

## Cleobury Mortimer Parish Council

**Parish Council meeting held on Monday 7<sup>th</sup> December 2012 at 7pm in the Market Hall, Cleobury Mortimer.**

**Present:**

Cllrs S M Reiner (Vice Chairman), B Davies, D Brown, K Reynolds, G Hainsworth, G Butler.

Clerk: Mr M Sheehan

Public: 3

The Vice Chairman welcomed Councillors and members of the public to the meeting and asked if anyone wished to speak in the public time.

**0.12.0 Democratic 15 minute Public Time**

Sue Arrowsmith gave an update from the Medical Centre.

She stated that the new Medical centre funding was now in the hands of the Staffordshire cluster board, which were to make a decision on the 27<sup>th</sup> November, but now it has been postponed until the 17<sup>th</sup> December 2012. It is not just Cleobury Mortimer; Ludlow Hospital is also waiting and others.

A concerned resident raised the point of the lack of Police presence in Cleobury Mortimer since the departure of PC Tony Sewell, which has resulted in the increase of youths messing about, speeding cars and drug use. Something needs to be done as since PC Sewell has gone people have had enough, but also feel sorry for the CSO with no backup.

Cllr Davies said that she also feels strongly about it.

Cllr Brown said that it was disappointing that the police did not attend the last meeting and that correspondence sent to the local Police Inspector was passed on to his sergeant to reply. We need to formally write to the Chief Commissioner, also Lacon Childe School are not happy since PC Tony Sewell left Lacon Childe are understood to be missing the input that PC Sewell had with them. Also we do understand that PC Anne O'Leary has a lot of area to cover.

**7.05pm Cllr J Griffiths joined the meeting.**

Cllr Shingleton said that the Dental practice required support from the Parish Council for their application of continuation of funding. Covered later on Agenda.

Also that two meetings ago the proprietor of Mumford's had an issue in returning the Royal Wedding mugs, any update.

**Agreed to put on next Agenda.**

**0.12.1 Apologies for absence**

Cllr S Thorogood, Hospital with his father.

Cllr K Woodfield, apologies received work. Clerk reported that Cllr Woodfield wished to resign and instruction has been given by Clerk. Due to election within 6 months, no need to replace.

Cllr K Reynolds apologies received, will be away in Weston.

Cllr M Reiner wished Cllr S Thorogood father a speedy recovery on behalf of the Parish Council.

**0.12.2 Declaration of interests:  
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

| Name         | Disclosable Pecuniary Interests |
|--------------|---------------------------------|
| Cllr D Brown | 0.12.7 a) Planning              |

|               |                    |
|---------------|--------------------|
| Cllr B Davies | 0.12.7 a) Planning |
| Cllr G Butler | 0.11.7 b) Planning |

**0.12.3 To approve the minutes of the meetings dated 30<sup>th</sup> October, 5th November 2012**

Proposed by Cllr B Davies, seconded by Cllr D Brown that the **30<sup>th</sup> October 2012** minutes be agreed and approved.

Four in favour, Two abstained. **RESOLVED** to accept the minutes and duly signed by Vice Chairman.

Proposed by Cllr G Butler, seconded by Cllr B Davies that the **5<sup>th</sup> November 2012** minutes be agreed and approved.

All in favour. **RESOLVED** to accept the minutes and duly signed by Vice Chairman.

**0.12.4 Matters arising from the minutes**

Clerks Report up to date, Distributed at meeting and read out by Clerk.

**Clerks Progress Report for November 2012**

- 1) Convey Council decisions on Planning Applications and payment of all accounts for settlement.
- 2) Items received requiring attention.
  - Western Power Acceptance letter - streetlight Tenbury Road 22/11 – **Agenda Item**
  - E-mail received Richard Morley SS Youth Forum – Grant application- **Agenda Item**
  - E-mail Cllr Shineton – Dental practice – **Agenda Item**
  - Letter Received - Parish Hall Committee - Caretaker Funding for Parish Hall.- **Agenda Item**
  - E-mail Carmen Parker SC Planning Enforcement – regarding planning concerns.
  - Request for banner to be attached to Cleobury Mortimer signs either end of town Shop and Save scheme.
  - Charity Fundraising invitation – Simply Fresh – see e-mail

**Send response wishing them every success.**

E-mail from Keith Stewart, a retired Police Officer making me aware of the following person missing from our War memorial. Robert Charles Norwood, who was a lieutenant in The Royal Artillery and was killed in Holland in 1944. Robert was a native of Cleobury Mortimer born on 28/4/1915 at 10, High Street. His father was a master blacksmith. – Replied and passed to Royal British Legion.

**Cllr Griffiths pointed out he thought it should be Northwood, Cllr Brown said she would investigate.**

E-Mail received 3/12/Bromford Housing – Section 106 Local connection details – **BELOW LINE.**

**Agreed to discuss below the line**

- 3) Highways and Street Scene have completed path clearing to the Blount Arms. Big thank you to them. Highways still to replace path opposite Mawley Farm.
  - 4) Attended training at Shire Hall with Cllr M Reiner and Theresa Parfitt 27<sup>th</sup> Nov on Cemetery administration. Well worth attending as very informative pointing out some failings to be addressed.
  - 7) Set up and attend Historic Core meeting for Cllr Butler 29<sup>th</sup> Nov. Working with Cllr Butler and Tom Brettle regarding Grant application -Ongoing.
  - 5) Meeting Shrewsbury 19<sup>th</sup> November regarding New Toilets Childe Road. Updated all concerned after meeting – Ongoing as need to keep an eye on progress. Informed Flo Hadley Horticultural to make sure plants and trees that may otherwise be thrown away are given new homes. Dealing with urgent correspondence and meetings immediately, to ensure New Toilets build is not held up. Eagle Lane toilets at Auction Wednesday 12<sup>th</sup> December. Contacted Bromford Housing – Drawing and info required for electricity supply. E-mail m Liz Deakin – Concerns New Toilets – Replied 16/11, had a thank you reply for keeping up to date. E-mail Angela Allen – concerns of sale of Eagle Lane. – Sent via Cllr Shineton.
- Send response that we are not in a position to influence sale.**

- 6) Memorial Gardens railings were completed ready for Remembrance Day, 11<sup>th</sup> November.  
Need instruction of any follow up if required.
- 7) Lion Lane pot holes and road surface problems now completed.
- 8) New printer and office supplies ordered from Viking and now in place in office.
- 9) Reported Streetlight, road etc Problems:-  
Lion Lane, Lea View 08/11, Catherton road, College Close.12/11, 20 Mortimer Gardens 13/11,  
Report Streetlight by Bell, Lower Street 16/11, Lacon Close and Lea View, Lion Lane Streetlight.  
E-mail and phoned Western Power – No supply Streetlights also problem streetlight cover Lea View.-  
Ongoing.  
Highways – Broken BT access cover by Grove Meadow 15/11  
White T Bar requests – Mortimer Gardens – On order to be done.
- 8) Set up and facilitate meeting 29<sup>th</sup> November with all involved with Playing Fields at Market Hall. Primary School, Cricket and Football Clubs, Playing Fields Group and Cllr Griffiths. Well Represented with a very positive discussion from all parties working together.  
Informed all present of all relevant facts that I have established and the Parish Council now requires comments to help make an informed decision in January.  
Outcome is to receive comments ready for January meeting to assist Parish Council to make a decision regarding the Play Area verbal agreement, then to move forward on other issues, especially Dog Fouling.  
**Cllr Hainsworth raised the issue of a fence Clerk to arrange meeting with Sports & Social Club to discuss.**

All mugs held in office passed to Primary School as per Parish Council instructions. No update regarding others.

Working with Cllr Butler, Tom Brettle SC – Defibrillator to put together LJC Grant Application-Ongoing.

- 9) E-mail sent to Inspector Rob Thomas Police - Non attendance at PC meeting. Nothing heard back since 19/11/2012.

**After a discussion it was agreed that a letter be sent to the new Police commissioner and Chief Constable stating our disappointment and the last three meetings the public have raised concerns and are losing confidence in the Police.**

- 10) Still working on Parish Hall issues with all parties involved.  
Letter received Val Breakwell, Parish Hall 23/11, new planning permission applied for regarding disabled access.
- 11) Folder in office of all Ongoing projects for Councillors to view. Need to cut down unnecessary printing costs.
- 12) Chairman updated daily and copied into e-mail correspondence.
- 13) Thank you to councillors who helped throughout the year.

**The Clerk asked that the Councillors sign Xmas cards so that they can be sent to different departments like Highways and Street Scene to say thank you, as without their help working together, a lot that has been done in the parish, may not have been.**

Any other matters arising

#### **0.12.5 Councillor's reports and items for future agendas**

- Cllr G Hainsworth – Two streetlights not working Barnfields. (Clerk to follow up)  
Cllr G Butler – Paving Slabs Mortimer Gardens SSHA. (Clerk to follow up)  
Cllr M Reiner – Dips in road Hurst and New Road. (Clerk to follow up)  
Cllr B Davies – Surface of Talbot Road Car Park. (Clerk to follow up)  
Cllr D Brown – Gritting at Lem Hill by Worcestershire council. (Clerk to follow up)

#### **0.12.6 Unitary Report (Cllr G Butler / Cllr M Shineton)**

Cllr G Butler that the report of Council Tax Benefit was due with cuts of £100,000 and we are one of 64 towns affected, with the bigger towns like Shrewsbury and Bridgenorth affected

most, which when we get the report it will affect the Precept. The request will be on the report.

Cllr Shingleton raised the following.

Invited New Commissioner Bill Longmore, to the Local Joint Committee meeting 21<sup>st</sup> February 2013.

Information on Grants for small businesses from Shropshire Council available at library.  
RURAL Services network, funding available.

Any evidence of windmills good or bad report to Cllr Shingleton.

West Midland Ambulance Service have given an update on response times for the DY14 area, 35.7% for 8 minutes, not good in this area. Ok for 30 minutes.

Ongoing Flood campaign, waiting for report of walk down Pudding Brook.

Playing Fields Dog mess issue, look at removal of footpath.

When Parking results back possibility of a special meeting.

**7.55pm Cllr D Brown and Cllr B Davies left the room for the following item.**

**0.12.7 Planning applications:**

**a) Planning Reference:** 12/04488/FUL

**Development:** Erection of extension to front

**Proposed Location:** 28 Furlongs Road, Cleobury Mortimer, Kidderminster, DY14 8AR

**Applicant:** Mr & Mrs C Hall

There was a short discussion after which it was proposed by Cllr G Butler for No Objection, seconded by Cllr M Reiner, Voted all in favour. **RESOLVED.**

**7.58pm Cllr D Brown and Cllr B Davies returned for the following item and Cllr G Butler left the room.**

**b) Planning Reference:** 12/04506/FUL

**Development:** Erection of detached dwelling and associated double garage.

**Proposed Location:** Land at rear of Baldwin's Book Shop, 24 High Street, Cleobury Mortimer, Kidderminster, DY14 8BY

**Applicant:** Mr M Baldwin

There was a short discussion at which concerns were raised by Cllr B Davies about potential flooding and the lane being narrow.

Cllr G Hainsworth proposed no Objection, seconded by Cllr M Reiner voted two for and two against, Cllr M Reiner used casting vote. **RESOLVED NO** Objection.

**8.05pm Cllr G Butler returned for the following item.**

**c) Planning Reference:** 12/04737/FUL

**Development:** Erection of a first floor extension above existing garage

**Proposed Location:** 17 Lacon Close, Cleobury Mortimer, Kidderminster, DY14 8EF

**Applicant:** Mr Terence Bayliss (2 Orchard Close, Bliss Gate, Rock, DY14 9XZ)

There was a short discussion after which it was proposed by Cllr G Butler for No Objection, seconded by Cllr D Brown, Voted all in favour. **RESOLVED.**

c) Planning permissions/refusals – weekly planning list from SC

d) Any others received after issue of the agenda

Clerk reported

**Planning Reference:** 12/04540/FUL

**Development:** Instillation of external wall insulation system with textured rendered finish to all elevations; alterations to existing windows.

**Proposed Location:** 11 Steeple Close, Cleobury Mortimer, Kidderminster, DY14 8PD

**Applicant:** Mrs P Cooper.

There was a short discussion after which it was proposed by Cllr G Butler for No Objection, seconded by Cllr D Brown, Voted all in favour. **RESOLVED.**

**0.12.8**

**Finance:**

Account to be paid:

Shropshire Council - Wages

Cheques for payment –

The Market Hall - Toilets £100 (November)

The Market Hall - £384.28 (Telephone fee and bill from 1<sup>st</sup> Jan – 31<sup>st</sup> Dec 2012)

Clerks Reimbursements - £51.20 (Toilets meeting, Cemetery training Shrewsbury)

Western Power - £726 (Streetlight Tenbury Road)

CM Sports & Social Club - £200 (Agreed, donation Football Goalposts)

A.J.Bate - £1,920 (Memorial Garden Railings)

S.A.L.C. - £40 (Training Clerk, Cllr Reiner, planning)

Viking Direct - £456.32 (Office equipment and Stationary)

Any others received after issue of the agenda

Payments Received:

Donation Requests

**Friendship Club**

*(Towards Christmas lunch for members and volunteers)*

**Proposed by Cllr D Brown that a donation of £50 be made, seconded by Cllr B Davies.  
Voted all in favour RESOLVED.**

**South Shropshire Youth Forum £450**

*(Match funding for LJC – Open Space consultation Skate Park)*

**Proposed by Cllr D Brown to agree to the donation, seconded by Cllr G Hainsworth,  
voted all in favour. RESOLVED.**

**Any others received after issue of the agenda**

S.A.L.C. - £60 (Training Clerk, Cllr Reiner, Mrs Parfitt Cemetery)

SLCC Annual membership - £145

Mr A McCrorie Parish Plan reimbursements - £97.59

Payments Received Cemetery - £345

**Proposed by Cllr G Butler, seconded by Cllr G Hainsworth. RESOLVED that the  
accounts be accepted and payments be made.**

The Clerk asked that the Parish Council agree to do the VAT online. All agreed.

**0.12.9**

**Correspondence:**

All agreed Cheques for payment sent 06/11

Convey Council decisions on Planning Applications

E-mail received Steve Brown SC- Meeting 19<sup>th</sup> New Toilets 6/11

E-mail Helen Hale SC- Agenda meeting New Toilets

E-mail Cllr Butler, Tom Brettle SC – Defibrillator

Letter Npower – payment streetlights

E-mail Donald Goulding- Vehicle Activated sign –Shropshire Council.9/11

E-mail Matrix Medical – New Medical Centre update

E-mail Tom Brettle, Defibrillator- Application forms for LJC

Phone call Information from Dieses – Historic Core Project

E-mail received Shropshire Council – Dispensation - Forward

E-mail Tom Collins SC – Sale of Eagle Lane Toilets 12/11

E-mail sent to Inspector Rob Thomas Police - Non attendance at PC meeting.

E-mail Shropshire Council – Speed management Policy  
Report Streetlight problem outside 20 Mortimer Gardens 13/11  
E-mail Heidi Steel Street Scene- Dog mess and litter 14/11  
E-mail and Phone Western Power - New streetlight for Tenbury Road  
Phone call Cemetery Admin – Instructions for Craven Arms Memorials  
E-mail received Sgt Woolley Police – Non attendance at meeting  
E-mail from Shropshire Council – Sam Dev – forward to Cllrs  
E-mail from Liz Deakin – New Toilets – Replied 16/11  
E-mail Mr M Baldwin – Site visit planning 20/11  
E-mail Peter Brown SC – Electricity supply new toilets  
E-mail Western Power – New Streetlight 20/11  
E-mails from Steve Brown SC –Compound New Toilets 21/11  
Bromford Housing – Drawing and info required.  
E-mail Western Power – Acceptance letter Streetlight Tenbury Road 22/11  
E-mail Carmen Parker SC Planning Enforcement – Report by public  
E-mail Mr M Baldwin – Lion Lane Streetlight.  
E-mail received Patients Voice - New Medical Centre 26/11

Any others received after issue of the agenda

Reply from Buckingham Palace – Diamond Jubilee card sent.

E-mail received SSHA – Local connection – Below Line.

**0.12.10 Historic Core Project update – Cllr Butler**

Cllr G Butler said there was a good meeting with Phil James Highways, Clerk, Architect, Cllr Shinton and Jayne Church Warden that to help with costs Shropshire Council will help cost by making the pavement good and it was agreed to put the work out to tender by the Architect, before Christmas and to be back by the 3<sup>rd</sup> week in January 2013.

**0.12.11 Budget & Precept – Cllr S Thorogood**

Due to the earlier discussion on Tax Cllr D Brown proposed deferring to the January Agenda, seconded by Cllr G Butler, voted all in favour **RESOLVED**.

**0.12.12 Medical Centre Update - Cllr S Thorogood**

Due to the earlier UPDATE BY Sue Arrowsmith, Cllr D Brown proposed deferring to the January Agenda, seconded by Cllr G Butler, voted all in favour **RESOLVED**.

**0.12.13 Dental Practice – Cllr S Thorogood**

Proposed by Cllr G Butler that a letter of support be sent by the Clerk, seconded by Cllr G Hainsworth, voted all in favour **RESOLVED**.

**0.12.14 Parish Hall Update - Cllr G Hainsworth**

Cllr G Hainsworth raised the point of retrospective planning for the side door.

Clerk read out a letter from the Parish Hall Committee stating that planning had been applied for in another place to help sort out the problem.

**0.12.15 Toilets Update - Cllr S Thorogood**

*Agree Electricity Supply mandate*

The Clerk updated the Councillors from the meeting attended at Shrewsbury. Points raised were;

Electricity supply so that the Parish would not also be paying for the Car Park lights.

That the builders did not start the floor before the sale of the Eagle Lane toilets as depending on what it was sold for we could have under floor heating put back on the list.

Signs in the town done when finished informing visitors where they are.

Cllr G Butler proposed that the Electricity Supply Mandate be signed, seconded by Cllr M Reiner, voted all in favour **RESOLVED**.

**0.12.16 Place Plan Update – Cllr G Butler**

Cllr G Butler said that more information will be ready for January Meeting.

**0.12.17 Friends of Medical Centre Representative – Cllr G Butler**

Cllr Butler said that we are out of touch with the Medical Centre and we were asked in the spring to provide a representative.

After a short discussion Cllr G Butler proposed Cllr M Reiner, seconded by Cllr D Brown, voted all in favour, **RESOLVED.**

**0.12.18 Confirm Christmas shutdown and date of next meeting - Clerk**

**2<sup>nd</sup>** January 2013

The Clerk pointed out his mistake of the 2<sup>nd</sup> January 2013 on Agenda, should have read 7<sup>th</sup> January 2013. Agreed next meeting date.

Cllr B Davies gave her apologies for the next meeting 7<sup>th</sup> January 2013.

The Clerk requested that the Parish Council office be closed over Christmas and New Year the same as Shropshire Council 21<sup>st</sup> December 2012 to 2<sup>nd</sup> January 2013.

Cllr G Butler asked how much holiday the Clerk had left. Clerk replied only couple of days taken so far, plenty left.

Cllr G Butler proposed Shutdown Parish Council Office 21<sup>st</sup> December until 2<sup>nd</sup> January 2013, seconded by Cllr M Reiner, voted all in favour **RESOLVED.**

**The Chairman read out the following and proposed the Press and Public be excluded for the next item, seconded by Cllr D Brown. RESOLVED.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

**There being no other business the meeting closed at 8.30pm to allow the following items to be discussed**  
See 'CONFIDENTIAL MINUTES'.

E-Mail received 3/12/Bromford Housing – Section 106 Local connection details

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**0.12.19** E-Mail received 3/12/Bromford Housing – Section 106 Local connection details

**Signed: Chairman**



**Date 7<sup>th</sup> JANUARY 2013**