



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on MONDAY 2nd DECEMBER 2013, at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman) Cllr D Brown (Vice-Chairman), Cllr B Davies, Cllr M Reiner, Cllr G Hainsworth, Cllr D Harley, Cllr J Martin, Cllr A Davies, Cllr R Hayward
Clerk: Mr M Sheehan
Public: 1

The Chairman welcomed the new Councillor Mr Andrew Davies to the Parish Council and also the public and asked if anyone would like to speak in the public session.

0.12.0 Democratic 15 minute Public Time

None

0.12.1 Apologies for absence

Cllrs Butler and Shineton (Unitary Councillors)

**0.12.2 Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Name	Disclosable Pecuniary Interests
Cllr S Thorogood	0.12.8 Finance: Personal
Cllr M Reiner	0.12.8 Finance: Personal

0.12.3 To approve the minutes of the Parish Council Meeting 4th November 2013

Cllr Reiner requested that the following sentence IN ITEM:

0.11.2 Is changed to say COULD instead of WOULD.

(At this point Cllr M Reiner declared an interest with one of the candidates and would not vote.)

This was RESOLVED by the Parish Council to be amended and RESOLVED to approve the minutes of the Parish Council meeting held on 4th November 2013 which was duly amended and signed by the Chairman.

0.12.4 Matters arising from the minutes

Clerks Report up to date distributed at meeting and read out

CLERKS REPORT NOVEMBER 2013

- Dangerous corner past Blount A4117.
On going. Owner in America has instructed his Solicitor to look into it for us. Check twice weekly.
- Historic Core
Still waiting for confirmation of Faculty.
- New Toilets
Reported Problems with Gents door and also sewage coming out of manhole. Meeting on site with Shropshire Council and Contractors who will work to rectify issues. On Going.
- Training
Working with SALC to have local training for Councillors. Will notify when confirm dates.
- Highways/ Streetlights Issues
All pot holes reported and streetlights dealt with.



- Streetlight outside new toilets requires investigation of wiring to rectify fault.
- Damaged Bus Shelter Mawley
Insurance Company sent email that they are still looking at quotes sent and making further Liability enquiries.
- Bus Stops
Permanent signs will be located in next few weeks. Parish Council to confirm location of timetable holders are required. Told 292 services may go next year. To investigate.
- Police
The Police always call into the office at least once a week with updates and consultation.
- CiLCA
Final check completed, phoned to confirm sending portfolio and informed a question has been changed last month.
- Budget and Precept
First meeting taken place with councillors, another meeting to be organised. Waiting for information from Shropshire Council.
- Cemetery Issues
After first meeting of working group a draft cost review has been drawn up to be adopted by the Parish Council. Mrs Sandra Ozols getting volunteers for friends of Cemetery. Still to look at other issues.
- WW1 Commemoration
Two councillors have expressed an interest to work with the British Legion.
- CCTV
Requested available dates to arranging a meeting with councillors to move forward.

0.12.5 Councillor's reports and items for future agendas

Cllr Martin informed the Council of the following.

Working with the Headmaster at the Lacon Childe School to set up a School Council
Political speed dating for youth to ask questions on 10th February 2014.

Cllr Hainsworth informed the Parish Council of a letter received by the Parish Hall Committee of an offer of recompense for the new Disabled Ramp. This was read out by the Chairman.

It was **RESOLVED** send a letter to the Parish Hall Committee with the following wording.

The Parish Council are happy to support the Parish Hall Committee in any decision to accept an offer or contribution of financial support from Shropshire Council.

Cllr Reiner raised the issue of potholes in the Hurst.

The Clerk confirmed that an order for the work had been issued by the Highways to Ringway but they are very slow.

Cllr Hayward enquired if the new toilets door had been sorted.

The Chairman explained that an onsite meeting had taken place with Shropshire Council and the builders and a solution was being implemented by the door manufacturers.

Cllr Hayward requested that the 292 Bus Service be on the next Agenda. Noted by Clerk.

Cllr Davies reported on attending the Domestic Violence meeting in Ludlow, handing posters and leaflets to the Clerk to promote.

Cllr Brown suggested posters put up in toilets.

Clerk to look at obtaining poster holders for toilets to display information.

0.12.6 Unitary Report (Cllr G Butler / Cllr M Shineton)

LJC Update

No Councillors present. Apologies given.



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0.12.7 Planning applications:

The Clerk informed the Council of the following:

a) **Planning Reference:** 13/04628/TCA

Address: 39 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DH

Proposal: Reduce in height to 2m from ground level 1 x Pyracantha; reduce crowns by 30% and remove major deadwood and reduce lateral branches by 2m 3 x Silver Birch trees within Cleobury Mortimer Conservation Area.

b) **Applicant:** Mitie Landscapes Ltd Luton Bedfordshire, LU4 9DT

The Clerk informed the Parish Council that there were no comments on line against the application.

RESOLVED No Objection.

b) Planning permissions/refusals – weekly planning list from SC

c) Any others received after issue of the agenda

0.12.8

Finance:

a) Account to be paid:

Shropshire Council - Wages

Cheques for payment –

Shropshire Youth Forum - £500

SLCC - £147 (membership 2014)

S Thorogood – £ 94.17 (Xmas lights Reimbursements)

SALC- £20 AGM Conference

Mr G Print - £50

The Clerk made the Council aware of the following.

Account to be paid:

S Thorogood – £ 230.97 (Xmas lights Reimbursements) Total not £97.17

SALC - £69.99 Total not £20.

M Reiner - £25.60 (Mileage Meeting)

M Shineton - £70 (Catching Moles Cemetery)

b) Payments Received:

Shropshire Council - £1,000 (LJC Parish Plan)

Cemetery - £760

c) Donation Requests

Any others received after issue of the agenda

RESOLVED that the accounts are accepted and all payments are made.

0.12.9 Correspondence:

Urgent matters received after Agenda needing attention.

None

0.12.10 Parish Plan Funding – Cllr D Brown

Informed earlier already received.

0.12.11 Revenue from Parish Council Land Update – Cllr S Thorogood

Public Meeting

Points raised were;

- Public Meeting to let public suggest ways to spend money
- Display Boards and boxes for suggestions
- Generic lists supplied
- Sliding scale of funding options
- Possible Match Funding
- Hold same day as Farmers Market

It was **RESOLVED** to have a working group made up of all councillors able to attend meeting Monday 16th December 2013 10am – 12.00 noon. Clerk to arrange.



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0.12.12 Newsletter Update – Cllr J Martin

Cllr Martin supplied a Draft for next Newsletter. Compliments to Cllr Martin, Very Good.

RESOLVED to order 500

0.12.13 Cemetery Update – Cllr Brown

Agree proposed new charges

Agree to buy back 3 plots.

RESOLVED to accept and implement new charges.

RESOLVED to buy back 3 plots at the price paid, total of £129.

0.12.14 Planning Committee – Cllr S Thorogood

Cllr Thorogood read out a letter from Ian Kilby, Shropshire Planning, making the Parish Councils aware of changes due to drastic reductions of planning officers in the South of Shropshire. This meant Councillors may have to attend planning meetings in Shrewsbury in the future.

0.12.15 Crime Prevention – Cllr S Thorogood

The Chairman and a few councillors and Clerk attended the Neighbourhood Watch meeting and were made aware of cuts to the Police with stations going and Cleobury were to be covered from Leominster, with patrols around the area and the nearest officer sent to incidents even if it was a Kidderminster patrol. There was some discussion on the CCTV in the town and the Parish Council are looking into taking control with two councillors and the Clerk looking into having a control centre in the town for easy access. It was **RESOLVED** to look into having signs in the town making people aware we have CCTV. Clerk to investigate.

0.12.16 Christmas Lights/Father Christmas Update – Cllr S Thorogood

Cllr Thorogood informed the Council that he and a team of volunteers have put up the Christmas lights and a Tree has been donated but yet to be decorated. The storage of the Christmas lights was discussed and Cllr Hainsworth's suggestion to use the Market Hall loft was agreed.

Future costs of the Christmas lights were discussed with perhaps collection tins around the town next year a suggestion.

0.12.17 New Toilets – Clerk

Contract for possession.

Agreed to wait for all issues to be resolved before signing.

Litter Bin location

It was **RESOLVED** to pay the cost of £60 to Shropshire Council to move a large floor mounted bin from behind the old Addison's to the New Toilets.

0.12.18 Training Costs – Cllr D Brown

Cllr Brown raised the issue that if training is arranged and a councillor does not attend, then they are responsible for the cost. The Clerk pointed out that seven days notice was required.

RESOLVED that if not cancelled training place in time the councillor is responsible for the cost.

0.12.19 Lorry Park Issues – Cllr Thorogood

It was proposed after some discussion that the space outside the Cemetery be used temporary for overnight parking for Lorries if required. **RESOLVED** 8 votes FOR and 1 AGAINST.

0.12.20 Xmas Break – Clerk

a) Agree break

RESOLVED to close the office from end of day 20th December 2013 to open again 2nd January 2014.

b) Xmas Cards

The Clerk bought Christmas cards for the councillors to sign to be sent out to organisations as last year and suggested it be done annually, perhaps arranging a competition and getting the school children to design a card.

RESOLVED to pay for cards and do annually.

0.12.21 Budget and Precept Update – Cllr Thorogood, Cllr Brown

The Chairman explained that the first meeting of the working group had taken place and with the changes in Shropshire Councils budget cuts but we are waiting for information from Shropshire Council before having a second meeting in the New Year. We have to be very careful in our future calculations.

0.12.22 Confirm date next Parish Council meeting - Clerk

a) *Next P.C. meeting 6th JANUARY 2014*



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The Clerk explained that if the meeting was to be the first Monday 6th, then he would have to work over Christmas and New Year to get everything out legally. He suggested the following Monday 13th January 2014.

RESOLVED next meeting is Monday 13th January 2014.

The Chairman read out the following requesting the public and press be excluded for the next item

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

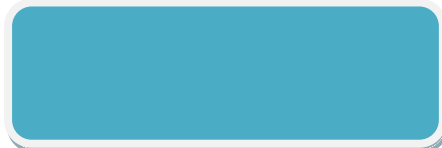
0.12.23 Parish Council Employees – Clerk

Meeting Closed at 9.05pm

Cheques written:

Shropshire Youth Forum - £500
SLCC - £147 Mr G Print - £50
S Thorogood – £ 230.97
SALC - £69.99 Total not £20.
M Reiner - £25.60
M Shineton - £70

Signed: Chairman



Date 13/01/14