



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on MONDAY 13th JANUARY 2014, at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman) Cllr D Brown (Vice-Chairman), Cllr B Davies, Cllr M Reiner, Cllr G Hainsworth, Cllr D Harley, Cllr J Martin, Cllr A Davies, Cllr R Hayward
Clerk: Mr M Sheehan
Public: 2

The Chairman welcomed everyone to the Parish Council wishing everyone a Happy New Year and asked if anyone would like to speak in the public session.

0.1.0 Democratic 15 minute Public Time

None

0.1.1 Apologies for absence

Cllrs Butler and Cllr Shineton (Unitary Councillors)

0.1.2 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Name	Disclosable Pecuniary Interests
Cllr D Brown	0.1.7 Planning applications: Reference: 13/04863/FUL
Cllr A Davies	0.1.7 Planning applications: Reference: 13/04863/FUL
Cllr B Davies	0.1.8 Finance: Personal

0.1.3 To approve the minutes of the Parish Council Meeting 2nd December 2013

This was **RESOLVED** by the Parish Council **RESOLVED** to approve the minutes of the Parish Council meeting which was duly signed by the Chairman.

0.1.4 Matters arising from the minutes

Clerks Report up to date distributed at meeting

CLERKS REPORT DECEMBER 2013

- Dangerous corner past Blount A4117.
On going. Check twice weekly with Solicitor. Solicitor acting for possible owner now requested documents from other branches to check.
- Historic Core
Faculty has now been granted; hope to start in mid February 2014 if funding is complete and in place. Meeting with Cllr Shineton, Tom Brettle and councillors to confirm funding is in place.
- New Toilets
Problems with door now fixed, also damaged lock inside repaired. Bought new notices to be fitted inside and outside.
- Training
Working with SALC to have local training for Councillors. Will notify when confirm dates.
- Highways/ Streetlights Issues



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All pot holes reported and streetlights dealt with.

Had a meeting with Bromford to rectify Streetlight outside new toilets. They agreed to rewire and fit an extra new streetlight to one of their houses further up at no cost. Need agreement of Council.

➤ Damaged Bus Shelter Mawley

Insurance Company have sent letters offering £500 and also forms to sign. Seeking legal advice for reply.

➤ Bus Stops

Permanent signs not fitted yet, have chased up and told waiting for quote to fit. 292 services under threat but are being fought in many ways.

➤ Police

The Police always call into the office at least once a week with updates and consultation.

Vandalism caused recently has resulted in two arrests.

➤ Budget and Precept

Information from Shropshire Council now received. Another meeting required before agreeing Precept at February meeting, which has been agreed by Shropshire Council.

➤ Cemetery Issues

Mrs Sandra Ozols still getting volunteers for friends of Cemetery. Mrs Turner has requested the Council look at cleaning the WW1 grave for the commemoration and she would be prepared to offer financially if required.

➤ CCTV

Meeting arranged with Mr Gough Monday 20th Jan 11am Market Hall to gain information of the possibility of the Parish Council controlling the CCTV in Cleobury Mortimer.

➤ Future Meeting dates

Parish Plan: Wednesday 15th Jan 2014 at 7pm in the Market Hall

LJC: Tuesday 25th February 2014 in Cleobury, venue and time to be arranged.

0.1.5 Councillor's reports and items for future agendas

Points raised.

Cllr Reiner. Pot holes in the Hurst. Clerk confirmed job had been issued by highways.

Cllr Hainsworth. Rubbish in garden Ronhill . Clerk to investigate.

Cllr Davies. Cliff rocks loose in Ronhill. Clerk to investigate.

Cleaning of Bus Shelters. Next Agenda

Overgrown Hedge Orchard End. Clerk to visit and sort out.

Cllr Brown. Requested WW1 commemoration on next Agenda.

Cllr Reiner and Cllr Davies raised concerns over Manor House. Cllr Brown suggested another visit by Conservation Officer. Clerk to contact Shropshire Council.

0.1.6 Unitary Report (Cllr G Butler / Cllr M Shineton)

No Councillors present. Apologies given.

0.1.7 Planning applications:

a) Planning Reference: 13/04863/FUL

Address: Squirrel Cottage, New Road, Cleobury Mortimer, DY14 8AN

Proposal: Erection of two-storey rear extension

Applicant: Mrs B Pearce.

Cllr Thorogood read out the objections posted on line.

After a short discussion and reading the comments made online by Mr John Williams, agreeing with comments made in relation to his second point concerning size of extension, overpowering impact on new property and reversing the compromise made to accommodate an objection concerning plot 15 the Parish Council **RESOLVED** to Object to the application.



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b) Planning Reference: 13/05007/FUL (validated: 16/12/2013)

Address: Cleobury News , 20 High Street, Cleobury Mortimer, Kidderminster, DY14 8DG

Proposal: Change of use from Newsagents to Laundrette

Applicant: Mr Andrew Wakeman (Two Staks, Eagle Lane, Cleobury Mortimer, Shropshire, DY14 8RA)

The Parish Council **RESOLVED** to have No objection as long as the conservation Officer is satisfied and the question of Listed Building consent is looked at by Shropshire Council.

c) Planning Reference: 13/04965/FUL (validated: 19/12/2013)

Address: 6 Ronhill Lane, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8EQ

Proposal: Erection of single storey side extension

Applicant: Mr R Kelsey (6 Ronhill Lane, Cleobury Mortimer, Shropshire, DY14 8EQ)

The Parish Council **RESOLVED** No Objection to this application.

d) Planning permissions/refusals – weekly planning list from SC

e) Any others received after issue of the agenda

0.1.8 Finance:

a)Account to be paid:

Shropshire Council - Wages

Cheques for payment –

Clerks Reimbursements – £140.61

Cllr B Davies - £8.80 (mileage meeting Ludlow)

Viking Direct - £283.67 (Toilets / Office supplies)

Modus - £84 (Newsletter)

Mrs A Talbot - £129 (Grave plot reimbursements)

S.A.L.C - £20 (10 copies Good Cllr Guides)

J McGrath - £126 (Skip Cemetery)

The Clerk made the Council aware of the following.

Account to be paid:

M Baldwin – £ 49.87 (Xmas lights Reimbursements, electricity)

Npower - £803.74 (Streetlights electricity)

b)Payments Received:

VAT Refund - £ 3476.93

RESOLVED that the accounts are accepted and all payments are made.

c)Donation Requests

Cleobury Mortimer Scout Unit - £200 (Gambia Project)

It was suggested that Cleobury Mortimer Crib league has funds for this purpose. Suggested to contact them first and if un successful to re apply to the Parish Council. Clerk to contact Mr Powell.

0.1.9 Correspondence:

Urgent matters received after Agenda needing attention.

None

0.1.10 Parish Hall Update – Cllr Hainsworth

Cllr Hainsworth informed the Council that the Solicitor was still trying to locate original Deeds from Oddfellows transfer.

0.1.11 Revenue from Parish Council Land Update – Cllr S Thorogood

Capital Receipt working document

Cllr Thorogood explained a Draft document to be distributed in the parish to encourage the community to decide how to spend its money.

RESOLVED to accept with changes of wording to read projects up to.

Clerk to arrange leaflets and booking extra room in Market Hall for open day on 19th April 2014



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0.1.12 Newsletter Update – Cllr J Martin

Cllr Martin confirmed 500 ordered for Jan 2014 edition as 1,000 was too many after 1st edition. Clerk to check feedback on reporting Dog Mess and Parking reports to Shropshire Council.

0.1.13 Standing Orders review – Clerk

Set up working group to review Standing Orders and Financial Regs.

RESOLVED that the Clerk arrange a meeting with available councillors.

0.1.14 Crime Prevention – Cllr S Thorogood

Vandalism in Town, Fly tipping

Councillors raised the following points.

Cllr Martin Fly tipping at the School

Cllr Thorogood read out Neighbourhood Watch update inc £19,000 local burglary. People need to report more giving registration numbers of suspect vehicles, normally reluctant.

Cllr Hayward. Raised concerns about drug use in town. Questioned powers of CSO'S. Clerk to investigate.

RESOLVED THAT Cllr Martin arrange a meeting at the School to discuss the issues with Schools, Police, Neighbourhood Watch, Youth Groups and report back.

Also **RESOLVED** to invite Police and Press to every meeting.

0.1.15 Christmas Lights/Father Christmas Update – Cllr S Thorogood

Everything went well, letters are to go out to helpers and donations of electricity to say Thank You.

0.1.16 Lime Tree Pleaching – Cllr Thorogood

RESOLVED to continue as long as Shropshire Council funding is confirmed. Clerk to confirm.

0.1.17 Skate Park Bins – Cllr Martin

Cllr Martin raised concerns over overflowing bin by skate park.

RESOLVED 8 for 1 against, that Clerk arranges for it to be emptied by Mr Pead while discussions of ownership are still going on. Cllr Martin to talk to the school.

0.1.18 Winter Weather – Cllr Thorogood

The Parish Council were approached to offer paid assistance for gritting when required. Clerk to pass on Shropshire Council details as it is their responsibility.

0.1.19 Historic Core Update – Clerk

After a short discussion making the Council aware that a shortfall of around £2,000 may be required due to the fact that it has taken so long to obtain the relevant paperwork the contractor has increased their quote by 4%.

It was **RESOLVED** not to go ahead until all grants were in our account and approach Cleobury Country for a contribution towards the shortfall.

0.1.20 292 Bus Service Update – Cllr Hayward.

Letters received by residents and letters sent to Local MP and also lots of consultations filled in and sent back.

RESOLVED to contact other Parish Councils on the route with letters and emails, also Kidderminster and Ludlow Colleges.

0.1.21 Budget and Precept Update – Cllr Thorogood, Cllr Brown

Have done an initial meeting with some results but require another meeting to look at figures again.

RESOLVED to have a meeting again Friday 24th January at 10.30am in the Market Hall. Clerk and Cllrs Thorogood, Brown, Hainsworth, Martin and Hayward to attend.

0.1.22 Confirm date of the Annual Parish Council meeting - Clerk

a) *Confirm meeting dates for 2014 / 2015*

RESOLVED to accept the following meeting dates.

Cleobury Mortimer Parish Council meetings 2014-2015

The Town Council consists of Nine councillors, who are the elected representatives of the people of Cleobury Mortimer.

The full council delegates specific responsibilities to its committees, by using the powers of Section 101 of the 1972 Local Government Act.



CLEOBURY MORTIMER PARISH COUNCIL

Meeting Dates and Venues

Meetings usually start at 7pm and the first 15 minutes of each meeting is dedicated to a public participation session where the public can bring up any issues relating to the Parish. Public and Press can be excluded only by a resolution if publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted, Under Local Government Act 1972, Sch 12, paras 10(2)(b) and 26(2)(b).

Date of Meeting	Meeting Title	Time	Venue
13-Jan-14	Full Council	7pm	Market Hall
03-Feb-14	Full Council	7pm	Market Hall
03-Mar-14	Full Council	7pm	Market Hall
07-Apr-14	Full Council	7pm	Market Hall
16-April-14	(Parish AGM) ²	7pm	Market Hall
12-May-14	(Parish Council AGM) ¹	7pm	Market Hall
02-June-14	Full Council	7pm	Market Hall
07-July-14	Full Council	7pm	Market Hall
01-Sept-14	Full Council	7pm	Market Hall
06-Oct-14	Full Council	7pm	Market Hall
03-Nov-14	Full Council	7pm	Market Hall
01-Dec-14	Full Council	7pm	Market Hall
012-Jan-15	Full Council	7pm	Market Hall
02-Feb-15	Full Council	7pm	Market Hall
02-Mar-15	Full Council	7pm	Market Hall

Any changes to time and venue will be noted on agendas, which are posted on village notice boards. Meeting dates subject to change, on decision by Parish Council. Please contact the Clerk to confirm time and venue of meetings.

Working parties may be created as required by the Full Council to deal with specific projects or responsibilities. Such Working Parties will operate to Terms of Reference set by the Full Council at the time of the creation of the Working Party. These Working Parties will **NOT** have delegated responsibilities for financial matters.

Committees: The Full Council sets committee structures and terms of reference.

- Complaints
- Personnel
- Disciplinary and Grievance

Any member of the Council may attend and speak at Committee meetings, but voting rights are restricted to those Committee members appointed by the full Council.

¹ Local Government Act 1972, Sch 12 para 7 (1)-(3)

² Local Government Act 1972, Sch 12, para 15(1)(a)-(c)

b) *Next P.C. meeting 3rd FEBRUARY 2014*



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The Chairman read out the following requesting the public and press be excluded for the next item

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

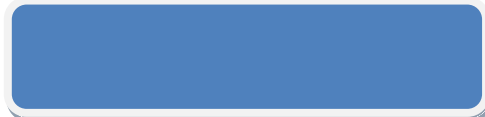
0.1.23 Parish Council Employees – Clerk
Update on R.F.O. Vacancy

Meeting Closed to the public and press at 9.05pm

Cheques written:

- Cheques for payment –
- Clerks Reimbursements – £140.61
- Cllr B Davies - £8.80 (mileage meeting Ludlow)
- Viking Direct - £283.67 (Toilets / Office supplies)
- Modus - £84 (Newsletter)
- Mrs A Talbot - £129 (Grave plot reimbursements)
- S.A.L.C - £20 (10 copies Good Cllr Guides)
- J McGrath - £126 (Skip Cemetery)
- M Baldwin – £ 49.87 (Xmas lights Reimbursements, electricity)
- Npower - £803.74 (Streetlights electricity)

Signed: Chairman



Date 3/02/2014