



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 3rd April 2017 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr D Brown (Vice Chairman) Cllr G Hainsworth, Cllr M Reiner, Cllr T Kirkby, Cllr P French. Cllr B Davies, Cllr Bodenham.

Clerk: Mr M Sheehan

RFO: Mrs Dorothy McBride

Public: 2

04.0.17 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr A Goold reported on the progress at the Sports and Social Club and thanked the Parish Council for the last phase, but mindful of the deadline and requested an extension. The Club is doing well and volunteers also helping with the work, which has a good footfall, now energy efficient, still looking for further match funding, have Arts Council, working with Vicky from Shropshire Council.

The Chairman requested it be put on the next Agenda to formalise.

04.1.17 Apologies for absence

None

04.2.17 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Hainsworth item 04.10.17

Reason: - Chairman of Footpaths Association

Cllr Bodenham item 04.6.17

Reason: - Payment for Mileage

04.3.17 To approve the Minutes of the Parish Council Meeting Monday 6th February 2017 and 6th March 2017

RESOLVED to approve the minutes, and duly signed by the Chairman.

04.4.17 Matters arising from the minutes

Clerk's Report distributed at meeting.

Clerk's Report for April 2017 meeting

➤ **General items**

Checked and agreed alterations with Cleobury Country for Lease of office after checking with Justin Parker. Agenda item.

Cleobury celebration for June 10th reported in Clarion

Employees Timesheets available for Councillors to view.

Had a meeting with Sports Group, Rugby Cricket and Football. Moving forward VERY WELL.

Registered Councillor applications with Shropshire Council Elections.

Sent copy signed agreement to Neen Savage regarding Mawley Bus Shelter.

Cllr Bodenham and I have interviewed 3 candidates to take on, as volunteers from the Job Centre. Two starting this week.

Have written a 600-word piece on how we worked with the community to become the first We Don't buy crime town for May 2017 Clerks magazine. Consulted Councillors before sending.

Invited Fire Service to Parish AGM and if available to give a small talk.

Attended Market Town meeting with Cllr Bodenham at Shrewsbury.



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Highways/ Streetlights Issues

All streetlights that have been reported and have been attended to.
 Phil James Highways has been on leave but have reported issues and will be meeting up soon.
 Catherton Road turning very bad pot hole and regularly reporting.
 Gained another quote for the traffic calming gates. Agenda item
 Contacted companies to get details of school warning signs. Awaiting quotes

➤ Police/ Crime / Parking Enforcement

Visits by local Police and new PCSO.
 Meeting with Vicky from Shropshire Council.

➤ Dates to note

Wed 17 th 5.30pm – 7.30pm	Fundamentals Training for Councillors – <i>with Kim Bedford, FILCM</i>	Oswestry room, Shirehall
June		
Mon 5 th 2pm-4pm	Social Media with Gordon Fong, e-mango	Council Chamber, Shirehall
Fri 9 th 9.30am-2.30pm	CiLCA session 4 with Kim Bedford, FILCM	Wilfred Owen room, Shirehall
Mon 12 th 5.30pm – 7.30pm	Chairmanship Skills Part 1, <i>with Kim Bedford, FILCM</i>	Council Chamber, Shirehall
Fri 23 rd 2pm – 4pm	Year End Preparing Audit for Town and Parish Councillors, with Derek Kemp, DCK Beavers Ltd.	Wilfred Owen room Shirehall
Friday 30 th June	Introduction to Business Planning – Top Ten Tips	Oswestry room, Shirehall
July		
Fri 7 th 9.30am – 4pm	Be a Better Councillor with Kim Bedford, FILCM	Dawley Town Hall, Telford TF4 3JR
August		
<i>Holidays</i>		
September		
Thurs 7 th 9.30am-4pm	Be a Better Councillor with Kim Bedford, FILCM	Oswestry room, Shirehall, Shrewsbury
Thurs 7 th 5pm - 7pm	Chairmanship Skills Part 2 with Kim Bedford, FILCM	Oswestry room Shirehall, Shrewsbury
TBC	Approach to Appraisals for Councillors and Clerks	
October		
Tues 25 th 5pm – 7pm	<i>Budgets and Audit with Kim Bedford, FILCM</i>	Wilfred Owen room, Shirehall

Booking

For further information or to book places, contact Matt.



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04.5.17 Councillors' reports and items for future agendas

Cllr French reported that he had attended the WW1 group meeting and have agreed on a Plaque the same as the other on the Market Hall but would need to get permission from the Market Hall.

As manageress of Market Hall, Mrs McBride said that Listed building consent may be required.

Cllr French asked that the Town seats are put on the next Agenda. And Clee Hill may want to buy one too.

Cllr Bodenham reported that he and Cllr Kirkby are looking into Quality status, and also funding sources.

Cllr Bodenham requested that Neighbourhood Plan and Economic Growth Strategy Consultation is put on the next Agenda.

Cllr Davies reported that this was her last meeting and was sorry to leave.

Cllr Thorogood thanked Cllr Davies for all her time that she has put in over the years, doing a fantastic job, and very sad to see her go, but always welcome at meetings.

Cllr Davies raised concerns for the youth and drugs at the School, asking that the Parish Council look into it.

Cllr Thorogood suggested that if Cllr Davies would like to meet up in the future for light refreshments to contact the Clerk with a time and place to get together.

Cllr Brown reported that New Road from the Box Factory development was making the road dirty and the Pot holes are getting bigger and deeper. Agreed to send a letter from the Parish Council.

Cllr Reiner reported receiving several complaints about the double yellow lines by the Medical Centre and parking on the main road by the junction.

Cllr Kirkby explained that the changes were agreed and when the new Nursing home is built the parking on the main road will change.

He had reported the roof over Aspire hairdressers was a real mess and needs reporting to Shropshire Council. The new road to Mawley has not been finished as path still needs doing. Attended a youth partnership meeting and while discussion of parking at primary school, the offer of taking on the ground was still open.

04.6.17 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

M Sheehan - Web-site Domain Name renewal fee - £19.18

Morris, Bufton – Chainsaw and oil - £230.00.

Shropshire Council – Market Hall office rates - £456.16

Shropshire Council – Cleobury Country rates - £932.00

SALC – Training Fees and Councillor books - £88.00

Alan Guest – wood chipping - £90.00

West Mercia Energy – Toilets Electricity - £69.28

J Bodenham - Mileage – Market Towns meeting - £25.60

b) Payments Received

Market Hall – staff cover payment - £62.80

PAL Group – refund for traffic calming gate - £320.66

Cemetery Income - £250.00

RESOLVED that the accounts are accepted and all payments are made

c) Grant Applications S137

1st Cleobury Mortimer Scouts - £99.75

RESOLVED to approve the grant application.

d) Audit

To note Audit has commenced for 2016/17 and confirm whether any members have a Conflict of Interest with Mazars.

No conflict was reported.



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04.07.17 Dog Fouling, Dogs not under control - Cllr Hainsworth

Mobile CCTV camera to catch offenders, Consultation on Playing Field Dog control orders and other areas identified.

Cllr Hainsworth proposed to buy a camera to use for catching offenders.

Cllr Brown raised a point about signage.

Cllr Kirkby said that councils use them to catch Fly tipping and could have a sign in general area.

RESOLVED to buy a camera after talking to Shropshire Council about the legalities. Also, agreed to put some posters up.

04.08.17 Neighbourhood Plan – Cllr Bodenham

MOTION

'The Council agrees to put in an expression of interest to Shropshire Planning Department for Cleobury to undertake a Neighbourhood Plan for adoption into county wide planning and to appoint a working group to propose all next steps and develop the plan.'

Cllr Bodenham referred to a brief summary in everyone's pack and there may be potential costs, but is encouraged by the government.

Cllr Thorogood asked if that is what has been taken over by the Parish Plan.

Cllr Bodenham explained it has legal status and we need to look at the long term with a lot of work.

The MOTION was RESOLVED.

04.09.17 Streetlights – Cllr Hainsworth

Agree Streetlight inventory and 6 yearly checks at £6.10 each.

RESOLVED to get all streetlights done.

04.10.17 Public Path Diversion Order – Cllr Hainsworth

Consider any comments for proposed diversion of Footpath 59 (part).

Cllr Hainsworth explained the reason for the diversion and also it is part of the Shropshire way route.

RESOLVED to support.

04.11.17 Cemetery – Cllr Thorogood

Discuss and agree Grass cutting tender for Cemetery.

Cllr Brown declared a personal interest and took no part in the vote.

All tenders were looked at and option D was chosen, which was **RESOLVED**. to keep our maintenance person looking after all of the Cemetery and to increase his hours by two and a half to do the work.

04.12.17 Parish Council Office – Cllr Brown

Review and signing of agreement for Cleobury Country new office.

8.00pm Cllrs Thorogood, Kirkby, Hainsworth and Mrs McBride all left the room, as they are trustees of the Market Hall and Cllr Brown took the Chair.

Cllr Brown confirmed that a letter had gone to the Market Hall and after a short discussion, it was

RESOLVED to sign the agreement and write to the Market Hall and to give a three month notice from the date of the letter sent, making it June 9th 2017 to hand over keys. Also confirm removal of loft items, but ask that consider keeping the community Christmas lights for the town.

8.10pm Cllrs Thorogood, Kirkby, Hainsworth and Mrs McBride re-joined the meeting and Cllr Thorogood took back over as Chair.

04.13.17 Traffic Calming Gate – Cllr Kirkby

Review and agree new company to provide gates for entrance to Cleobury Mortimer.

As the plastic gates were proving expensive it was **RESOLVED** to get more quotes of wooden gates to bring back to next meeting.

04.14.17 Draft Economic Growth Strategy – Cllr Bodenham

To appoint a Working Group to formulate response.

04.15.17 To confirm date of the next Parish Council meeting TBC



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The next Parish Council meeting to be confirmed for **MAY 2017**.

Meeting Closed at 8.20pm

Cheques written:

Shropshire Council - Wages

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SALC – Training Fees and Councillor books - £88.00
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J Bodenham - Mileage – Market Towns meeting - £25.60

Signed: Chairman



Date: 8th MAY 2017