

STATUS REPORT				
NEIGHBOURHOOD PLAN TASK AND FINISH GROUP				
Project Start Date: August 2017		Project End Date: April 2019		
Report Date: 27 Aug 2018 Report Period: 27 th August – 25 September 2018 Project Stage: Policy Development, First draft report, Preparing for consultation.		Overall Project RAG Status: Amber		
Reason for RAG Status Change: Change back to green with results published and action plans in place on key risks.				
Work Group Manager	Cllr. Jon Bodenham	Team Composition	Kate Pearse, Roger Brown, David Webb, Pete Blackburn, Kit Smith, Paran Todd, Liam Roberts Cllrs.Gwilym Butler, Geoff Hainsworth, Paul French, Neil Tysall, Matt Sheehan (Town Clerk)	
Project Objectives:				
<ul style="list-style-type: none"> • Develop a Neighbourhood Plan for Cleobury Mortimer Town Parish that fully engages with the community to find out what residents and businesses of the town want for the period to 2026 and is approved by referendum. • Ensure the plan is “adopted” and “made” by Shropshire County Council Planning Department so that it is written into Planning Law. 				
Critical Success Factors:				
SHORT TERM (3 months) <ul style="list-style-type: none"> • Consultation on key policy elements/options of second draft plan. • Work up draft policy projects and supporting papers. • Achieve Memorandums of Understanding on key development projects • Develop third draft of plan following consultation LONG TERM (3-12 months) <ul style="list-style-type: none"> • Plan prepared for submission for examination by Shropshire planning and an independent assessor. • Have a referendum planned and completed 				
Activities Completed in September <ul style="list-style-type: none"> • Submit detailed brief for Plan to Planning consultant to produce more detailed document for consultation. - Completed • Complete Results presentation and get out to community groups.- Decided to not do given Newsletter content. • Complete planning for consultation, including town meeting (Parish Hall Friday 5th October 7pm) plus social media and website, posters. - Completed • Continue work on policy development for areas identified within the plan EG Community Transport, Community Hub, Environmental policies, Health and Wellbeing Strategy. Draft documents for each initiative and start to identify Memorandum’s of Understanding to underpin initiatives. – Progress on Community Hub and Community Transport and Environment policies. • Start work on policy papers in line with consultant’s templates. – Not yet started • Investigate possibility of a Landscape and Character Assessment study and it’s potential sponsorship by Mawley Hall Estate to complement their work. – Meetings set, to Do • Seek feedback on draft plan from Shropshire Planning. – Outstanding • Check approach to tree policy with Tree Officer - Complete 				

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Activities Planned for October

- Carry out Public consultation on 5th October and record feedback and implications
- Seek contact with Shropshire Planning to discuss:
 - Commission a Landscape Character Assessment
 - How to undertake Site Assessment criteria, approach, timescales, approach to the modified boundary,, timing of likely CIL payments, viability of affordable housing, agree that the affordable housing can include 20% 2 bed bungalows
 - Confirm whether a policy on charging electric cars is necessary or will Shropshire do this
- Explore possibility of reaching an agreement with local landowner to provide a site for hub at below market rate or free for the Community Hub.
- Explore other sites for the Hub based on gifted or low cost land.
- Start work on a fuller more costed out version of the Community Hub
- Agree space requirement with Town Council for Cemetery and how it fits in with NDP and site allocation.
- Meet with Highways Authority to ensure that the proposed we have identified are supported.
- Gain a letter from the Primary School Head detailing the problems during drop off/ pick up time
- Arrange a speed survey with the police in support of the speed limit extensions.
- Work further on the community Transport proposal and whether school will be involved and/or whether it will be a partnership with SMYP.
- Confirm whether the school wishes to re-locate and when. Currently lack of plan suggests it is not for this round of planning.

Issue Log of new and emerging issues			
Issues	Description:	Impact:	Action:
Existing issues			
Business Plans and Memorandum's of Understanding (MOU's) required in short time scale: Youth Hub Community Transport	To support land allocation, a level of detail is required which requires an outline business case and or a MOU between the relevant parties: Youth Hub – Lead (SMYP) RB Community Bus Service – Lead JB	This requires considerable work to take place in next 3 months and agreement by a range of bodies, which always takes time.	<i>Community Transport:</i> Draft concept paper (completed). Outline Budget and Consult CCCand Lacon Childe. Seek Grant Funding opportunities. Youth Hub: More detailed description completed. Develop outline costings and identify potential funding sources. Draft MOU's and identify routes to gaining signatures.
Need responses from School response to proposals	No responses have been received to e-mails on planning issues of School movement, Community Hub and Community Transport proposals and the Schools intentions.	Potential weakness in plans or delays in publishing of plan. May need to try other methods or change/ drop plans.	Make further contact as a matter of urgency. Pursue plans without the school in the meantime.
Timing will have to be revised to fit in with as yet unknown land allocation by SCC Planning	Land allocation takes up a lot of planning resource and will need to be scheduled in alongside work o the Local Plan partial review.	We will not be in charge of the timetable any longer. We will definitely miss a March/April referendum timetable. Makes the plan more defensible.	Seek meeting with Shropshire Planning to commence and discuss timing and approach.

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A Landscape Character assessment will be needed and be applied for to support wildlife corridor protection.	Protecting the wildlife corridors will be greatly strengthened by undertaking one of these assessments.	Such an assessment takes time and cost circa £20k, but is potentially grant fundable.	Meet with Shropshire planning and apply to AECOM for funding via Locality (Providers of existing grant)
The public preference appears to hold little weight in land allocation for planning. This will upset some people if we don't get the allocation they want.	It was not known to the team until now that public opinion via the survey would be only one of the site allocation criteria that can be formally used for site assessment. The level of legal challenge can also be weighty even with clear criteria and evidence of public preference.	Public perception will have been shaped by the Big Cleobury Survey and Newsletters which have made a play of the importance of public opinion of siting of building. We can use criteria to steer the process to where we want development but in the end the objective criteria depend on the most appropriate place to build guided by fairly strict County Planning rules.	Play down public influence from hereon in and play up the objective criteria.

NB New Issues in Red – Resolved issues removed month after.
