan
Parish Clerk

0.4.5 Councillor's reports and items for future agendas

Cllr Reiner raised the following points.

Streetlight outside number 3 Lacon close on all day

Several pot holes in Catherton road and the Hurst.

Grass cutting poor outside 9 Ronhill lane.

4 Bins Lion lane in front of 20mph sign.

Clerk to Chase.

Cllr Hainsworth mentioned CIL training with training packs circulated. Clerk to be given hard copy.

And attended Audit training with Dorothy McBride RFO.

Cllr Davies concerned about local people being overlooked by housing associations.

Cllr Brown suggested a meeting with all of them. Clerk to arrange.

0.4.6 Parish Plan update – Cllr Thorogood

Formal adoption of Parish Plan

Cllr Davies congratulated all involved in putting it together.

RESOLVED that the Parish Council adopt the Parish Plan.

0.4.7 Unitary Report (Cllr G Butler / Cllr M Shineton)

LJC Update

Cllr Butler made reference to the Historic core on the agenda and commented that sufficient evidence has been gained that the £6,500 grant from the Market Towns had been spent.

Cllr Shineton raised 2 points.

Big health movement to bring everyone together information and consultation on Shropshire Council website. May 6th Telford and May 2nd Craven Arms.

Complaints in past about ambulances with feedback required. Petition for funding in rural areas as we have had a bad deal with a difference between Telford and Wrekin and Shropshire Council.

0.4.8 Planning applications:

a) Planning Reference: 14/01008/FUL

Address: Residential Development On Land Adjacent Sunnyways, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QH

Proposal: Erection of 3 no. detached dwellings and associated garages

Applicant: Mr & Mrs G Dempsey & Mr & Mrs A Dempsey

RESOLVED that due to some material concerns, a site visit was required with any comments made from the councillors attending the visit on behalf of the Parish Council are passed on to Shropshire Council.

Clerk to arrange.

b) Planning Reference: 14/00631/FUL

Address: New House Farm, Tenbury Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8RD

Proposal: Erection of light industrial unit for B1/B8 use; formation of access road; change of use of land from agricultural to commercial

Applicant: Mr Adrian Robinson



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RESOLVED No Objection to the application.

c) Planning Reference: 14/00914/FUL

Address: : Radnor House , 3 Lower Street, Cleobury Mortimer, Kidderminster, Worcestershire, DY14 8BN

Proposal: Alterations in association with division of property into 2no. dwellings

Applicant: Mr Paul Rosevere

RESOLVED that Cleobury Mortimer Parish Council have No Objection to the application, but have some concerns with access and would like it referred to Highways.

d) Planning Reference: 14/01196/TCA

Address: Carters Auctioneers, 11 Church Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BS

Proposal: Crown reduce 3 no. Ash trees by 30% within Cleobury Mortimer Conservation Area

Applicant: Mr A Rodgers

RESOLVED No Objection to the application.

e) Planning Reference: 14/00690/FUL

Address: : Cleobury Precision Engineering Ltd , High Street, Cleobury Mortimer, Kidderminster, DY14 8DS

Proposal: Proposed 58 bedroom residential care accommodation, access, amenity space and associated works

Applicant: Blue Square Assets (Cleobury Mortimer) Ltd (c/o Agent)

RESOLVED NO Objection to the plans subject to planning and highways being satisfied with only 15 parking spaces for the amount of residents and also the access entrance raised concerns.

Also like the concerns from neighbours to be taken into consideration and would be happy to facilitate a meeting with objectors and the applicant if required.

f) Planning Reference: 14/00956/FUL

Address: The Stable Tavern, 1 Talbot Square, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BQ

Proposal: Sub-division of public house to create separate business unit for A3 use (restaurants/cafes) and separate living accommodation to include insertion of internal walls

Applicant: Mr & Mrs J Green

There was some discussion if economical matters were a material consideration.

7.55pm RESOLVED to suspend standing orders to ask Cllr Butler.

Cllr Butler confirmed that if the business was making a profit it considered economical matter which is a material consideration.

7.57pm RESOLVED to reinstate standing orders.

RESOLVED to Object to this application due lack of justification and to economical matters, that this is a profitable and viable business.

g) Planning permissions/refusals – weekly planning list from SC

None

h) Any others received after issue of the agenda

The Clerk made the Parish Council aware of the following applications and due to their nature was discussed.

14/01502/TCA

Address: 17 Childe Road Cleobury Mortimer Kidderminster Shropshire
DY14 8PB

Proposal: To fell 1no Evergreen Conifer Tree within Cleobury Mortimer
Conservation Area

RESOLVED No Objection.

14/01376/TCA



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Address: Talbot Hotel 29 High Street Cleobury Mortimer Kidderminster
Shropshire DY14 8DQ

Proposal: Erect and display new signage

RESOLVED No Objection.

0.4.9 Finance:

a) Account to be paid:

Shropshire Council - Wages
Cheques for payment –
Shropshire Council - £720 (Vehicle Activated sign)
M Sheehan - £340.67 (Reimbursements Jan – Apr 2014 inc CiLCA)
Shropshire Council - £405.06 (Office rates)
Fenland Leisure Products - £664.80 (replacement play equipment)
G Hainsworth - £40.00 (Training Mileage)
Modus Print - £78.00 (Newsletter printing)
M Sheehan - £25.60 (Training Mileage)
Crucial Crew - £231 (Child safety event)

The RFO made the council aware of the following:

Ludlow Skip Hire - £126.(Cemetery)
Lewis Arborcare - £1650. (Lime Trees High St)
Phillips & Curry - £20,620.22 (Historic Core Part payment)

b) Payments Received:

Horticultural Society - £ 400 (Donation towards Tree Pleaching)

RESOLVED that the accounts are accepted and all payments are made.

c) Donation Requests

d) Annual Audit

Audit – RFO, Clerk

a) Agree working group for internal checks of accounts

Agreed Cllrs Thorogood, Brown, Martin, RFO and Clerk

b) Notification of external audit from Mazars

The Clerk informed the council that we now have to get the Internal audit ready and we are not in the 5% for checking by the external auditors.

0.4.10 Correspondence:

Urgent matters received after Agenda needing attention.

The Chairman mentioned the letter received from Inspector R Thomas in reply to Mr Gregory's email. It was agreed that a meeting of all parties be arranged by the clerk.

0.4.11 New Community Notice Board- Cllr Thorogood

Proposed from Crime meeting to include Youth and Police notices.

After a short discussion about providing a bigger notice board it was **RESOLVED** that the Parish council notice board is located at the Market Hall and quotes gained for the new notice board.

0.4.12 Revenue from Parish Council Land Update – Cllr S Thorogood

£103,000 plus interest of £430.15p, re-invested until 1st August 2014

Decide process and voting (1st 2nd 3rd?)

Agreed to have a meeting the evening of 18th April at the Market Hall 6pm to allow groups that will be displaying prospective project set up ready for the next day. 19th April from 9am to 4pm with voting slips available.

0.4.13 WW1 Commemoration Update – Cllr Brown

Funding of booklets for schools.

Cllr Brown explained that grant funding was not available for supplying extra books for all Cleobury school children to commemorate WW1, which the history society were producing at an expected cost of £2 each for the 800 children, which would be a project out of the capital fund of £1,600 estimate.

RESOLVED to support an application on behalf of the Parish Council for capital funding.

Cllr Brown and Cllr Martin to organise.



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0.4.14 Parking Review Update – Cllr Brown

a) Disabled parking request update

Cllr Brown confirmed a meeting had taken place with Glyn Shaw highways, Cllr Derek Bytheway from Hopton Wafers and both clerks to identify 3 new mandatory disabled parking spaces outside Chemist, Post office and bank. Confirmation proposals received to agree.

RESOLVED to go ahead with all Highways proposals.

c) Bollards outside Market Hall

RESOLVED to have two bollards supplied and fitted outside the Market Hall by Shropshire council.

0.4.15 Historic Core Update – Cllr Thorogood, Clerk

The clerk informed the council that an interim payment had to be made to secure some of the grant money from Shropshire council. Work now finished with good feedback.

0.4.16 SAMDev Pre- Submission Draft review – Cllr Thorogood, Clerk

Agreed no concerns.

0.4.17 Place plan review – Cllr G Hainsworth

Cllr Hainsworth attended the Community Infrastructure Levy training with Dorothy McBride and raised the point that the Place plan was out of date and a review was required.

Agreed that the clerk send copies to Cllr Butler and Shineton and request advice and a possible meeting.

0.4.18 Cemetery – Cllr J Martin

Recycling Bays for grass and soil.

Cllr Martin and clerk requested quotes and only one received. When opened the quote was £1,350 and considered too high.

RESOLVED that with a limit of £650 Cllr Martin and Cllr Davies contact some local carpenters to get it built and decide on who is to build it.

0.4.20 Quality Status – Cllr Brown

Cllr Brown confirmed that now the Clerk has CiLCA we are ready to go ahead for Quality status.

RESOLVED to go for Quality status.

0.4.21 Church Flowerbeds – Cllr Brown

Cllr Brown said this was discussed at the WW1 meeting and the flowerbeds need looking at.

RESOLVED to have a last ditch attempt to get help from church or youth groups.

0.4.22 Confirm date of the next Parish Council meeting

Next P.C. meeting 12th MAY 2014 (Parish Council AGM)

Agreed date of next meeting

No other business.

Meeting Closed at 8.46pm

Cheques written:

Cheques for payment –

Shropshire Council - £720 (Vehicle Activated sign)

M Sheehan - £340.67 (Reimbursements Jan – Apr 2014 inc CiLCA)

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Signed: Chairman



Date 12/05/2014