



Cleobury Country Centre  
Cleobury Mortimer  
Kidderminster  
Worc's  
DY14 8PE  
Tel no: 01299 271154




Date: 27<sup>th</sup> February 2018

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **MONDAY 5<sup>th</sup> MARCH 2018, 7.00pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely

  
Matt Sheehan  
Clerk

## AGENDA

**02.0.18 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**02.1.18 Apologies for absence**

**02.2.18 Declaration of interests:**

**Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**02.3.18 To approve the Minutes of the Town Council Meeting Monday 5<sup>th</sup> February 2018**

**02.4.18 Matters arising from the minutes**

Clerk's Report distributed at meeting.

**02.5.18 Councillors reports and items for future agendas**

**02.6.18 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

**02.7.18 Financial Matters**

**a) Accounts to be paid:**

Shropshire Council - Wages

**Cheques for payment: -**

Cleobury Country – room hire for meetings - £56.26



Viking – office and toilet supplies - £206.65

**c) S137 Grant Applications**

CM Footpath Association – Walkers are Welcome membership fee - £30.00

**d) Capital Receipt Grant Application**

Parish Hall – decking and hand rail - £2,370.00

**02.8.18 Planning Matters**

**a) New Planning Applications:**

**Reference: 18/00405/LBC (validated: 24/01/2018)**

**Address: 37 Lower Street, Cleobury Mortimer, DY14 8AB**

**Proposal: Replace 4no windows and 2no bays on the front elevation and 4no windows on the rear elevation affecting a grade II listed building.**

**Applicant: Mr & Mrs GARETH AND JANE MCCLEAN (37, LOWER STREET, CLEOBURY MORTIMER, KIDDERMINSTER, DY14 8AB, United Kingdom)DY14 0BU)**

**Decisions:**

**Reference: 18/00034/TCA (validated: 04/01/2018)**

**Address: Lacon House, 27 High Street, Cleobury Mortimer, Shropshire, DY14 8DQ**

**Proposal: To remove 3No Conifer trees within the Cleobury Mortimer Conservation Area**

**Decision: No Objection**

**02.9.18 Consider and agree Grass Cutting Contract 2018 – 2019- Cllr Brown**

**02.10.18 Local Council Award Scheme – J Bodenham**

Approval of Training and Development Policy

Approval of application for quality status.

Interim Councillors on working Groups, committees

**02.11.18 Cleobury Mortimer Welcome pack – J Bodenham, D Brown**

**02.12.18 Confirmation Council meeting dates 2018-2019 – Cllr Thorogood**

Confirm Parish AGM date of Friday 20<sup>th</sup> April 2018, venue, budget and format.

**02.13.18 Xmas Lights – A Goold**

To look at adding to display for next year.

**02.14.18 General Data Protection Regulations – Cllr Thorogood, Cllr Brown**

Nominate working group to ready documents to suit our specific circumstances for April meeting.

**02.15.18 Town Council emails – Cllr Brown**

Using council emails and etiquette.

**02.16.18 Town Council Notice board – Cllr Brown**

Consider proposal from Market Hall to take over our board in lieu of storing Xmas lights and documents and purchase a new one for the council.

**02.17.18 Parish Hall Disabled Parking – Cllr Brown**

Consider request to extend disabled bay for additional parking for Festival.

**02.18.18 Public Spaces Protection Orders – Cllr Brown**

Nominate a working group to review Dog control orders and dog fouling issues.

**02.19.18 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 9<sup>th</sup> April 2018.**