

Cleobury Mortimer Parish Council

The Market Hall
Cleobury Mortimer
Kidderminster
Worcs
DY14 8BX
Tele no: 01299 271154

Date: 2nd April 2013

To: All Parish Council members

The **ANNUAL PARISH COUNCIL** meeting will be held on **MONDAY 12th MAY 2014, 7.00pm** at the **Market Hall, Cleobury Mortimer** for the transaction of business as set out in the agenda below which you are summoned to attend.

The Public and Press are invited.

Yours sincerely


Mr Matthew Sheehan
Clerk
01299 271154

AGENDA:

0.5.0 To elect the Chairman and to receive the Chairman's Declaration of acceptance of Office

0.5.1 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of acceptance of Office.

0.5.2 New councillor Co Option
To decide and sign Declaration of acceptance of Office.

0.5.3 Democratic 15 minute Public Time
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person)

0.5.4 Apologies for absence

**0.5.5 Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

0.5.6 To approve the minutes of the meeting dated 7th April 2014

0.5.7 Matters arising from the minutes
Clerks Report up to date distributed at meeting.

0.5.8 Councillor's reports and items for future agendas

0.5.9 Unitary Report (Cllr G Butler / Cllr M Shineton)

0.5.10 Planning applications:
a) **Planning Reference:** 14/01695/TCA

Address: Radnor House, 3 Lower Street, Cleobury Mortimer, Kidderminster, Shropshire.

Proposal: To fell 2no Ginkgo Biloba trees within Cleobury Mortimer Conservation Area.

Applicant: Mr P Rosevere.

b) **Planning Reference:** 14/01445/FUL

Address: Cleobury Mortimer Medical Centre, Pinkham, Cleobury Mortimer, Kidderminster, DY14 8QE.

Proposal: Demolition of existing Doctors surgery and erection of 5 dwellings with associated parking spaces.

Applicant: Matrix Realty Investments Ltd.

c) Planning permissions/refusals – weekly planning list from SC

d) Any others received after issue of the agenda

0.5.11

Finance:

Account to be paid:

Shropshire Council - Wages

Cheques for payment –

G.Davies - £40 (catering Parish AGM)

Viking - £411.55 (Toilets, Office supplies)

Broxap - £37.20 (padlocks Bollards)

SALC - £20 (Training)

Market Hall Trust - £1,500 (Annual Office rent)

R M Price - £714 (Grass Cutting)

S Thorogood - £110.46 (Reimbursements business cards)

J Martin - £17.45 (Reimbursements trough plants)

Npower - £786.21 (Street lighting)

BT - £75.91 (Office phone)

SALC - £834.45 (Annual membership)

WME - £216.71 (New Toilets electricity)

Simon Everly - £1,560 (Parish plan)

Insurance renewal (to be decided)

Payments Received:

Precept & CTSG - £61,994

Donation Requests

Any others received after issue of the agenda

0.5.12

Correspondence:

Any others received after issue of the agenda

0.5.13

'Capital Receipt Votes' Update – Cllr Thorogood

Set up a working group to review.

0.5.14

To elect councillors to committees as required

a) Local Organisations

To appoint members including the chairman to the following committees

b) Complaints Committee

c) Personnel Committee

d) Disciplinary & Grievance Committee

0.5.15

Parish Council policies for review – Cllr Thorogood

Set up a committee to review all policies.

0.5.16

To appoint representatives on the under mentioned bodies as required:

a) Market Hall Management

b) Parish Hall

0.5.17

To review parish Council Insurance Policy- Cllr Thorogood

0.5.18

To review and agree risk review log – Clerk, RFO

0.5.19

Market Hall Resolution- Cllr Thorogood

0.5.20

Cemetery Bays – Cllr Martin

0.5.21

Historic Core – Cllr Thorogood

0.5.22

Crime and Policing update – Cllr Thorogood

0.5.23

Community liaison volunteer- Cllr Thorogood

0.5.24

Confirm date next Parish Council meeting - Clerk

a) *Next P.C. meeting 2nd JUNE 2014*

Note to Councillors:

Please ensure that your Declaration of Interest forms are delivered back to the office before the end of May. Until this meeting has been held Councillors will not know what outside committees or organisations they may be appointed to.