

Cleobury Mortimer Parish Council

Parish Council meeting held on Monday 2nd September 2013 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr B Davies, Cllr M Reiner, Cllr G Hainsworth, Cllr D Harley and Cllr J Martin.

Clerk: Mr M Sheehan & Locum Clerk: Mrs D McBride

Public: 21.

The Chairman welcomed everyone to the meeting and explained that Mrs McBride was taking the minutes in her role as Locum Clerk to cover Mr Sheehan's forthcoming holiday.

0.9.0 Democratic 15 minute Public Time

- Mr C Genese raised concerns regarding the parking review in Cleobury Mortimer. He is concerned over proposed additional yellow lines on Lower Street opposite the Simon Evans Close junction. Cllr Thorogood explained that the parking review is not a Parish Council initiative but from Shropshire Council with consultation through the Parish Council. Comments had been sought last year locally through the Parish Plan questionnaires.
- Mr D Fulsford agreed with Mr Genese and raised concerns of two lanes of moving traffic. He stated he had not received a questionnaire.
- Mr J Smith stated he had not received a questionnaire. He too felt that restricting parking on Lower Street would compound problems of parking on the side roads as well as affect pub trade.
- Mrs S Smith stated parking was already difficult and asked whether residents' permits would be issued.

0.9.1 Apologies for absence

Apologies were received from Cllr D Brown. Reason: Not Well

0.9.2 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Name	Disclosable Pecuniary Interests
Cllr S Thorogood	0.9.8 Re-imbusement for travelling expenses.
Cllr D Harley	0.9.8 Re-imbusement for travelling expenses.

0.9.3 To approve the minutes of the Parish Council Meetings held on 1st July 2013 and extraordinary meeting held on 22nd July 2013

- (a) Council **RESOLVED** to approve the minutes of the Parish Council meeting held on 1st July 2013. Proposed Cllr G Hainsworth, Seconded by Cllr M Reiner, voted all in favour. The minutes were duly signed by the Chairman.
- (b) Council **RESOLVED** to approve the minutes of the extraordinary Parish Council meeting held on 22nd July 2013. Proposed Cllr J Martin, Seconded Cllr G Hainsworth, voted all in favour. The minutes were duly signed by the Chairman.
- (c) Council **RESOLVED** to approve the confidential minutes of the extraordinary Parish Council meeting held on 22nd July 2013. Proposed Cllr B Davies, Seconded Cllr G Hainsworth, voted all in favour. The minutes were duly signed by the Chairman.

0.9.4 Matters arising from the minutes

Cllr B Davies felt that members did not get enough time to put any arguments or amendments to the matter discussed in Minute 0.7E.6 and asked if this matter could be put on the next Agenda. The Chairman stated that more information has now been received and will be raised in Correspondence later in the meeting. Cllr B Davies felt that there should be more opportunity to debate the matter.

CLERKS REPORT AUGUST 2013 – distributed at meeting

- Dangerous corner past Blount A4117.
Phil James still doing investigations as to ownership after obtaining documents and looking through with Justin Parker. Also working with Alice Dilly Shropshire Council who looks at road improvements.
- Historic Core
Completed paperwork for Planning Application and sent away. Justin Parker has Legal agreements for Grants which requires looking at before signing. Still waiting for Faculty to be agreed.
- New Toilets
New cleaner working well with no issues. Toilet sign placed in wrong place. Now taken away by Phil James to be sited correctly.
- Training
Upcoming training for Councillors and strongly suggests attending. Information issued to Councillors.
- Highways Issues
After meeting with Glyn Shaw raising issues around Cleobury a consultation document is being prepared. Phil James is sorting out white line marking issues and also pot holes as normal. Streetlight problems sorted when identified.
- Playing Field / Dog fouling
New signs ready and will be sited in place in the next few weeks.
- Cemetery
Risk assessment completed which now needs putting together and an action plan to rectify issues identified. Other issues to be discussed as Agenda points.
- End of year Accounts/ Audit.
External Audit reports completed and sent off to External Auditors. A question was asked about Play Area equipment which were answered. Received the report back with no issues reported.
- Car Parks
After meeting with Zoe Mortimer and Councillors, Talbot Car Park have had pot holes done, entrance barriers shortened. Keep chasing issue at Childe road Car park at top where panel is taken out for short cut will have holly trees planted in gap and panels secured. August always difficult as people on holiday.
- Medical Centre Land
We have received the money for the sale of the land, which I have had transferred into a 3 month bond gaining 0.9% interest instead of 0.05% while we decide what to do with the money.
- Damaged Bus Shelter Mawley
Submitted two quotes for a new Bus Shelter to the Insurance Company of the vehicle involved. Waiting for them to get back.

0.9.5 Councillor's reports and items for future agendas

- Cllr M Reiner informed the meeting that two leylandi trees are overhanging the pavement at the cemetery. Also there are pot holes on the Hurst/Ron Hill Lane opposite The Hurst and Langland Road.
- Cllr G Hainsworth has checked the wall on the corner of Eagle Lane and despite being previously reported, has had a rough repair done but still looks dangerous.
- Cllr B Davies reported the hedge on the left-hand side going into Curdale Close is overgrown and forces pedestrians to walk on the road. The disabled bay markings in the Talbot Car Park are faded. Cllr Davies asked if Housing forms could be more easily available for local people to request Housing Association accommodation.
- Cllr J Martin asked for an update on the SAMDev consultation. No comments had been sent.
- Cllr D Harley reported the overgrown hedge down Pinkham. Also HGVs have been struggling to get round the corner into Childe Road. The sign stating unsuitable for HGVs had been overgrown but Cllr Harley had trimmed the hedge to make the sign visible which should alleviate the problem.

0.9.6 Unitary Councillors' Reports (Cllr G Butler / Cllr M Shineton)

- Cllr G Butler reported problems with bins at the bottom of Mortimer Gardens and Vaughan Road. The hedges in Lion Lane and Eagle Lane are overgrown also the hedge through the old churchyard. Regarding the issue of yellow lines Cllr Butler felt the problems with the blind spot at the bottom of the Hurst would be compounded if yellow lines were put in here. As there are no restricted zones in town, Shropshire Council will not send traffic wardens to monitor contraventions of the yellow lines. The Chairman commented that traffic wardens had been working in Cleobury. Cllr Butler continued to say that Shropshire Council needs to save a further £84m out of their £256m budget so there will be further cuts, merging of departments and greater roles for Parish Councils.
- Cllr M Shineton endorsed Cllr Butler's comments and reported on the issues with providing broadband to the smaller rural parishes locally. She urged everyone to respond to the Police and Crime Commissioner's Consultation which closes on 27th September. Cllr Shineton thanks local youth workers and also Cllr J Martin for his work with youth services in Cleobury. There will be Roles and Responsibilities training on 4th September at Highley. The Environment Agency's report on local flooding is due. The new proposed hospital at Ludlow is likely to fall through. If so, there will be improvements made to the existing hospital. Due to a shortage of staff there is a consideration to centralize the A & E departments of the Royal Shrewsbury and Princess Royal Hospitals. People wishing to apply for local housing must register with Homepoint.

0.9.7 Planning applications:

a) Planning Reference: 13/02995/LBC

Proposal: Replacement windows to front and rear elevations affecting a Grade II listed building.
Address: 40 Vine Street, Cleobury Mortimer, Kidderminster,
Applicant: Mr Richard Butler.

Cllr Thorogood and Cllr D Brown had undertaken a site visit. Following a short discussion where it was noted the panes were larger and double glazed. Cllr Hainsworth proposed No Objection, Seconded by Cllr Reiner, voted all in favour - **RESOLVED**.

b) Planning Reference:

c) Planning permissions/refusals – weekly planning list from SC

d) Any others received after issue of the agenda.

The Clerk informed the meeting of the planning application for the Historic Core project outside the Church and Market Hall. The site notice is to be displayed tomorrow – matter to be put on the next Agenda.

0.9.8 Finance:

Account to be paid:

Shropshire Council - Wages

Cheques for payment –

West Mercia Energy - £164.58 (New Toilets Electricity)

J. McGrath Skips x2 -£252 (Cemetery)

Viking - £281.75 (New Toilets & Office equipment)

MFG Solicitors - £1,686 (Sale of Land)

SALC Training - £60

R.M Price — £1,217 (Grass Cutting July x2, August x2, Cemetery work)

The Market Hall - £166.75 (Expenses Toilets June – July 2013)

The Market Hall - £942 (Co – Co Payment Office Rent)

S Thorogood Training – Mileage £5.60

D Harley Training – Mileage £8.80

Reimbursements Clerk - £55.77 (April – Aug 2013)

Payments Received:

Matrix - £103,000 (Land sale)

Donation Requests

Cleobury Country Tourism Group - £400

Any others received after issue of the agenda

The Clerk made the Council aware of the following.

Account to be paid:

R.Price - £714 (additional grass cutting)
Shropshire Council - £192.50 (planning application fee)
Mazars - £360.00 (external audit).
Npower - £0.61 (has been cancelled)
Dave Short - £45.00 (gardening)

Proposed by Cllr Hainsworth, seconded by Cllr Davies, that the accounts are accepted and all payments are made. Voted all in favour RESOLVED.

0.9.9 Correspondence:

Urgent matters received after Agenda needing attention.

- Cllr Thorogood read an email from Glyn Shaw regarding the proposed double yellow lines. Mr Shaw is awaiting the Parish Council's response. Cllr Thorogood recommended that the matter be put onto the Agenda for the next meeting to give more people time to respond. Cllr Thorogood stated he was keen to ensure that people views are represented on this matter and felt that 450 out of 1200 questionnaires issued last summer was a good response. Despite interruptions from a member of public the Chairman stated he was trying to run a meeting but also help everyone. The next Parish Plan meeting is being held on 18th September at the Market Hall and people are encouraged to attend and support this project.
- The Clerk asked for the Parish Hall matter to be discussed under the line.
- The Clerk has received a letter from the family of Mr E Smith requesting permission to install a bench at the cemetery. Cllr Davies proposed that Council give permission for this bench to be installed, seconded Cllr Hainsworth, voted all in favour – **RESOLVED.**

0.9.10 Historic Core Project update – Cllr S Thorogood, Clerk

The Clerk reported the planning application had been made and the Faculty applied for. Grant advice regarding a letter received from Shropshire Council, has been sought from Mr Justin Parker. The Parish Council initially donated £10k and could also receive £6.5k from Shropshire Council.

0.9.11 Revenue from Parish Council Land – Cllr S Thorogood

The Chairman confirmed there was £103k of community money in the bank. This money is for community gain through capital projects. Cllr Thorogood had prepared a sample questionnaire for members to consider. More information will be sought on the types of capital projects this money can be used for before discussing how to consult with the community.

At 7.56pm The Chairman proposed suspending Standing Orders to allow Cllr G Butler to speak, seconded by Cllr Hainsworth, voted all in favour **RESOLVED.** Cllr Butler confirmed the money is a capital receipt to be spent on capital projects in the parish, not for everyday costs or revenue projects. There would be no claw back from Shropshire Council. He asked Council to consider the outcome of the Parish Plan for such projects. Cllr M Shinton suggested Council consider the Skate Park for a capital project. Cllr Butler offered to work with the Clerk in putting together some ideas for the questionnaire which could be paper versions locally, in the Clarion and on-line through ie Survey Monkey.

At 8.03pm The Chairman proposed reinstating Standing Orders, seconded by Cllr Hainsworth voted all in favour **RESOLVED.**

Cllr Hainsworth proposed the matter be investigated and put onto the next Agenda for a decision. Cllr Martin, Cllr Hainsworth, Cllr Thorogood and Cllr Davies will put together the proposals for Council to discuss at the next meeting.

0.9.13 Prize for Litter Picking – Cllr J Martin

Cllr Martin had received further information from Street Scene regarding a Litter Pick Day in October. Matter deferred until the next meeting.

0.9.14 Local Police – Cllr S Thorogood

The Chairman informed the meeting that he and the Market Hall Manager had met with Bill Owen from the Police estates department recently. Mr Owen was enquiring whether police officers could use the facilities at the Market Hall as a Community Policing Post when the Police Station closes in the autumn. Cllr Thorogood explained there would be no lease agreement but perhaps a contribution towards any refreshments. If Police Officers wished to hire a room then this would be at

the normal rate. The Chairman felt this was a positive move which would help maintain a visible police presence in town as part of the changes in community policing. There was some interruption from a member of the public.

At 8.15pm Cllr Martin proposed suspending Standing Orders to allow Mr J Sheffield to speak, seconded by Cllr Davies, five votes in favour **RESOLVED**.

Mr Sheffield stated he was unsure of Council procedure but thought that taking ten minutes to decide whether offering tea/coffee to keep a police presence in town was unbelievable. Further discussion took place regarding police visibility being a deterrent.

At 8.20pm The Chairman proposed reinstating Standing Orders, seconded by Cllr Martin, voted all in favour **RESOLVED**.

Cllr Thorogood proposed that Council allow the police to use the facilities at the Market Hall based on the views expressed, seconded Cllr Martin, five votes in favour – **RESOLVED**.

0.9.15 Co-option – Cllr S Thorogood

Cllr Thorogood explained that the Parish Council was still two members short following the election in May and proposed that Council advertise the vacancies this week. Seconded by Cllr Martin, voted all in favour - **RESOLVED**.

0.9.16 Newsletter – Cllr J Martin

Cllr Thorogood opened the four quotes for printing the newsletter to the specification set by Cllr Martin. Cllr Martin proposed accepting Quote B, seconded Cllr Hainsworth, voted all in favour – **RESOLVED**. The newsletter will be proof-read by the Clerk, Chairman and Vice-Chair before going to print. The newsletter will include an item about the sale of the land for the Medical Centre and it is hoped to issue a newsletter on a quarterly basis.

0.9.17 Christmas Lights/Father Christmas - Cllr S Thorogood

Clebury Country has taken over most of the responsibilities of the recently folded Chamber of Trade but cannot take on the Christmas Lights. They have asked if the Parish Council can take control of the Christmas lights with storage being offered in the shed at the Market Hall. Cllr Thorogood proposed that Council take charge of the Christmas lights, seconded Cllr Hainsworth, voted all in favour – **RESOLVED**. A local person will be sought to represent Father Christmas.

0.9.18 Business Networking – Cllr S Thorogood

Clebury Country manage this successfully at present with 20-30 people attending meetings each month. Clebury Country have taken over the Traders Card which previously listed 100 local businesses but wish to expand this to 500 over 12 pages. With consideration to working together through sharing some of the Chamber of Trade's previous responsibilities and the success of the Farmer's Market Cllr Thorogood proposed supporting the business network bulletin through a £300 donation, in principle, upon receipt of a grant application form, seconded Cllr Hainsworth, voted all in favour – **RESOLVED**.

0.9.19 Clebury Mortimer Tourism Brochure – Cllr Thorogood

There was some discussion regarding the wording on the front of the brochure.

At 8.47pm Cllr Thorogood proposed suspending Standing Orders to allow Mr S Todd to speak, seconded by Cllr Hainsworth, all voted in favour **RESOLVED**.

Mr Todd explained the Tourism Group met through Clebury Country and originally had 'Clebury Mortimer' written on the front. The current proposal is to update and expand the brochure taking into account recent developments. The Brochure will cost £750 for 7,500 copies and it is hoped that it will be funded through the LJC and the Parish Council.

At 8.52pm The Chairman proposed reinstating Standing Orders, seconded by Cllr Martin, voted all in favour **RESOLVED**.

Cllr Davies proposed Council support the Tourism Brochure financially this time but other Parish Councils should be involved next time, seconded Cllr Hainsworth, voted all in favour – **RESOLVED**.

0.9.20 Bus Shelter at Mawley - Cllr S Thorogood

Following an accident recently, the bus shelter has been removed and will be replaced with one similar to those in the High Street. The bus shelter was in Clebury parish and is subject to an ongoing insurance claim with the car owner following receipt of two quotes.

0.9.21 Annual Town & Parish Survey Crime Commissioner – Cllr S Thorogood

Cllr Thorogood proposed a working group to put together a response to this Consultation on behalf of the Parish Council. Cllr Hainsworth and Cllr Martin offered to participate. Seconded by Cllr Hainsworth, voted all in favour – **RESOLVED**.

0.9.22 Wells Update – Cllr D Brown

Cllr Hainsworth reported that some work had been done and more is anticipated this Friday. Some equipment is needed including weedkiller and paint.

0.9.23 Memorial Gardens Update – Clerk

The Clerk reported that the British Legion are happy to fund the cost of one flower trough and felt that this could be offered to other organisations to fund others. Cllr Martin has requested quotes following estimates of around £50 per trough.

0.9.24 Cemetery Update – Cllr D Brown, Clerk

Due to Cllr Brown's absence this matter was deferred until the next meeting.

0.9.25 Confirm date next Parish Council meeting - Clerk

The next Parish Council meeting will be held on Monday 7th October 2013.

Cllr Thorogood read out the following and proposed that the press and public be excluded for the following items, seconded by Cllr M Reiner, voted all in favour - **RESOLVED**.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

0.9.25 Parish Hall

0.9.26 Parish Council Employees – Cllr D Brown / Cllr S Thorogood

a) Annual Review

b) Holiday Cover

Cheques written:

West Mercia Energy - £164.58 (New Toilets Electricity)
J. McGrath Skips x2 -£252 (Cemetery)
Viking - £281.75 (New Toilets & Office equipment)
MFG Solicitors - £1,686 (Sale of Land)
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Shropshire Council - £192.50 (planning application fee)
Mazars - £360.00 (external audit).
Dave Short - £45.00 (gardening)

There being no other business the meeting closed at 9.30pm

Signed: Chairman



Date 7th OCTOBER 2013