

## CLEOBURY MORTIMER PARISH COUNCIL

MINUTES of the Cleobury Mortimer Parish Council held at the Market Hall on Monday 6<sup>th</sup> February 2012 at 7.00 p.m.

### ORDER OF BUSINESS

**PRESENT:** Cllr S Thorogood (**Chairman**), Cllr M Reiner (**Vice Chairman**), Cllr G Hainsworth, Cllr D Brown, Cllr B Davies, Cllr G Butler, Cllr K Woodfield

**Clerk:** Mr M Sheehan

**Public:** 6

#### 0.02.0 Apologies for absence

Cllr J Griffiths Reason: None Given  
Cllr K Reynolds Reason: Not Well

#### 0.02.1 Declaration of Interests

*"To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007"*

Cllr B Davies Item **0.02.8 (c)** and Item **0.02.7 (c)**

Cllr G Butler Item **0.02.7 (c)**

#### 0.02.2 Democratic 15 Minutes Public Time

Residents are invited to give their views and question the Parish Council on issues on **THIS** agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

The Chairman asked if any Public wished to speak.

Cllr M Shingleton mentioned the Skate Park, that there is a group to look after it and want to apply for a Lottery grant, but to do that the question of responsibility needs to be established. The school and Street Scene will not, so will the parish Council look at taking the Park and Skate Park over.

Cllr Thorogood asked if the School owned the land

Cllr M Shingleton said that Shropshire Council owned it originally but was supposed to hand it over to the Parish Council.

Cllr Butler supported Cllr Shingleton but have issues with Play area, so need long term view.

Cllr S Thorogood said it could be an Agenda item for next meeting.

Noted by Clerk.

Mr Jim Hume representing the British Legion raised the following points.

When problems with Memorial Cross like vandalism or banners to put up the British Legion are contacted first but ownership is the Parish Council. Locking the gates at night a suggestion could help with the vandalism.

Cllr Thorogood said it would be a shame to have to lock it.

Cllr Hainsworth said it may lead to people jumping over the fence.

Mr Tranter suggested it be called a Memorial Peace Garden.

Mr Hulme mentioned the problem of Dog Fouling near his house where bags are thrown in the hedge. Also asked for an update on the Streetlights down Church Walk.

The Clerk explained that they were ordered before Christmas and was waiting for delivery, but regularly chase, as per his report.

### **0.02.3 To adopt the minutes of the Meetings held on the 9<sup>th</sup> January 2012**

Proposed by Cllr G Hainsworth and seconded by Cllr M Reiner that the minutes are a true record.  
Voted. 2 Abstained, All in Favour . **RESOLVED.** Signed by Chairman.

### **0.02.4 Matters Arising From the Minutes**

a) Progress Report – for consideration (Distributed to Councillors prior to meeting)

The following report was read out and explained by the Clerk.

#### **Clerks Progress Report from Dec 2011 - Jan 2012**

- 1) A meeting with Shropshire Council has taken place and with Western Power, Cllr M Reiner and clerk to sort out the connections for Steeple Close and Church Walk. Church Walk will be closed off when the underground cables are laid. To be notified.  
To finally resolve ownership of streetlights, a drive and walk around was done by Cllr D Brown and clerk, to do a complete stock take in Cleobury Mortimer, and identifying places for new streetlights.  
Shropshire Council has now agreed that the streetlights, on the path from Catherton road to Love lane, belong to them, so they will repair the four not working. Have informed the Lacon Childe School and all who reported them.  
Just have a few roads to check before sitting down with Matt Muire from Shropshire Council and updating both our maps.
- 2) The new Beech trees free of charge for the Parish to be collected on Sat 4th February to replace the diseased ones cut down in the Cemetery were kindly collected for us by Mr Don Carter at the Lacon Childe School.
- 3) Still waiting for the plans for the new toilets to come back, which were supposed to be back at the end of last week, will continue to chase. Have now to resolve what to do with Eagle lane toilets.
- 4) Meetings will now have now taken place with the Parish Council subcommittee, to push ahead with public consultation of the Parking review. The plan is displayed and notices have gone out to the press, and e-mailed to as many people as can. Will need to send letters to affected residents in the proposed plan.
- 5) A complete review of Parish Council assets is now in progress to update the Asset register and make sure that properties and land owned by the Parish Council are properly registered. One item is the Playing field and Mr Justin Parker kindly looked over the Deeds, he noticed some surprising facts, which has helped me very much. There is a lot of work still to do and also we also have to contact the Land registry to update information.  
  
Also I will be starting to get ready for the Audit soon and the asset register is an important part so I do need some help and suggest a subcommittee.
- 6) The Parish Land subcommittee have met to discuss the contract and issues about the footpath on the main road. It was agreed to leave it up to the planning stages where we would have an input, as it may have had cost implications to the Parish. Mr Justin Parker is closing every conceivable problem that may arise in the future, to make sure that the interests of the parish are covered.
- 7) After seeing the path outside Hems Butchers being dug up, I made enquiries and found out that it was to do with the CCTV. So work has started.
- 8) The Tarmac that was put down in Church Street instead of a slab was chased up by Mr Phil James from Highways and now I have been told it will be rectified on Thursday 9<sup>th</sup> Feb. If it is not up to standard it will still not be signed off until we are happy. This incurs a monthly cost to the supplier.

**Monday 6<sup>th</sup> February 2012 Minutes continued.**

Need to thank Cllr Dolphin of Neen Savage Parish Council for cleaning up the bus shelter by Mawley Farm. He has made a vast improvement for people waiting for the bus.

**0.02.5 Councillor's reports and Items for future Agenda**

Cllr Butler said that he and Cllr Davies went to planning meeting for Box Factory and it has been deferred so as to look at access, density, style and type, also applicant would not have to pay again.

Cllr Davies said that Cllr Butler spoke very well at meeting.

Cllr Reiner mentioned the lack of white lines at the bottom of Cleobury from the Bridge, round the corner for 50 metres. Also pot hole in Furlongs Road.

Noted by Clerk to sort out with Highways.

**0.02.6 Correspondence & Reports**

Future of Cleobury Park including the Skate Park (Cllr M Shineton)

Already decided earlier to put on next Agenda for discussion.

Cleobury Mortimer change to Town status (Mr J Parker) Letter Received.

Cllr M Reiner said he would like Cleobury Mortimer to become a Town and would pay for the Chain of office.

Cllr Butler agreed with Cllr Reiner as Shropshire Council sees it as a Market Town, needs putting on Parish Plan. Agenda item next meeting.

Noted by Clerk.

Memorial Gardens advertising on railings (British Legion)

Clerk explained that he had been contacted about advertising on railings around the Memorial Cross and after talking to councillors and British Legion, agreed that no one should advertise around Cross but could use railings in front of Market Hall.

The Clerk reminded the councillors that he needed the Declaration of Interest forms back as soon as possible.

**0.02.7 Planning Applications**

a) **PLANNING REFERENCE:** 11/05485/FUL & 11/05486/LBC

**DEVELOPMENT**

Application under Section 73a of the Town and Country Planning Act 1990 for the erection of a single storey extension to dwelling  
And retention of roof lights to be permanently fixed closed and  
Obscure glazed & installation of timber gates  
(REVISED HEADING – READVERTISED)

**PROPOSED:**

**LOCATION:**

18 Church Street, Cleobury Mortimer, Kidderminster, DY14 8BX

There was an initial discussion of the location when Cllr Butler Declared a Personal and Prejudicial Interest and offered to leave the room.

It was agreed that as with other applications with connections to councillors in the past, it should be referred back to Shropshire Council.

Cllr Davies proposed that it be referred back, seconded by Cllr D Brown. Voted all in favour and one abstained. **RESOLVED.**

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b) **PLANNING REFERENCE:** 12/00284/FUL

**DEVELOPMENT**

Erection of 1no. 50kW wind turbine with a hub height of  
29.6m and 3 no. blades and all associated works

**PROPOSED:**

**LOCATION:**

Mawley Town Farm, Cleobury Mortimer, Shropshire, DY14 8PJ

**OS REFERENCE:**

**368644 – 276197**

**APPLICANT:**

Mr A Robinson

Cllr S Thorogood and Cllr M Reiner declared a personal Interest.

After a discussion about the height and Cllr G Hainsworth proposed a site visit to make a decision, seconded by Cllr D Brown, voted all in favour **RESOLVED.**

Clerk to arrange visit.

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c) **PLANNING REFERENCE:** 12/00047/FUL

**DEVELOPMENT** Erection of single storey building to house biomass (wood pellets)  
**PROPOSED:** boiler.

**LOCATION:** Cleobury Mortimer Primary School, Langland Road  
Cleobury Mortimer, Shropshire, DY14 8PE

**OS REFERENCE:** 367216 – 276102  
**APPLICANT:** Shropshire Council (Environment)

After a short discussion, Cllr D Brown proposed No Objection, seconded by Cllr M Reiner, voted all in favour with two abstentions. **RESOLVED.**

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d) To consider any other planning applications received after the issue of the  
Agenda (To be notified at meeting)

**PLANNING REFERENCE:**

**DEVELOPMENT**

**PROPOSED:**

**LOCATION:** Claybury Mill, Pinkham  
Cleobury Mortimer, Shropshire, DY14 8PE

**OS REFERENCE:** 367 – 276  
After a short discussion, Cllr B Davies proposed No Objection, seconded by Cllr G Hainsworth, voted all in favour. **RESOLVED.**

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#### 0.02.8 Financial Matters and Accounts for Payment.

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a) 01.8.0 Employees salaries	1033.88
01.8.1 HMRC PAYE Tax and NI	240.36
01.8.2 Market Hall (Use of Toilets 1 <sup>st</sup> – 31 <sup>st</sup> Jan 2012)	100.00
01.8.4 Clerks Reimbursements (Oct 2011 – Jan 2012)	63.04
01.8.5 Shropshire Council (PAYE Admin)	25.00
<b>Payments received</b>	
01.8.6 VAT Refund (Claimed back by Clerk) (Plus anything received after publication of Agenda)	2,902.87
R.M Price (Play Area Repairs)	65.00

**Cllr G Hainsworth** proposed that all payments correct and to be paid, Seconded by **Cllr D Brown**. Voted all in favour. **RESOLVED.**

b) Market Hall Payments

**NONE**

c) Donation Requests

1) Cleobury Bus Travel.

Cllr D Brown asked some questions about the accounts and after a short discussion Cllr G Butler proposed a donation of £500 for now with an option to come back later in the year, seconded by Cllr M Reiner, voted all in favour, one abstained. **RESOLVED.**

2) Bridgnorth & South Shropshire Crucial Crew.

The Clerk explained the donation request to pay for Primary School Children as we have done in previous years. Cllr G Hainsworth proposed paying the amount asked of £217, seconded by Cllr M Reiner, voted all in favour. **RESOLVED.**

#### 0.02.9 Recycling Centre (Cllr M Reiner)

Update from Cllr G Butler.

Cllr Butler explained that under the Market Towns regenerations, Shropshire Council have put £40k aside and put Cleobury up for a possible £2.5 million DEFRA Rural growth fund trying to get a recycling centre with 16 new units to also help with employment.

There was some discussion about a skip in the mean time but again it was where to put it.

**0.02.10 Market Hall Trustees (Cllr S Thorogood)**

Cllr Thorogood said that Cllr Davies has stood down and Cllr Griffiths does not attend meetings any more. Therefore councillors need support and suggested that we need to open things up to members of the community who could add value. For example 'The Friends of the Market Hall have attended every Market Hall Meeting. He then read out an e-mail received from the Charity Commission which after enquiring with them, it explained that the Parish Council could change the 'Trustee' to 'Trustees' if they wished which would enable them to appoint individual 'Trustees' rather than just the Parish Council, which he thought would be a way to engage the community. There was then a discussion about the upstairs room being empty when the playgroup move out there will be a loss of £5k a year. Cllr Thorogood suggested that an option would be to convert the upstairs into affordable offices for the community and recoup the revenue lost. Cllr B Davies said it was handy for Church events and children parties.

Cllr Butler suggested Antique fairs and events and a short discussion about the Market Hall and Parish Hall helping each other for events.

Cllr D Brown suggested that Dot do a mapping exercise of what rooms used and when.

Cllr Thorogood said that although it would be a good idea to do a mapping exercise he thought the current bookings would not be enough and we need to ensure the long term sustainability of the Market Hall.

To let Mrs Reid speak Cllr G Butler proposed suspending the meeting, seconded by Cllr K Woodfield, voted all in favour. **RESOLVED.**

Mrs Reid explained the pricing of using the Market Hall.

Cllr G Butler proposed reinstating the meeting, seconded by Cllr G Hainsworth, voted all in favour. **RESOLVED.**

**0.02.11 Olympic Torch Update (Cllr B Davies, Cllr S Thorogood)**

Update from last meeting.

Cllr B Davies said that quite a few people attended the meeting with a lot discussed.

There was some discussion about toilets and it was agreed to have the Market Hall toilets available.

Cllr Thorogood said Cllr Shineton is doing well with 3<sup>rd</sup> meeting soon and we are adding value.

Cllr G Butler said we are part of the process that if problems arise we are there to help.

Cllr Butler proposed to suspend the meeting to let Cllr Shineton to talk, seconded by Cllr G Hainsworth, voted all in favour **RESOLVED.**

Cllr Shineton said that it was a rolling project with the idea of getting the co operation of all the Primary Schools with an enormous safety issue. Not all the feedback has been received yet but would like to have Olympic day events and a picnic lunch and at the appropriate time march down. There is a workshop Thursday night if anyone wants to help and have workshop for business to design their banners.

Cllr Butler said it was a good report and proposed to reinstate the meeting, seconded by Cllr D Brown, voted all in favour, **RESOLVED.**

**0.02.12 New Toilets and Eagle Lane Update (Cllr S Thorogood, Cllr G Butler)**

Plans are being confirmed before tendering for New toilets.

The Clerk was waiting for plans to come back and it was agreed to put out a tender for an architect to oversee the building of the new toilets. Clerk to liaise with Chairman for what is expected.

Discuss what to do with old toilets.

Cllr Butler explained that there are two options, we could let Shropshire Council sell them at auction for us or sign them over to us to sell ourselves.

There was a discussion about Shropshire Council having no reserve and also that various neighbours having an interest.

Cllr Thorogood said it could cost about £20k to put things right.

Cllr Thorogood proposed that Shropshire Council sign over toilets to us to sell, seconded by Cllr M Reiner voted all in favour two abstained **RESOLVED.**

**0.02.13 Place Plan (Cllr G Butler)**

Cllr Butler said that we have not yet responded to the Place Plan. There was a short discussion that it has not been seen to respond to. Cllr Butler will get it sent to the Clerk.

*Monday 6<sup>th</sup> February 2012 Minutes continued.*

**0.02.14 Cleobury Precision Engineering Site (Cllr G Butler)**

Proposals received from Blue Square

Cllr Butler read out an e-mail received from Blue Square about their proposals for the Cleobury Engineering site, asking for public consultation and a public meeting to explain the plans for a 55 bedroom residential/Nursing home and two properties.

Cllr Davies said she would welcome it.

Cllr Brown said it needed public opinion.

It was left for the Clerk to sort out a Saturday with the Market Hall. Possibly 25<sup>th</sup> February 10am to 2pm.

**0.02.15 Parish Assets (Clerk)**

Playing Fields, Parish Hall, review responsibilities.

The Clerk explained that there was a big problem with the Asset register and the need to sort out all the legalities with the Land Registry, especially as the Audit was on its way.

Cllr G Hainsworth proposed that the Sub committee for the Parish Land also deal with Parish Assets on behalf of the Parish Council, seconded by Cllr D Brown, voted all in Favour.

**RESOLVED.**

**0.02.16 Confirm Parish Council meeting dates for 2012 (Clerk)**

From Jan meeting.

**Future Parish Council Meeting Dates 2012**

**Monday March 5<sup>th</sup>**

**Monday April 2<sup>nd</sup>**

**Wednesday April 18<sup>th</sup> (Annual Parish Meeting) Already Agreed Jan meeting.**

**Wednesday May 9<sup>th</sup> (Parish Council AGM) Already Agreed Jan meeting.**

**Monday June 11<sup>th</sup>**

**Monday July 2<sup>nd</sup>**

**Monday September 3<sup>rd</sup>**

**Monday October 1<sup>st</sup>**

**Monday November 5<sup>th</sup>**

**Monday December 3<sup>rd</sup>**

Proposed by Cllr B Davies to accept the dates for the coming year, seconded by Cllr G Hainsworth. Voted all in favour **RESOLVED.**

**0.02.17 Agree the date of the next Parish Council meeting.**

*(5<sup>th</sup> March 2012 at 7pm)*

Noted and agreed by councillors.

**MEETING CLOSED AT 9.15pm**

SIGNED ..... (CHAIRMAN) DATE .....

Matt Sheehan (Clerk, Market Hall, Cleobury Mortimer, Kidderminster, Worc's. DY14 8BX Tel. No. 01299 271154)