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**Minutes of Town Council meeting held on Monday 6<sup>th</sup> August 2018 at 7pm in Cleobury Country Centre, Cleobury Mortimer.**

**Present:**

Cllr D Brown (Chairman), Cllr Andrew Goold (Vice Chairman) Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr Neil Tysall.

**Town Clerk:** M Sheehan

**RFO:** D McBride

Public: 7

The Clerk made the Public and councillors aware of a few items on the Agenda. Item 08.19.18 streetlight Lion Lane was mistakenly put below the line and is moved up to public session. Planning ref 18/03264 FUL was wrongly listed by planning as Priests Hose and should have been 'Barn and Workshop North East of Mawley Hall' Planning applications will be listed in alphabetical order.

The Chair welcomed everyone to the August meeting and asked if anyone would like to speak in Public time.

**08.0.18 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Phillip Eddell, Estate Manager of Mawley Hall said the Hall was an amazing Grade 1 listed building which was sold to the new owner at the end of last year with a long period of neglect. It is now owned by a private individual as a private home and will be a home and Country Estate with a family living there again. A family working estate.

Mr Craig Hamilton the Hall's Architect continued that the application is the start of many as the Coach house will be renovated to allow the family to continue living on the estate while that main house is being renovated. The second application concentrates on the indoor and outdoor leisure activities for the family with a series of applications for the restoration of the House.

Mr Smith gave an update as the councils tree warden that a tree register was being prepared and looking at Tree Preservation Orders, hopefully to come back to council with a report before Christmas.

Stephanie Morrison reported an issue with Dog fouling on the pavement outside her shop. The council asked Stephanie to liaise with the Clerk noting the times, so it can be looked into, but encouraged anyone seeing dog fouling to report it to Shropshire Council.

**08.1.18 Apologies for absence**

None

**08.2.18 Declaration of interests:  
Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

None

**08.3.18 To approve the Minutes of the Town Council Meeting Monday 2<sup>nd</sup> JULY 2018**

**RESOLVED** to approve the Draft minutes, and duly signed by the Chairman.

**RESOLVED** to approve the Draft Confidential minutes, and duly signed by the Chairman.

**08.4.18 Matters arising from the minutes**

Clerk's Report distributed at meeting.

**Clerk's Report for AUGUST 2018 meeting**

More enquiries for CCTV of criminal damage from Police as well as other issues to gain footage.



Damage to Goal Post. Notified Football Club and made safe. Also talked to Head at Lacon to have a word with school pupils about swinging on goalposts.

Continue to deal with complaint from Resident regarding CCTV issue. Agenda item

Met with volunteers for Adult Gym equipment gone through quotes. Now to look at obtaining funding.

Met with volunteers to move forward with Play Area re vamp after consultation, now looking for quotes.

Worked with Highways to cut back foliage covering Catherton Road traffic lights.

Reported Pot Holes around Cleobury again.

Reported Anti-Social damage to a memorial bench to the Police, also received request of Anti-Social behaviour of youths in High street and with crime number obtained CCTV footage for Police.

Damage to Toilet door on cubicle in new toilets, repaired by Roger.

Put together and implemented daily cleaning and reporting sheet for new toilets.

Fallen trees in Skate Park now removed and tidied up. Confirmed other trees in field are safe and checked.

Chased Shropshire Council about Give Way sign to of Tenbury Road junction.

Reported to police and Highways of an HGV vehicle stuck in Childe road Hurst junction.

Managed siting of new School warning sign in Langland road, to work with School for operation of sign.

Report streetlight faults as they are reported to me and repaired.

Look through and update Policies in Draft for review by Council. Also, monthly timetable.

Streetlight unsafe and exposed wiring in Lion lane. Manage repairs and re siting of streetlight. Also report water leak and damaged BT cover. Agenda item.

Worked on Policy reviews for website and annual checks, putting on a list to follow during the year.

Dealt with scaffolding issue on High Street causing an obstruction. Still chasing with enforcement

Put together Clarion report in consultation and agreement of councillors.

Chase Shropshire Council for answers on Co Op crossing, Talbot car park refurbishment, dangerous bend at Newbridge and money owed.

Dealt with complaints from an event just outside Town with noise issues by signposting complaints.

Informed Football club of damage to new goalposts and had Roger take down damaged arms.

Deal with day to day enquiries and issues as they arise

### **Training Dates**

<b>September</b>		
Wed 5 <sup>th</sup> 10am – 4pm	Chairmanship Skills 1 & 2 with Kim Bedford, FSLCC	Wilfred Owen room Shirehall, Shrewsbury
Mon 10 <sup>th</sup> 5.30pm – 7.30pm	Budget Setting with Derek Kemp, DCK Accounting Solutions Ltd.,	Wilfred Owen Room, Shirehall, Shrewsbury
Wed 12 <sup>th</sup> 10am – 4pm	Planning Negotiation with Andrea Pellegram	The Lord Hill Hotel, Shrewsbury
Wed 26 <sup>th</sup> 5.30pm – 7.30pm	Fundamentals for Councillors with Kim Bedford, FSLCC	Shrewsbury room, Shirehall, Shrewsbury
Thurs 27 <sup>th</sup> 10am – 4pm	Be a Better Councillor with Kim Bedford, FSLCC	Stirchley & Brookside PC The Sambrook Centre Grange Avenue Telford TF3 1LF

### **08.5.18 Councillors reports and items for future agendas**

Cllr Hainsworth reported from the Parish Hall that the vacated cottage has now been re let and has two job vacancies, also they have now enough money available to finish the work on the toilets, raising £10,000.

Cllr Brown asked that we could have an up to date financial report and that if they wanted the Clerk could help with employee contracts.



Cllr Smith raised the issue of complaints from the recent event held just outside Cleobury and concerns of people walking back in the road at night with no lighting.

Cllr Brown confirmed that the Council had received a number of complaints about this.

Cllr Goold raised concerns about Shropshire Council cutting front line services at Ludlow reducing the days available from 4 to 2, which will affect people especially on income support needing to travel to Ludlow then to Kidderminster Job centre, a 50-mile round trip. Some having to arrange to do both in the same day.

Cllr Brown confirmed a Library meeting Thursday evening where the issue can be raised also Unitary councillors can follow up.

Cllr Tysall informed the council of anti-social behaviour at the local allotment with evidence of drink and drugs. The Clerk added that the Police have photos of some youths there and were following it up.

Cllr Goold pointed out that if there is evidence of the use of drugs it should be emailed to our Safer Neighbourhood team.

Cllr Brown reported that the latest crime figures had a 50% increase in one month.

Cllr Tysall thanked the Town Council on behalf of the Men's Shed group, for the donation and have now put in the planning application and is proving to be a worthwhile project.

Cllr Kirkby let the council know that the issue with the Archery club had a positive resolution with the group having a substantial reduction in fees. The white gates for traffic calming looks good and have had no comments but asked if something can be done with about the little mirror at the Hurst Exit and also look at having one at the New road exit. Clerk to follow up with Highways.

Cllr Bodenham is looking at the Dementia friendly Town status with meeting 3<sup>rd</sup> September and a good report from Severn Hospice. The Neighbourhood report is Amber status and looking to go out to print next month, still waiting for school to reply so delay until they are back.

Cllr French updated the council that the Armistice plaque from the WW1 group will be fixed in the Market Hall on 13<sup>th</sup> September and the dedication ceremony on 15<sup>th</sup> September. Have received £250 from the Glen Caravan park to help with the upkeep of the plants in the memorial garden.

#### **08.6.18 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

Cllr Shineton updated the council that the Co Op crossing is moving on and hoping to have done in half term September October, also need Town Council to push with Gemma Lawley and Chris Edwards. Some conifer hedges are overgrown towards Curdale. The Manor house is being looked at and again to help as there has been rats seen, can the council keep onto Shropshire Council. Need to respond to the NHS Future Fit. A SALC meeting with local MP's has taken place talking about community transport and we need volunteer drivers for cars and buses as there is a shortage. Looking at walkway from Talbot Car Park and main street needs attention and the two new benches donated will be going on the Love lane to Catherton path soon.

Cllr Butler informed the council of a greenbelt review taking place. There is an informal task and finish group looking into planning enforcement and compliance, with new training in the Autumn and urge councillors to attend. Looking at 10million of cuts in Shropshire.

#### **08.7.18 Financial Matters**

##### **a) Accounts to be paid:**

Shropshire Council - Wages

##### **Cheques for payment: -**

Shropshire Council – 2017 election recharge - £100.00

West Mercia Energy – toilet electric June - £55.69

D McBride - Petty Cash top up - £200.00

Cleobury Country – room hire - £72.50

Western Power – street light work Lion Lane - £387.77

Viking – toilet and office supplies - £319.51

CCTV Trade Signs – six CCTV signs - £239.28

Alan Guest – grass cutting – June - £612.00

SALC – social media training & Quality Status - £150.00

M Sheehan - £28.80 – Mileage

Londis - £106 – Christmas Confectionary

Andria Pellegam Ltd - £1,200 – Neighbourhood Plan Support

#### **The RFO made the Council aware of the following additions:**



Cleobury Country - £45 – Room hire  
D&G Memorials - £1,710 – memorial plaque

**RESOLVED that the accounts are accepted and all payments are made**

**b) S.137 Grant Applications**

1<sup>st</sup> CM Scouts - £2,989 for electrical work at Pump House

**The RFO informed the council that this application did not meet the requirement needed and had written to explain and offer suggestions for other grants.**

**c) Update on Finance Meeting – D McBride RFO**

**The RFO explained that all the information and report was in their packs and asked if there were any questions.**

**08.8.18 Planning Matters**

**a) New Planning Applications:**

**Reference:** 18/02887/FUL (validated: 06/07/2018)

**Address:** Castle Toot, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PH

**Proposal:** Erection of a triple bay garage with a gym over including change of use of land to domestic curtilage

**Applicant:** Mr S Thorogood

**THIS APPLICATION WAS WITHDRAWN**

**b) Reference:** 18/02798/FUL (validated: 20/06/2018)

**Address:** Mawley Town Farm, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PJ

**Proposal:** Removal of the existing 10m (length) blades from the existing wind turbine and replacement with 12m (length) blades

**Applicant:** Mr A Robinson (Mawley Town Farm, Cleobury Mortimer, Kidderminster, DY14 8PJ)

**RESOLVED No Objection**

**c) Reference:** 18/03040/LBC (validated: 13/07/2018)

**Address:** Coach House, Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

**Proposal:** Repair and restoration of former Coach House including internal and external alterations and associated landscaping affecting a grade I listed building

**Applicant:** Mawley Hall LLP (Mawley Hall, Cleobury Mortimer, Kidderminster, DY14 8PN)

**RESOLVED No Objection**

**d) Reference:** 18/03039/FUL (validated: 13/07/2018)

**Address:** Coach House, Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

**Proposal:** Repair and restoration of former Coach House including internal and external alterations and associated landscaping

**Applicant:** - (Mawley Hall, Cleobury Mortimer, Kidderminster, DY14 8PN)

**RESOLVED No Objection**

**e) Reference:** 18/03264/FUL (validated: 16/07/2018)

**Address:** Priests House, Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

**Proposal:** Conversion of the existing barn into ancillary leisure accommodation to include gym, artist's studio and cinema room; demolition of 20thC pavilion and erection of a pool house with terracing; creation of outdoor pool; erection of two pavilions linked by a pergola; installation of double gates; landscaping scheme and associated works

**Applicant:** Mawley Hall LLP (C/O Agent)



**RESOLVED No Objection**

**f) Reference:** 18/02803/FUL (validated: 19/07/2018)

**Address:** 2 Church Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BS

**Proposal:** Conversion of first and second floor flats to create 4no bed/sits

**Applicant:** Mrs E Griffiths (Mumfords, 2 Church Street, Cleobury Mortimer, Shropshire, DY14 8BS)

**RESOLVED No Objection**

**g) Reference:** 18/02805/LBC (validated: 19/07/2018)

**Address:** 2 Church Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BS

**Proposal:** Conversion of first and second floor flats to create 4no bed/sits affecting a grade II listed building

**Applicant:** Mrs E Griffiths (Mumfords, 2 Church Street, Cleobury Mortimer, Shropshire, DY14 8BS)

**RESOLVED No Objection**

**c) Planning Decisions:**

**Reference:** 18/01438/FUL (validated: 10/04/2018)

**Address:** Care Home, High Street, Cleobury Mortimer, Shropshire, DY14 8DN

**Proposal:** Erection of a plant room with heating exchange units for ground source heat pump system

**Decision:** Grant Permission

**Reference:** 18/02345/OHL (validated: 22/05/2018)

**Address:** Hopton Wafers, Shropshire

**Proposal:** To uprate 8 spans of 2 wire 11000 colt overhead wire to 3 wire.

**Decision:** No Objection OHL/Circular Notification

**Reference:** 17/06090/FUL (validated: 12/01/2018)

**Address:** Farm Office, Withypool Farm, Hollywaste, Shropshire, DY14 0DB

**Proposal:** Change of use of farm office to a dwelling

**Decision:** Grant Permission

**08.9.18 Generator for Council use– Cllr French**

To agree best option from quotes received

**RESOLVED** to pay up to £400 and Clerk to check if Morris Bufftons has one similar first to keep it local in case of issues.

**08.10.18 Talbot Car Park Update – Cllr Brown**

Agree layout of Parking spaces

From the options it was **RESOLVED** to keep the 37 spaces as it is with 3 disabled spaces.

**08.11.18 Request for use of Field for New Year Party – Cllr Brown**

**After a short discussion the Council RESOLVED that the request is declined.**

**08.12.18 Consultation Shropshire Council Statement of Licensing Policy 2019 – 2024 – Cllr Brown**

Any comments to send to Shropshire Council

**RESOLVED** no comments.

**08.13.18 1st draft Neighbourhood Plan Policy – Cllr Bodenham**

**Motion:** - 'Agree to Neighbourhood Plan, 1st draft Policy Planning Context, to send to Shropshire Planning Department for information and to form the basis of a public consultation with residents in October.'

**RESOLVED** to send for consultation with planning for place plan.



**08.14.18 Local Council Award Scheme – Quality Gold Level – Cllr Bodenham, Cllr Brown**  
**RESOLVED** to look at gaining Gold status within 12 months.

**08.15.18 Outdoor Gym Equipment – Cllr Bodenham, Clerk**

To agree with Working Groups findings from Quotes to apply for funding up to £14,000

**RESOLVED** to look for funding up to £14,500

**08.19.18 Streetlight Lion Lane – Cllr Bodenham, Clerk**

**RESOLVED** to send bill to owner of land that excavated ground around streetlight causing the damage and light to be unsafe.

**08.16.18 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 3<sup>rd</sup> September 2018.**

**The Chairman read out the following requesting the public and press be excluded for the next item.**

**RESOLVED.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

**08.17.18 Complaint Update – Cllr Brown**

**08.18.18 Employees Update- Cllr Brown**

Cover for maintenance

## Meeting Closed at 9.06pm

### Cheques written:

Shropshire Council - Wages

#### **Cheques for payment: –**

Shropshire Council – 2017 election recharge - £100.00

West Mercia Energy – toilet electric June - £55.69

D McBride - Petty Cash top up - £200.00

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Andria Pellegam Ltd - £1,200 – Neighbourhood Plan Support

Cleobury Country - £45 – Room hire

D&G Memorials - £1,710 – memorial plaque

**Signed Chairman:**



**Date: 3<sup>rd</sup> SEPTEMBER 2018**