

**Cleobury Mortimer Town Council**

**APPROVED BUDGET 2018-19**

<b>INCOME</b>												
Item	2014-15 budget	2014-15 actual	2015-16 budget	2015-16 actual	2016-17 budget	2016-17 actual	2017-18 budget	2017-18 to-date	2018-19 budget	2019-20	2020-21	NOTES
Precept	58990	58990	96500	96500	110,000	110,000	110,000	110,000	112200			2% increase on previous year.
Council Tax Support Grant	0	3004	0		0		0					Grant no longer available
Other Grants	0	1690	18000	13050	5000	5068	9000	1961	5,000			SC pay £3,000 for 18-19 (50% second year). Also EMG £2,000 per year.
Other Income ie CIL	0		0	4428	0	4945	5000	497	45,000			CIL Request £40,000. N Fund £5,000.
Cemetery Income	0	3125	3500	2575	3500	6500	4000	2925	5,000			Review fees for 1st April 2018
Donations	0		200	400	200	649	600	2454	600			Donations towards tree pleaching and Christmas lights
Parish Plan	0		0		0		0		9,000			NEIGHBOURHOOD PLAN GRANT
Playing Fields Assoc	0		0		0	60	0					Separate accounts administered currently.
VAT Refund	0	9402	5000	6855	6000	12279	7000	1158	8,000			
Bank Interest	0	415	100	384	20	511	100	145	100			
Insurance Claim	0		0	2250	0		0		0			
Historic Core	0		0		0		0		0			
Miscellaneous				103		1373		725				Parish Hall settlement, Staff cover for Market Hall, Refund from incorrect order. CCTV Image request, STW for Prysman column.
Capital Receipt	0		0	848	0		0	576	0			
<b>TOTAL</b>	<b>58990</b>	<b>76626</b>	<b>123300</b>	<b>127392</b>	<b>124720</b>	<b>141386</b>	<b>135700</b>	<b>120442</b>	<b>184900</b>			
<b>EXPENDITURE</b>												
Item	2014-15 budget	2014-15 actual	2015-16 budget	2015-16 actual	2016-17 budget	2016-17 actual	2017-18 budget	2017-18 to-date	2018-19 budget	2019-20	2020-21	NOTES
Salaries	22,500	17,931	30000	32400	41000	36215	38000	25764	50000			Five existing members of staff, including 1% increase in pension contributions and 3% increase in NJC rates.
HMRC PAYE & NI	0	3,304	3500	1633	3600	8902	9500	4536	10000			
Parish Plan Projects		1,550	500		500		500					Project Complete
Historic Core Projects		41,758	3000	940								Project Complete
Capital Receipt funding projects	0	9,812	21098	47155	0	20015	48555	21432	0			Remaining balance to be spent in 17/18 (from sale of Muller land).
Place Plan projects	0		0		0		0		60000			Projects identified inc Love Lane Play Area, Cleobury Park Adult Gym, (possible BMX Track, flower meadow, dog training area). From CIL/Neighbourhood Fund earmarked in reserves and Grants. Full costings on separate sheet.
Subs - SALC & SLCC	970	834	1000	1098	1050	1113	1100	1025	1500			Subscription costs.
Insurance	1,500	888	1500	960	1500	1475	1900	1525	2000			Insurance.
Professional Fees	1,000	400	1000	4207	2000	1028	1000		2000			Solicitor and HR Consultant.
Election Costs	500	100	500		500		1000		0			Carry forward unspent earmarked in reserves.
Audit Fees	600	590	800	515	800	520	800	520	800			External audit changes + higher fee for increase income & expenditure.
Office Rent & Rates	1,500	1,905	4500	4214	4500	4180	4500	4540	5000			Cleobury Country office plus all meetings.
Admin Costs	1,000	2,071	2000	1468	2100	1634	2200	1285	2000			Office supplies, processing wages, telephone.
Office Equipment	0		500	23	500	221	500		0			New/replacement items ie printer. Ear-mark unspent in reserves.
Playing Field - Grass Cutting									750			Playing Field Grass Cutting - currently by contractor.
Playing Field - Maintenance	0		0	9	2000	3169	2000	2662	2500			Playing Field Maintenance/Equipment (wages separate).
Parish Maintenance												Parish Maintenance/Equipment including Environmental Maintenance work (wages separate).
Cemetery - Grass Cutting	3,500	2,906	2500	2561	2500		3000		100			Equipment only, wages separate. Tree/stone maintenance & repairs to be shown separately below.
Cemetery - Maintenance	0	874	500	522	1000	2068	1000	937	1500			Skips, emptying compost bays, digger hire, stone mason inspection & repairs. Wages separate.
Cemetery - Admin		2,432	250		250		250		250			Cemetery software administration/maintenance. Wages separate.
Churchyard - Grass Cutting	3,100	1,340	1200	1235	1200	1500	1600	1500	1600			Contract grass cutting currently. Tree/hedge/stone maintenance to be shown separately below.
Churchyard - Maintenance			300		300	545	300		300			Tree, hedge, stone maintenance.
Cleobury Park - Grass Cutting			4500		4500	1500	4500		1500			SC will pay £3,000 18-19 towards all grass cutting and maintenance costs.
Cleobury Park - Maintenance			1500		1500	71	1500	32	1500			See above for assistance with finance. CYP/SSYF assisting with Skate Park management. Fencing, trees etc
Love Lane Play Area - grass cutting	750	650	600	650	600	840	900	720	700			Contract grass cutting currently.
Love Lane Play Area - maintenance		941	300	469	800	418	1300		500			Maintenance materials and repairs, RoSPA inspections. Also tree, fence and hedge management. Wages separate.
Hartman Close Play Area - grass cutting			100		0		0		0			May take on Hartman Close, Whitcombs Orchard and Larks Rise play areas.
Hartman Close Play Area - maintenance			100		0		0		0			Large play area.
Whitcombs Orchard Play Area - no grass			100		0		0		0			Vegetation border maintenance.
Whitcombs Orchard Play Area - maintenance			100		0		0		0			Small play area.
Larks Rise Play Area - grass cutting			100		0		0		0			Large grass area
Larks Rise Play Area - maintenance			100		0		0		0			
Memorial Gardens & Flowerbeds	200	217	500	31	100	16	500	122	500			Draw from reserves/contingency in emergency
Bus shelters and Signage			3000		1000	3000	1000		1000	1000	1000	Bus Shelter, bus stop signs and new street signs.
Toilet Provision & Maintenance	3,000	1,157	3000	1266	1000	1203	2000	899	1500			Electricity, cleaning materials, maintenance and repairs. Wages separate.
Street Lighting - Electricity	4,000	4,381	4000	3679	4000	3678	4000	3029	4200			Contract with Npower for Parish Council owned street lights.
Street Lighting - Maintenance	0	3,117	4000		1000	2003	1000	584	1000			Contract with Prysman for Parish Council owned street lights. Ear mark unspent in reserves.
Streetlight Upgrades			1000	660	7000		3000		6500	6500		Replace old concrete pillars to auto-sensing with LED lights. Contract with WPD/EON & Prysman. 22 x £1050 = £23,100. (10 to do in 2017/18).
Speed Management - Vehicle Activated Signs		720	1000		1000	321	1000					
CCTV	0		11500		500	10549	500		500			Maintenance. Additional equipment mostly funded through grants. Ear mark unspent in reserves.
WM PCC Grant - Crime Reduction Group			2000									
Contingency / Asset Reserves	10,000		15000		10000		10000		5000			Emergency Asset cover ie Churchyard Wall, Memorial Gardens, Phone Box - Ear-mark in reserves
Churchyard Wall												
Wells	0		1200	380	500	180	500		500			CMTC liable - no maintenance arrangements in place. Ear marked in reserves.
Parish Hall	0		0		0		0		0			Have Management Committee - should be no liability

Market Hall	0		0		0		0		0		Have Management Committee - should be no liability
Cemetery Land Project	0		0		5000		5000		5000		Purchase of additional Cemetery land - earmark in reserves.
Training / Quality Council	500	460	600	180	650	55	700	958	700		Training meetings.
Members Allowances			900								
Travel & Subsistence	200	273	400	1068	1000	441	400	739	800		Travel costs and refreshments for meetings.
Website/Newsletter	400	234	400	7	400	60	400	88	200		
Cleobury Economy	0	3,805	2000	5268	3000	5956	2000	674	6000		Pollarding lime trees £1,500, Christmas £2,000, Celebration Day £1,500 (mini-bus hire/publicity), WWI Projects £1,000 (exhibition/re-enactment). CD & WWI money ear-marked.
Youth											
Neighbourhood Plan	0		0		0		0	700	10550		Budget cost £24,229 - £4,683 from 17/18 reserve and balance from Grants and Precept.
Donations - S.137	3,000	3,213	10000	4046	5000	3293	5000	2320	5000		For local community groups.
Other Expenditure					2000						
Bank Charges	50		0		0		0		0		
VAT (recoverable)	0			7302		12311		3507			
<b>TOTAL</b>	<b>58270</b>	<b>107864</b>	<b>142648</b>	<b>123945</b>	<b>115850</b>	<b>128478</b>	<b>162905</b>	<b>80097</b>	<b>193450</b>		
<b>Excess of Income over Expenditure</b>	<b>0</b>	<b>-31238</b>	<b>-19348</b>	<b>3447</b>	<b>8870</b>	<b>13120</b>	<b>-27205</b>		<b>-8550</b>		
Opening balance		143440	39764	112202	20416	115649	118958	128769	120000		Opening Balance will change - only estimated at present.
Excess for year		-31237.8	-19348	3447	15670	13120	-27205		-8550		
Closing balance		112202	20416	115649	36086	128769	<b>91753</b>		111450		Council recommended to have at least 6m Precept in reserve.
Less ear-marked money							-30000		-25000		Estimated balance of Ear-Marked Reserves.
Net balance available							61753		86450		General Reserve at 31.03.19

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30th January 2018

Approved by Council on 5th February 2018. Minute Ref 02.7.18 (a)