

CLEOBURY MORTIMER PARISH COUNCIL

MINUTES of the Cleobury Mortimer Parish Council held at the Market Hall on Monday 5th March 2012 at 7.00 p.m. 2012 at 7.00 p.m.

ORDER OF BUSINESS

PRESENT: Cllr S Thorogood (**Chairman**), Cllr M Reiner (**Vice Chairman**), Cllr G Hainsworth, Cllr D Brown, Cllr B Davies , Cllr K Reynolds, Cllr J Griffiths

Clerk: Mr M Sheehan

Public: 5

0.03.0 Apologies for absence

Cllr G Butler Reason: Holiday

Cllr K Woodfield Reason: Working Away.

0.03.1 Declaration of Interests

“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”

None

0.03.2 Democratic 15 Minutes Public Time

Residents are invited to give their views and question the Parish Council on issues on **THIS** agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself unless invited to do so by the Chairman:

Mr J Parker raised the following points with regards to changing from Parish to Town status.

Tenbury Wells is a Town so why not Cleobury. Will add some weight to views, more opportunity for funding, Cleobury Mortimer is expanding greatly, know of people who would help and provide assistance.

Mrs Dyke raised the following points;

Signs in Mumfords shop window are offensive and unhelpful giving visitors a poor impression of Cleobury. Can Parish Council do anything?

Public apology from Cllr K Reynolds was requested for making unsuitable remarks.

Mr R Skelhorn raised the following points;

From information gained at the LJC meeting relating to on parking on Highways it is a public asset and if resident want exclusive use, they should be willing to pay, could use parking permits like other areas. Not down to Parish Council to enhance people's property.

0.03.3 To adopt the minutes of the Meetings held on the 6th February 2012

Proposed by Cllr G Hainsworth and seconded by Cllr M Reiner that the minutes are a true record.

Voted. 5 in Favour, 2 Abstained. **RESOLVED.** Signed by Chairman.

0.03.4 Matters Arising From the Minutes

a) Progress Report – for consideration (Distributed to Councillors prior to meeting)

The Chairman asked the Clerk to go through his report as it may answer some questions.

Minutes cont.

Clerks Progress Report for March Meeting 2012

- 1) Still waiting for the plans for the new toilets to come back, Councillors and I are continually chasing.

Eagle Lane toilet will be signed over to us, don't know when yet.

- 2) Parking Review is producing some comments, which being collated in a folder in the Parish office. If there is a public request for a review, there are some proposals that may help and should be made public.
- 3) Have a problem with parking on the Zig Zags with enforcement. Need to chase with Police.

Short Discussion on a warden, Clerk to look into.

- 4) Have problems in Play Area – Signs, the clerk is working with Police and R Neaves to erect. Need notices to advise the play area will be closed after 8pm? Rachel is getting sign prices and details.
- 5) A complete review of Parish Council assets has highlighted some problems; letters have gone out to Solicitors and Banks to see if they hold documents. We are working on all aspects ready for Audit.

Lloyds TSB are the only one so far stating that they are holding any documents and authorisation is now needed to collect them. There are also issues with new owner of Old Library and the Parish Hall which I have been trying to resolve. The facts have now been established and Justin has now replied.

At this point Cllr D Brown proposed to suspend Standing Orders to get more information on progress from Mr Parker, seconded by Cllr S Thorogood, voted all in favour, RESOLVED.

Mr Parker explained the title deeds and rights of use after so long. It is not known what the seller Shropshire Council told new owner, but a letter has been sent suggesting he take advice from his solicitor.

At this point Cllr S Thorogood proposed to reinstate Standing Orders, seconded by Cllr D Brown, voted all in favour, RESOLVED.

- 6) The CCTV.
 - 1) All works to install the required new ducting were completed by 20th February.
 - 2) The new metal cabinet for the CCTV monitoring equipment / newspapers is due to be installed by Shropshire Council commencing 27th February.
 - 3) Western Power (electricity provider) are programmed to carry out their works to install mains power to the new cabinet and feeder pillar outside Hems, Butchers on Tuesday 6th March.
 - 4) British Telecom have advised us that their site survey works will be completed by 28th February and once these details have been received the necessary order can be placed with them to install the new broadband line.
 - 6) Discussions have taken place with Legal and it has been agreed that a Formal contract will not need to be drawn up between the Council and the contractor and that the works can be ordered under a standard works instruction with certain conditions attached. This will be forwarded to the contractor next week which will enable him to commence programming works for the preparation of the camera equipment.
- 7) The Tarmac that was put down in Church Street instead of a slab was chased up by Mr Phil James from Highways and now I was told it would be rectified on Thursday 9th Feb It was

not done, then supposed to have been done again Sunday, but have checked today and reported back to Highways .It is chased daily.

- 8) Parish AGM, letters have gone out to different organisations including Police and Schools, also a letter to Cllr Keith Barrow, leader of Shropshire Council to ask if he would be our Guest Speaker.
- 9) After a concern about the missing Welcome to Shropshire Sign on the road to Clows Top, phoned while resident was in our office and it will be replaced in due course.
- 10) Big Tidy Up litter picks. Need dates and areas to let them know when and where to pick. Have New Road Gardens so far.
- 11) The Lime trees have been done and received letter from Flo Hadley about the plaque suggested. Parish Council need to comment.
- 12) I am getting more paperwork and consultations due to the Localism Agenda.
- 13) Shropshire Council has now repaired the streetlights, on the path from Catherton road to Love lane. Need to check streetlights with Shropshire Council again.
- 14) Have had meetings with Highways officer and Western Power and because we are all working together it will save £1200 from the Parish to have the streetlights in Church Walk done. Western Power have pencilled in the earliest date of April 4th.
- 15) Now have busiest time with Internal Audit. Ok with same Auditor from last year?

This was requested to be put as an Agenda item for the next meeting to be agreed.

- 16) Blue Square public consultation is still being done with me handing out questionnaires and keeping the plans.
- 17) Review of Place Plan needs councillors input and sent back.
- 18) Have Holidays still to take before end of year. Will confirm first and work with Parish Council.

The Chairman asked if any councillors had any matters arising from the minutes.

Cllr K Reynolds acknowledged he was not at the last meeting but raised the issue of a planning application when he felt a councillor had not declared an interest.

The Clerk explained the reasons for referring this issue back and following a robust discussion the Chairman moved the meeting on.

Cllr K Reynolds proposed that in future all applicants' names are to be noted on Planning Applications, seconded by Cllr M Reiner, voted all in favour, **RESOLVED**.

0.03.5 Councillor's reports and Items for future Agenda

Cllr G Hainsworth raised the issue of Dog Fouling. It was acknowledged that more notices and bins are needed.

Cllr J Griffiths raised the question of emptying a bin compactor if we had one. Clerk to look into. Also Acoustics in the hall.

Cllr S Thorogood explained PA system and heavy curtains may work at a cost of £1500.

0.03.6 Correspondence & Reports

Cllr M Reiner raised the following;

Lion lane has two potholes, also jcn Hurst and Ronhill lane. Streetlight end of bridge is overgrown, white lines from bridge very faint, (Clerk explained on order to do), Sale of cars on road by Catholic Church, Clerk to chase with police.

Minutes cont.

The Clerk requested that Local Connection verification forms were discussed in closed session.

0.03.7 Planning Applications

a) **PLANNING REFERENCE:** 12/00579/COU

DEVELOPMENT PROPOSED: Application under Section 73a of the Town and Country Planning Act 1990 for the change of use for siting of 4 caravans for holiday Let accommodation.

LOCATION: Hollywaste Cottage, 5 Hopton Wafers, Shropshire, DY14 0BH

OS REFERENCE: 368681 – 275864

APPLICANT: Mr S Johnstone

After a short discussion, Cllr B Davies proposed No Objection, provided that Highways are happy with the entrance, seconded by Cllr D Brown, voted all in favour **RESOLVED.**

b) **PLANNING REFERENCE:** 12/00658/TCA

PROPOSED TREE WORKS: To fell 8 Conifer trees within Cleobury Mortimer Conservation Area.

LOCATION: 5 Pinkham, Cleobury Mortimer, Shropshire, DY14 8QE

OS REFERENCE: 367691 – 275914

After a discussion, Cllr M Reiner proposed No Objection, as long as they are re planted as stated, seconded by Cllr B Davies, voted all in favour **RESOLVED.**

d) To consider any other planning applications received after the issue of the Agenda (To be notified at meeting)

PLANNING REFERENCE: 12/00676/VAR

PROPOSED TREE WORKS: Variation of Condition No. 3 attached to planning Permission SS/1/06/18560/F dated 15th September 2006 to allow for the buildings to be let on a long term basis.

LOCATION: Woodside Bungalow, Milson, Shropshire, DY14 0BU

OS REFERENCE: 365322 – 274003

APPLICANT: Mr P Hughes

After a discussion, Cllr B Davies proposed No Objection, but needs to be referred to Shropshire Legal department for comment, seconded by Cllr D Brown, voted all in favour **RESOLVED.**

0.03.8 Financial Matters and Accounts for Payment.

	£
a) 01.8.0 Employees salaries	1033.88
01.8.1 HMRC PAYE Tax and NI	245.36
01.8.2 Market Hall (Use of Toilets Feb 2012)	100.00
01.8.3 Western Power (Streetlight connection Steeple Close)	531.60
01.8.4 Shropshire Council (PAYE Admin)	25.00
<u>Payments received</u>	
01.8.5 Parish Plan (Plus anything received after publication of Agenda)	1500.00
01.8.6 Playdale (Play equipment balance)	2193.00

Cllr B Davies proposed that all payments correct and to be paid, Seconded by **Cllr D Brown.** Voted all in favour. **RESOLVED.**

b) Market Hall Payments

NONE

c) Donation Requests

NONE

Minutes cont.

0.03.9 Skate Park (Cllr S Thorogood)

From last meeting to discuss taking it over.

Cllr S Thorogood said young people had made an excellent presentation the youth at the LJC meeting and supported the parish council taking over the asset.

Cllr B Davies raised the issue of Anti Social behaviour and drinking.

Cllr D Brown raised the issue of responsibility.

Cllr M Rainer was against taking it over.

At this point Cllr S Thorogood proposed to suspend Standing Orders to allow Cllr M Shineton to explain, seconded by Cllr M Reiner, voted all in favour RESOLVED.

Cllr Shineton confirmed the following points;

Legally owned by Shropshire Council.

School have cost of maintenance, using money meant for school.

Parish Council was originally supposed to take it over but it never happened.

Cllr K Reynolds raised the history that the swimming pool was preferred at the time.

Cllr D Brown suggested that the Youth Forum could register as a charity and take it on, giving them control.

At this point Cllr S Thorogood proposed to reinstate Standing Orders, seconded by Cllr D Brown, voted all in favour, RESOLVED.

Cllr B Davies proposed that the Parish Council have nothing to do with the Skate Park, but in favour of looking in other areas, seconded by Cllr M Reiner.

Cllr S Thorogood proposed an amendment that the Parish Council take on the Skate Park, seconded by Cllr G Hainsworth. Voted 2 in favour 4 against, 1 Abstained.

Cllr B Davies proposal, Voted 4 in favour, 2 against, 1 abstained **RESOLVED.**

0.03.10 Change from Parish to Town status (Cllr S Thorogood)

Letter received at last meeting.

After a short discussion, Cllr K Reynolds proposed that we should first get Quality status and then do it, seconded by Cllr D Brown voted all in favour **RESOLVED.**

0.03.11 Olympic Torch Update (Cllr B Davies, Cllr S Thorogood)

Cllr S Thorogood informed the council that the last meeting went well and are making progress, but no date yet for next meeting.

0.03.12 New Toilets and Eagle Lane Update (Cllr S Thorogood, Clerk)

Plans are being confirmed before tendering for new toilets.

Cllr S Thorogood explained waiting for correct plans. Clerk to keep chasing.

0.03.13 I T Support (Clerk)

Shropshire Council to charge for equipment from April 2012.

Clerk explained cost to Parish Council and that we would lose the software, but could sort our own. Cllr D Brown explained it would cost too much to take on.

Cllr D Brown proposed that the parish Council not take on the IT Support, seconded by Cllr G Hainsworth, voted all in favour **RESOLVED.**

0.03.14 Agree the date of the next Parish Council meeting.

(2nd April 2012 at 7pm)

Noted and agreed by councillors.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

Cllr B Davies proposed to exclude the press and public, seconded by Cllr M Reiner, voted all in favour **RESOLVED.**

Minutes cont.

Cllr D Brown read out the application forms to decide local connections, which was noted by the Clerk.

MEETING CLOSED AT 9.00pm

SIGNED (CHAIRMAN) DATE

Matt Sheehan (Clerk, Market Hall, Cleobury Mortimer, Kidderminster, Worc's. DY14 8BX Tel. No. 01299 271154)

These minutes were approved at the Parish Council meeting on 2nd April 2012.