

# **Cleobury Mortimer Parish Council**

The Market Hall  
Cleobury Mortimer  
Kidderminster  
Worcs  
DY14 8BX  
Tele no: 01299 271154

Date: 29th January 2013

To: All Parish Council members

The **PARISH COUNCIL** meeting will be held on **MONDAY 4<sup>th</sup> February 2013, 7.00pm** at the **Market Hall, Cleobury Mortimer** for the transaction of business as set out in the agenda below which you are summoned to attend.

The Public and Press are invited.

Yours sincerely

Mr Matthew Sheehan

Clerk

Guest Speaker – Tom Brettle/ Claire Todd – Historic Core/Farmers Market

## **AGENDA:**

- 0.2.0 Democratic 15 minute Public Time**
- 0.2.1 Apologies for absence**
- 0.2.2 Parish Council Dispensation – Cllr S Thorogood**
  - a) To Resolve Clerk can accept dispensations
  - b) Dispensations for Budget and Precept
- 0.2.3 Declaration of interests:**  
**Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

## **0.2.4 To approve the minutes of the meeting 7<sup>th</sup> January 2013**

- 0.2.5 Matters arising from the minutes**  
Clerks Report up to date, Distributed at meeting

Any other matters arising

- 0.2.5 Councillor's reports and items for future agendas**
- 0.2.6 Unitary Report (Cllr G Butler / Cllr M Shineton)**
- 0.2.7 Planning applications:**

### **a) Planning Reference: 12/05255/FUL**

Development: Erection of detached double garage following demolition of existing.  
Proposed Location: 3 Westend Terrace, Ludlow Road, Cleobury Mortimer,  
Shropshire, DY14 8BN  
Applicant: Mr A Pain

### **b) Planning Reference: 12/05201/FUL**

Development: Erection of replacement conservatory with extension and internal  
Alterations.  
Proposed Location: 21 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG  
Applicant: Mr and Mrs A Greenway

### **c) Planning Reference: 13/00043/FUL**

Development: Erection of a garage with loft accommodation above following

demolition of existing double garage and to fell 2 No Yew and 1 No Scots Pine (Amendment to planning permission ref 10/04882/FUL)  
Proposed Location: Pudding Meadow Garage, Eagle Lane, Cleobury Mortimer, Shropshire,  
Applicant: Mr Peter Blackburn

**d) Planning Reference:** 13/00072/FUL

Development: Change of use of land to form extension to existing touring caravan park comprising of 32 serviced touring caravan pitches, car park and extension of the existing internal access road.

Proposed Location: Lodge Coppice Caravan Park, Prizeley, Shropshire, DY14 8PX

Applicant: Mr Trevor Davies

**e) Planning Reference:** 13/00142/ADV

Development: Erect and display 1No Internally Illuminated Heritage Projector; 2 No Internally Illuminated Text Bands; 1No Internally Illuminated ATM Header; 1No Internally Applied Viny Name Plate and 1No Internally Applied Viny Overlay.

Proposed Location: Lloyds TSB Bank Plc, 39 High Street, Cleobury Mortimer, Kidderminster, DY14 8DH

Applicant: Lloyds Banking Group

**f) Planning Reference:** 13/00210/LBC

Development: Replacement of existing sinage affecting a Grade II Listed Building.

Proposed Location: Lloyds TSB Bank Plc, 39 High Street, Cleobury Mortimer, Kidderminster, DY14 8DH

Applicant: Lloyds Banking Group

**g) Planning Reference:** Reference: 13/00028/FUL (validated: 21/01/2013)

Development: Proposal: Conversion of agricultural barns to 3 dwellings, demolition of outbuildings and erection of associated garaging

Proposed Location: Address: Proposed Barn Conversions South Of Weston Farm, Cleobury Mortimer, Shropshire

Applicant: Mr S Barnes, Heritage Developments (Ludlow) Ltd (Fairfield, Barnsland Farm, Cleobury Mortimer, Shropshire, DY14 8QU)

**h) Planning permissions/refusals – weekly planning list from SC**

**i) Any others received after issue of the agenda**

**0.2.8**

**Finance:**

Account to be paid:

Shropshire Council - Wages

Cheques for payment –

The Market Hall - Toilets £100 (January)

Npower - £394.24 Streetlights (Paid)

BT Office phone bill (1 Jan – 31 Mar, rental) - £130.81

SLCC Shropshire Branch - £15 –Training Clerk (agreed Jan meeting)

Clerks Reimbursements £37.68 (Oct 2012 – Jan 2013)

Prysmian - £750 (New Streetlight Tenbury Road)

Viking - £120.54 – (Office stationary)

Co Co (Market Hall) - £942.50 (Second Quarterly payment)

Any others received after issue of the agenda

Payments Received:

Donation Requests

**0.2.9 Correspondence:**

Email received Skate Park Inspection – fwd to Cllr Shineton

Email sent on behalf of Bill Longmore, Police and Crime Commissioner – West Mercia 9<sup>th</sup> Jan

Invoice received Npower – Street lighting 11<sup>th</sup> Jan

Email received Cllr Shineton, venue change LJC meeting and request for refreshments 11<sup>th</sup> Jan

Weekly list of planning applications registered and decisions reached, week ending 11<sup>th</sup> Jan

Email Susan Comben – Draft Police & crime plan 11<sup>th</sup> Jan.

Email planning permission granted 11 Steeple Close.

Email LJC meeting now Lacon Childe School 21<sup>st</sup> Feb 7pm.

Email from SALC – Elections information. 11<sup>th</sup> Jan  
 Email from planning – Pudding meadow garage Eagle Lane.  
 Email Ed Lewis – Invoice Lime trees.  
 Email Diane Malley Internal Audit letter – **Agenda point**  
 Email Craven Arms Memorials – advice required 14<sup>th</sup> Jan  
 Email Tom Brettle - Cleobury Youth Partnership 12<sup>th</sup> February at 10.00 at Lacon Childe School.  
 Email Shropshire Clerks - BBC Television Location Search – fwd  
 Invoice received BT Office phone rental and charges£130.81- phone re payment. 21/01  
 Received Planning application notice for Pudding Meadow Garage- Agreed to take and display.  
 Letter received West Mercia Police – acknowledgement of our letter sent.  
 Email from Highways regarding gritting pavements and roads.  
 Email Flo Hadley Neighbourhood Watch – Print and display poster  
 Email from Matrix Medical – confirmation to contact Muller England  
 Email copy of information between Matrix and Muller England.  
 Email received streetlight outside 31 Grove Meadow not working – Pass on to Prysman.  
 Email received streetlight outside 16 Tenbury Road not working – Pass on to Prysman.  
 Email received Society of Local Council Clerks – News Bullitin.  
 Email received Neighbourhood Watch meeting cancelled – Put on notice Board.  
 Email from Tom Brettle regarding 4<sup>th</sup> Feb meeting – reply and send Donation application form.  
 Received a quote for Grass Cutting – 22/01/13- labelled A and pinned on board.  
 Notification of Planning meeting regarding JAG Glazing Ltd 29<sup>th</sup> Jan – Posted on Notice board, informed councillors.  
 Email received regarding Election process and guidance for Clerks  
 Email from Came & Co, PC Insurers, on Winter Warnings - Fwd to Cllrs 23/01.  
 Email automatic reply from Tom Brettle out of office until 21<sup>st</sup> Jan.  
 Email from Shropshire Council Letter regarding Election fees – fwd and print for Councillors.  
 Email from Lesley Lloyd extending date of tenders for Historic Core. Now 6<sup>th</sup> Feb  
 Email reply Cllr Brown regarding JAG planning meeting. Apologies 23/01  
 Email received Mr B Kent problems Orchard End – Send reply and copy in Councillors  
 Email from Lesley regarding Historic Core Quotes – One local firm dropped out.  
 Email from Dot McBride regarding BT Invoice for office. 24/01  
 Email Fields in Trust – Forward to councillors.  
 Email winter sale of Christmas lights – Forward to Cleobury Chamber of Trade  
 Copy of e-mail sent from Steve Birmingham to Ingrid Purslow re Road Closures.  
 Email received Mr A Gilhooley Head Lacon School – Problems with gritting 28/01/13  
 Letter received from Chief Inspector Paul Moxley regarding letter sent to Chief Constable.

Any others received after issue of the agenda

- 0.2.10 Historic Core Project update – Cllr Butler**
- 0.2.11 Budget & Precept – Cllr S Thorogood**
- 0.2.12 Draft Minutes - Cllr B Davies, Cllr D Brown**
- 0.2.13 LJC Meeting – Cllr D Brown**  
*(Organisation of Tea and Coffee for LJC meeting)*
- 0.2.14 Parish Hall - Cllr D Brown**  
*(Further funding, structure)*
- 0.2.15 Toilets Update - Cllr S Thorogood**  
*(CCTV / Alarm system.)*
- 0.2.17 Market Hall - Cllr S Thorogood**  
a) Maintenance  
b) Storage Shed (Cleobury Country)
- 0.2.18 Parish Grass cutting 2013-16 – Cllr S Thorogood**  
*(Consider tenders and agree contactor)*
- 0.2.19 Internal Audit – Cllr S Thorogood**  
*(Agree Internal Auditor for 2013)*
- 0.2.20 Talbot Car Park – Cllr B Davies**  
*(Update request from January meeting)*
- 0.2.21 Holiday cover Clerk – Cllr S Thorogood**
- 0.2.22 Confirm date next Parish Council meeting - Clerk**  
*Next meeting 4<sup>th</sup> March 2013*