

CLEOBURY MORTIMER PARISH COUNCIL

MINUTES of the Cleobury Mortimer Parish Council held at the Market Hall on Monday 9th January 2012 at 7.00 p.m.

ORDER OF BUSINESS

PRESENT: Cllr S Thorogood (**Chairman**), Cllr M Reiner (**Vice Chairman**), Cllr G Hainsworth, Cllr D Brown, Cllr B Davies.

Clerk: Mr M Sheehan

Public: Mrs Griffiths.

0.01.0 Apologies for absence

Cllr K Woodfield Reason: Working
Cllr G Butler Reason: Meeting Shire Hall
Cllr K Reynolds Reason:

Cllr B Davies said that Cllr K Reynolds had said he was not attending, as the meeting was illegal due to Cllr J Griffiths not receiving his Agenda.

The Clerk raised the following points:

1. Cllr Griffiths was sent his pack by post, as he requested, a week before the meeting and have proof of posting.
2. The Agenda and Minutes were also e-mailed the same day and posted on the Notice Board.
3. Councillors are aware that meetings are always the first Monday except Bank Holidays.
4. The next meeting is always stated as the last item on an agenda to be agreed and Cllr Griffiths was at the last meeting.
5. Cllr Griffiths could have phoned me.

Cllr J Griffiths Reason: None given.

0.01.1 Declaration of Interests

"To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007"

NONE

0.01.2 Democratic 15 Minutes Public Time

Residents are invited to give their views and question the Parish Council on issues on **THIS** agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

The Chairman asked if there were any questions from the public.

NONE

0.01.3 To adopt the minutes of the Meetings held on the 5th December 2011

Proposed by Cllr G Hainsworth and seconded by Cllr M Reiner that the minutes are a true record.
Voted All in Favour . **RESOLVED.**

0.01.4 Matters Arising From the Minutes

- a) Progress Report – for consideration (Distributed to Councillors prior to meeting)

The following report was read out and explained by the Clerk.

Minutes Continued 9/1/2012

Clerks Progress Report from December 2011

- 1) The new streetlights for Steeple Close and Church Walk have to be Raise and lower Streetlights because they are to be situated on paths. These are not kept in stock and therefore were put on order before Christmas.
Have chased up with Company and normal delivery is six to eight weeks and they are still waiting for them to be delivered. May not be done until February and have kept some residents up to date.
- 2) We have secured ten new Beech trees free of charge for the Parish, under the Community Tree Scheme and are to be collected on Sat 4th February. Two of which were to replace the ones cut down in the Cemetery.

Agreed to only have the two ordered.

- 3) As soon as the file for the New Toilets is returned from Shropshire Council and agreed the plans are correct, we can then obtain tenders. Will keep chasing.
- 4) Quarterly VAT Invoice has been submitted for £2,902.87. But from April 1st it can only be done online.
- 5) Precept request for £33,000 has been submitted to Shropshire Council.
- 6) Meetings will now have to be arranged with the Parish Council subcommittee, to push ahead with public consultation of the Parking review.
- 7) The application for Parish Plan funding Grant has been successful of £1,500.
- 8) A complete review of Parish Council assets are in progress to update the Asset register and make sure that properties and land owned by the Parish Council are properly registered. Initial investigations show this was not done.

This was discussed with Cllr D Brown raising the ownership of the Parish Hall.

- 9) A walk around and complete stock take to resolve ownership of all streetlights in Cleobury Mortimer was supposed to be done before Christmas, but was cancelled by Shropshire Council. I am pushing for a new meeting date.
- 10) There were two site visits by councillors since the last meeting and comments from the councillors were submitted on line as normal.

Upcoming

Dice Buchanan (Carers Support and Development Officer for South West Shropshire) ,working in conjunction with Shropshire Community Council is holding a Drop in advice surgery in Cleobury Mortimer at the Library on Wednesday 15th February between 11-1.00pm.

The purpose of the role is to support Carers throughout this area. This will involve giving carers information and advice, supporting/setting up Carers groups, running events and providing one to one support.

This will be for Carers who want to speak to her for information and advice on an individual basis.

0.01.5 Councillor's reports and Items for future Agenda

Cllr G Hainsworth raised the issue of the repairs to the railings around the Memorial Gardens. The Clerk said that they were repaired and subsequently damaged by a car again and repaired for a second time, which has not been charged for. He had spoken to the Architect and a structural engineer about the fixings and was told it was not sufficient.

The Clerk left the room to collect and show the councillors what was holding the posts.

Minutes Continued 9/1/2012

It was agreed to look into further as to the specifications.

Cllr D Brown asked the Parish Council if it was alright to update the website with the Parish Hall documentation.

All the councillors agreed

Cllr B Davies said that Recycling was becoming a big issue with a lot of comments from parishioners that say the only thing they get for council tax is rubbish.

Cllr D Brown said that there were also some neighbours bins not emptied because of the collectors being very picky.

The Clerk suggested getting the bosses down to a meeting to explain.

Cllr B Davies suggested that we could get them to the Annual Parish Meeting in March to explain as the speaker.

Cllr S Thorogood said it was too confusing here and in Kidderminster there are only two bins.

There was then a general discussion on cardboard and food being put in bins.

Cllr S Thorogood said we need update from Cllr G Butler on the Recycling centre.

Cllr B Davies raised the issue of The Olympic Torch and said the Parish Council should have a stronger roll and take the lead.

Cllr S Thorogood requested that Market Hall Trustees were on the next Agenda.

Cllr M Reiner raised the issue of skips and it was agreed that there is a problem but need to know what is happening about new recycle centre. To put on next Agenda.

Cllr D Brown suggested the Clerk contact all the clerks in Shropshire and see what other parishes are doing.

Clerk to follow up through Shropshire clerks e-group.

Cllr M Reiner raised the issue of the bins in Lion lane causing a problem again.

Clerk to contact Street Scene.

0.01.6 Correspondence & Reports

(Clerks update)

This was covered earlier.

0.01.7 Planning Applications

a) **PLANNING REFERENCE:** 11/05452/FUL

DEVELOPMENT

PROPOSED:

Proposed conversion of redundant building and erection of extension to provide ancillary living accommodation to main dwelling.

LOCATION:

Hungry Hill Farm, Cleobury Mortimer, Shropshire, DY14 9BH

OS REFERENCE:

370647 – 275592

APPLICANT:

Mr P Booton

After some discussion Cllr B Davies proposed No Objection, seconded by Cllr M Reiner, voted all in favour. **RESOLVED.**

b) **PLANNING REFERENCE:** 11/05497/FUL

DEVELOPMENT

PROPOSED:

Re of extant planning permission 1/08/21445/F dated 28th April 2009, for the erection of extension to nursing home; installation of gates.

LOCATION:

The Manor House Nursing Home, High Street, Cleobury Mortimer, Shropshire DY14 8DG

OS REFERENCE:

367219 – 275686

APPLICANT:

Mr Zahid Iqbal

The state of the Manor House was discussed and the fact that this is a renewal which was commented on last time.

Minutes Continued 9/1/2012

After some discussion Cllr D Brown proposed No Objection as long as it stays as a residential or nursing home as requested last time, seconded by Cllr M Reiner, voted all in favour. **RESOLVED.**

c) PLANNING REFERENCE: 11/05486/LBC	
DEVELOPMENT PROPOSED:	Application under Section 73a of the Town and Country Planning Act 1990 for the erection of a single storey extension to ancillary Accommodation.
LOCATION:	18 Church Street, Cleobury Mortimer, Kidderminster DY14 8BX
OS REFERENCE:	367330 – 275758
APPLICANT:	Mr G Butler

Cllr D Brown proposed No comment due to declaration of interest as applicant a councillor, but request that the planning do a site visit, seconded by Cllr G Hainsworth, voted all in favour. **RESOLVED.**

d) To consider any other planning applications received after the issue of the Agenda (To be notified at meeting)

NONE

0.01.8 Financial Matters and Accounts for Payment.

	£
a) 01.8.0 Employees salaries	1033.88
01.8.1 HMRC PAYE Tax and NI	240.36
01.8.2 Prysmian (Streetlight Repairs)	4605.34
01.8.3 Market Hall (Phone Office July-Dec 2011)	118.59
01.8.4 Market Hall (Use of toilets for Public Oct, Nov, Dec)	300.00
01.8.5 Shropshire Council (PAYE Admin)	25.00
(Plus anything received after publication of Agenda)	

Cllr M Reiner proposed that all payments correct and to be paid, Seconded by **Cllr G Hainsworth**. Voted all in favour. **RESOLVED.**

b) Market Hall Payments

NONE

0.01.9 Letter received (Cllr M Reiner)

Discuss letter asking for support for youth leader to get PSV Licence.

Cllr M Reiner had received a letter from Mrs Sideway requesting help to train two youth leaders to gain PSV licences to drive the minibus used.

Cllr S Thorogood read out the letter and Cllr M Reiner read out information for costs from a government website.

After a short discussion it was decided that any decisions could not be made until all the information is available.

As Cllr B Davies needed to leave it was agreed to discuss item 0.01.11 OLYMPIC TORCH.

Cllr S Thorogood said that if someone wants to do something and Cllr B Davies wants to take the lead he would support it. He went on to say that we haven't got councillors working as councillors to help and get involved but let's get involved.

Cllr D Brown and Cllr G Hainsworth said that Betty should be involved as she has a strong voice in the community and a Sub Committee should be formed.

Cllr G Hainsworth proposed a sub committee consisting of Cllr B Davies, Cllr S Thorogood, Cllr G Hainsworth, Cllr D Brown, all volunteering. This was seconded by Cllr D Brown, voted all in favour. **RESOLVED.**

Cllr B Davies made apologies and left meeting due to prior arrangements

0.01.10 Budget (Cllr D Brown)

To discuss budget item from December meeting.

Minutes Continued 9/1/2012

This was to discuss and agree the £30,000 set aside as a contingency for the Budget. After a brief discussion Cllr G Hainsworth proposed to keep it the same AT £30,000. Seconded by Cllr M Reiner. Voted all in favour, **RESOLVED.**

0.01.11 Olympic Torch (Cllr B Davies, Cllr S Thorogood)

Update. Parish Council involvement.

Discussed earlier.

0.01.12 New Toilets Update (Cllr S Thorogood)

Plans are being confirmed before tendering.

The Clerk informed the councillors that the file was collected by Shropshire Council and he was waiting for confirmation of the plans.

Clerk to chase.

0.01.13 'The Charity Champions' (Cllr S Thorogood)

Support for Award to acknowledge people who raise money for good causes.

Cllr S Thorogood had received an e-mail request, for the Parish Councils support as follows.

Gentlemen

I'm launching a new annual competition in the January Clarion - The Charity Champions. It invites everybody who raises money for good causes to tell The Clarion. Not those receiving grants, but people getting together and working for the good of others and shaking tins and running events; grass roots stuff.

At the end of 2012 I will sponsor a decent award and a replica, the former to be held for one year and the latter in perpetuity. I would like you, Sean, to hand over the award at a notable event.

Might you incorporate it with the Annual Parish Meeting?

I don't want your money, but I do want the town executive to be seen to support the idea, which will lend credibility. Please let me know what you think.

Best

Jim Reynolds

This was discussed and Cllr G Hainsworth proposed that the Parish Council support it, seconded by Cllr D Brown, voted all in favour **RESOLVED.**

0.01.14 Agree the date and time of the next Annual Parish Meeting

(Set Annual PC Meeting date between March and June 2012)

After a short discussion and checking dates Cllr D Brown proposed Wednesday 18th April 2012. For the Parish AGM and Wed 9th May for the Parish Council AGM, Seconded by Cllr G Hainsworth. Voted all in favour **RESOLVED.**

A run through of the dates for the year was suggested, but left for next meeting to agree the following.

Monday 5th March

Monday 2nd April

Monday 11th June

Monday 2nd July

Monday 3rd September

Monday 1st October

Monday 5th November

Monday 3rd December

0.01.15 Agree the date and time of the next P.C. meeting.

(Agree Next P C Meeting 6th February 2012 at 7pm)

Noted and agreed by councillors.

MEETING CLOSED AT 8.15pm

SIGNED (CHAIRMAN) DATE

Matt Sheehan (Clerk, Market Hall, Cleobury Mortimer, Kidderminster, Worc's. DY14 8BX Tel. No. 01299 271154)