

CLEOBURY MORTIMER PARISH COUNCIL

MINUTES of the Cleobury Mortimer Parish Council held at the Market Hall on Monday 5th September 2011 at 7.00 p.m.

ORDER OF BUSINESS

PRESENT: Cllr M Reiner, Cllr G Hainsworth, Cllr S Thorogood, Cllr D Brown, Cllr G Butler. Cllr B Davies. Cllr J Griffiths, Cllr K Reynolds.

Clerk: Mr M Sheehan

Public: 5 public.

0.9.0 Apologies for absence

Cllr K Woodfield Reason: Working

0.9.1 Declaration of Interests

“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”

Item 0.9.7 Planning

Cllr B Davies Personal

Cllr K Reynolds Personal

Cllr D Brown Personal

0.9.2 Democratic 15 Minutes Public Time

Residents are invited to give their views and question the Parish Council on issues on **THIS** agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Points Raised.

Frequency of Vehicle Activation sign coming into Cleobury Mortimer.

Answer Given.

Rotated with four other parishes on a six weekly basis.

0.9.3 To adopt the minutes of the Meetings held on the 27th June, 4th July & 1st August 2011.

27th June 2011

Points Raised: None

Proposal: To Agree Draft Minutes as a true record.

Proposed By: Cllr G Hainsworth Seconded by: Cllr M Reiner

Voted: All in favour **RESOLVED**

4th July 2011

Points Raised: None

Proposal: To Agree Draft Minutes as a true record.

Proposed By: Cllr G Hainsworth Seconded by: Cllr M Reiner

Voted: six For, one Abstained, **RESOLVED**

1st August 2011

Points Raised: None

Proposal: To Agree Draft Minutes as a true record.

Monday 5th September 2011 Cont.

Proposed By: Cllr G Butler Seconded by: Cllr G Hainsworth

Voted: All in favour, **RESOLVED**

0.9.4 Matters Arising From the Minutes

a) Progress Report – for consideration

Progress Report – for consideration (***Distributed to Councillors prior to meeting***)

From Minutes of the Extraordinary meeting of Cleobury Mortimer Parish Council held at the Market Hall on Monday 27th June 2011 at 6.00 p.m.

- 1) Annual Return has been sent off to External Auditors and has also supplied extra information to prove that the items highlighted by the Internal Auditor have been addressed.

From Minutes of the Ordinary meeting of Cleobury Mortimer Parish Council held at the Market Hall on Monday 4th July 2011 at 7.00 p.m.

- 1) Parking issues
Disabled bay put back outside Chemists, T Bar put outside bank and also an extra T Bar requested opposite Kings Arms has all been done.
Traffic Mirror at bottom of Hurst now also done.
Overgrown Hedges have been addressed with a visit from the Highways officer and the Clerk and all visited have been rectified.
- 2) Letter was sent to Mr Gilhooley, Headmaster of Lacon Childe School and a reply received and passed on to the Chairman.
- 3) Public Meeting was confirmed for Thursday 8th Sept at the Lacon Childe School. All parties have been informed.

Minutes of Subcommittee meeting 1st August 2011 at The Market Hall 6.30pm

- 1) Planning Subcommittee met and made decisions which was relayed to the Planning department and was open to the public, also payments agreed and paid.

Points Raised:

Cllr K Reynolds. No answer to Mrs Griffiths letter been sent

Clerk Response. Talked to Mrs Griffiths and no reply required but will ask again.

At this point the Chairman asked if Cllr K Reynolds was recording the meeting.

Cllr K Reynolds answer was NO.

Cllr J Griffiths joined the meeting. (7.10pm)

0.9.5 Councillor's report and Items for future Agenda

Points Raised:

Cllr G Butler.

£90,000 funding for new toilets passed, will go out to tender when plans received.

Parish Plan meeting 21st September, empty consultation boxes and get to Post Office by Wednesday.

CCTV Agreed site for housing box for 24 hour access for Police, Constant recording.

Parking Review need further meeting with Glyn Shaw Highways to look at (Castle Hill Lane markings, Speed bumps by school, Ronhill speed signs, One way in Childe road.)

Cllr K Reynolds, Cllr M Reiner acknowledged they had attended a meeting with

'Blue Square' but confirmed that it was not Parish Council business and was of a personal nature.

Monday 5th September 2011 Cont

Cllr B Davies informed the council that she did not attend the meeting with Blue Square but was driving past and stopped to see what was happening.

Cllr M Reiner

Traffic mirror at bottom of Hurst has blind spot. (Clerk to look into)

Cllr J Griffiths

Look at possibility with money spent on Community Officer to get proper policeman.

Cllr G Butler

Agree in principal, CSO works well with youth.

May be able to upgrade but may need to fund it. (Agenda point for next meeting.)

Cllr B Davies

Pudding Brook dried up (Agenda point for next meeting.)

Cllr B Davies raised the point of the councillors not on computer being discriminated against, as they were not getting e-mails about meetings, which did not help with the clerk away.

Cllr J Griffiths agreed.

Cllr G Butler agreed that councillors should not be discriminated against for not having a computer and the point needed addressing at a future Agenda.

0.9.6 Correspondence & Reports

The Clerk had received a letter from Marches Housing about allocations and said it needed to be discussed below the line.

Proposal: To discuss below the line.

Proposed By: Cllr G Hainsworth

Seconded by: Cllr M Reiner

Voted: All in Favour

RESOLVED

0.9.7 Planning Applications

a) **PLANNING REFERENCE:** 11/03295/FUL

DEVELOPMENT

Erection of a single storey extension to side.

PROPOSED:

LOCATION:

23 Furlongs Road, Cleobury Mortimer, Kidderminster
DY14 8AR

OS REFERENCE:

367517 – 276099

Points Raised: Short Discussion

Proposal: NO OBJECTION

Proposed By: Cllr G Butler

Seconded by: Cllr G Hainsworth

Voted: All in Favour

RESOLVED.

c) To consider any other planning applications received after the issue of the Agenda (To be notified at meeting)

0.9.8 Financial Matters and Accounts for Payment.

£

a) Outstanding payments - Wages, HMRC Tax and NI, R M Price (Grass Cutting 29th July & 12th Aug), Market Hall (Office Rent), ALC (Training) Playsafety Ltd (ROSPA Report)

(Plus anything received after publication of Agenda)

Points Raised: None

Proposal: To Accept all payments to be made

Proposed By: Cllr G Butler

Seconded by: Cllr D Brown

Voted: All in Favour

RESOLVED

Monday 5th September 2011 Cont

b) Parish Grants – for consideration

I. St Mary's Church Noticeboard

The Chairman opened and read out the quotes provided.

A) £1,347

B) £1,215

C) £1,459

Points Raised:

Cllr G Butler mentioned the Historic Core Project and funding available.

Proposal: Agree in Principal to supply, but wait until looked at whole area and set up a sub-committee of Cllrs G Butler, G Hainsworth, D Brown, and K Reynolds.

Proposed By: Cllr G Butler

Seconded by: Cllr B Davies

Voted: All in Favour

RESOLVED

II. Youth

Points Raised: To be put on next Agenda for Cllr G Butler.

III. C.M. Fringe

Points Raised: To be put on next Agenda for Cllr G Hainsworth.

IV. Parish Hall Caretaker

Points Raised:

Parish Hall Accounts need reviewing.

Market Hall Committee to work with Parish Hall Committee.

Proposal: To Ring-fence £3,000 and initially donate £1,500 to the Parish Hall and for the Market Hall committee to work with the Parish Hall committee to review the situation over the next six months.

Proposed By: Cllr G Butler

Seconded by: Cllr G Hainsworth

Voted: 6 in Favour 2 Against

RESOLVED

c) Risk Assessment – to consider the Parish Council risk assessment

(Quarterly check already done by Cllrs D Brown, G Hainsworth and RFO,
26th July 2011)

Points Raised: None

d) Market Hall Payments

None Given

0.9.9 Facebook (Cllr G Butler)

Points Raised:

Cllr G Butler talked about a pilot scheme of Shropshire Council where 72% of the population in the area are on Facebook, so a community Facebook page has been set up.

Proposal: Set up a Facebook page with Cllr Butler, Cllr Brown or Clerk to do the link.

Proposed By: Cllr G Butler

Seconded by: Cllr D Brown

Voted: 4 In Favour 4 Against, Chairman has casting vote, voted In Favour.

RESOLVED

0.9.10 Historic Core Project (Cllr G Butler)

Points Raised:

Already Discussed earlier.

0.9.11 Cleobury Mortimer Information Signs (Cllr G Butler)

Points Raised:

All Information signs are too confusing

Proposal:

To take off the words Cleobury Mortimer and just have Information Point

Monday 5th September 2011 Cont.

Proposed By: Cllr G Butler

Seconded by: Cllr D Brown

Voted: All in Favour

RESOLVED

0.9.12 To Consider and Adopt the following. (Clerk)

a) Standing Orders. (*Working group to review before October meeting*)

b) Financial Regulations (*Working group to review before October meeting*)

Agreed April Cllr G Butler, Cllr M Reiner, Cllr B Davies, Cllr G Hainsworth, Cllr S Thorogood

TO ADOPT

c) Publication Scheme (Distributed to Councillors prior to meeting)

d) Model Code of Conduct 2007 (Distributed to Councillors prior to meeting)

Points Raised:

Clerk explained both items needed to be adopted to keep the Parish Council Legal.

Proposal: To Adopt both items Publication Scheme and Model Code of Conduct 2007

Proposed By: Cllr G Butler

Seconded by: Cllr D Brown

Voted: All in Favour

RESOLVED

0.9.13 Cemetery (Cllr D Brown)

a) Adoption of Rules and Regulations for Cemetery. (*Distributed to Councillors prior to meeting*)

Points Raised:

Clerk explained both items needed to be adopted as the Parish Council Does not have anything in place.

Consulted Councillors, Cemetery Clerk, Church, Undertaker.

Proposal: To Consult with Stone masons and Church.

Proposed By: Cllr G Butler

Seconded by: Cllr G Hainsworth

Voted: All in Favour

RESOLVED

b) Review Quotes for path and Trees and decide on contractor.

Cllr M Reiner Declared a personal Interest.

The Chairman read out the quotes referring to quote A, B, C. and indicated weather local or not for each.

Path.

A £3,570 , B £3,890 , C £3,062

Proposal: To accept Quote C.

Proposed By: Cllr G Butler

Seconded by: Cllr D Brown

Voted: 7 In Favour 1 Abstained

RESOLVED

Trees.

A £2,940 , B £2,125 , C £2,780

Proposal: To accept Quote B.

Proposed By: Cllr G Butler

Seconded by: Cllr D Brown

Voted: All in Favour

RESOLVED

The Clerk mentioned that a bin has been requested outside the Cemetery where cars park.

Proposal:

To provide a bin on a post

Proposed By: Cllr G Hainsworth

Seconded by: Cllr G Butler

Voted: 6 in Favour 2 Against

RESOLVED

0.9.14 Manor House Update (Cllr B Davies)

Points Raised:

Cllr B Davies voiced a lot of people's concerns to see it back open.

Enforcement procedures to tidy site needed.

Environmental may need to be contacted.

Monday 5th September 2011 Cont.

At this point Cllr G Butler was excused to leave the meeting due to other commitments.

9.10pm.

0.9.15 Presentation Award (Cllr S Thorogood)

To set a date for award to Street Cleaner from Parish.

Points Raised:

Clerk said public should be present, perhaps next meeting.

Proposal:

At October 3rd Parish Council meeting.

Proposed By: Cllr G Hainsworth

Seconded by: Cllr D Brown

Voted: All in Favour

RESOLVED

0.9.16 The Queen's Diamond Jubilee Beacons (Cllr S Thorogood)

The Chairman read out the following and it was agreed to put it on the October Agenda.

In 2012, Her Majesty The Queen will become the second Monarch in British history to celebrate sixty years on the throne; the previous Monarch to achieve this was Queen Victoria. The Queen has reigned through some of the most profound and breath-taking changes ever to have taken place in our history. So it is absolutely right that The Queen's achievements - her hard work and dedication across this extraordinary time - be celebrated by all of us, both in this country and across the wider Commonwealth.

Individuals and communities will, of course, mark the Diamond Jubilee in any number of different ways. The Government, however, is working closely with Buckingham Palace to ensure that there are truly 'national' celebrations taking place of which we can all be proud.

As part of these celebrations, a series of beacons will be lit across the UK to celebrate this Jubilee. In 2002, over 1,800 beacons were lit to mark The Queen's Golden Jubilee. Communities across the UK and around the globe, including as far flung as Antarctica came together to light a beacon and celebrate this very special occasion. In 2012, the plan is to have even more with 2,012 being lit, and Her Majesty lighting the National Beacon on Monday 4th June.

As the Minister in Government responsible for the Diamond Jubilee celebrations, I am therefore delighted to endorse this project, honouring this very special and rare occasion.

0.9.17 Zebra Crossing (Cllr D Brown)

Points Raised:

Needs proper lights on crossing.

Dangerous in winter due to Ice.

Letter required to be sent to Highways to review.

0.9.18 To agree the date and time of the next meeting.

(3rd October 2011 at 7pm) All Agreed.

Proposal: To exclude the press and public Under section 100a (4) of the Local Government Act 1972.

Proposed By: Cllr B Davies **Seconded by:** Cllr G Hainsworth

Voted: All in Favour

RESOLVED

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

Clerk read out details of letter from Marches Housing about allocations and the councillors had no objections.

Clerk to relay to Marches Housing.

MEETING CLOSED AT 9.30pm

SIGNED (CHAIRMAN) DATE

Matt Sheehan (Clerk Market Hall, Cleobury Mortimer, Kidderminster, Worcs. DY14 8BX Tel. No. 01299 271154)