



# CLEOBURY MORTIMER PARISH COUNCIL

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**Minutes of Parish Council meeting held on Monday 6<sup>th</sup> February 2017 at 7pm in the Market Hall, Cleobury Mortimer.**

**Present:**

Cllr Thorogood (Chairman), Cllr D Brown (Vice Chairman) Cllr G Hainsworth, Cllr M Reiner, Cllr T Kirkby, Cllr P French. Cllr B Davies, Cllr Bodenham.

**Clerk:** Mr M Sheehan

Public: 2

**02.0.17 Democratic 15-minute Public Time**

*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).*

Mr A Rouse informed the councillors that he had concerns about the dropped kerbs not being marked and no crossing by the Primary and Lacon schools. Also, the warning signs were not good enough and he feared that a Child may get injured. Clerk noted to talk to Highways.

**02.1.17 Apologies for absence**

None

**02.2.17 Declaration of interests:  
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None

**02.3.17 To approve the Minutes of the Parish Council Meeting Monday 9<sup>th</sup> January 2017.**

**RESOLVED** to approve the minutes, and duly signed by the Chairman.

**RESOLVED** to approve the Confidential minutes, and duly signed by the Chairman.

**02.4.17 Matters arising from the minutes**

Clerk's Report distributed at meeting.

**Clerk's Basic Report for February 2017 meeting**

➤ **General items**

Put a new report for February 2017 in the Clarion after consulting councillors.

Cleobury celebration for June 10<sup>th</sup> next year is going well with group taking shape and teams working hard with regular meetings.

WW1 meeting still going ahead and working hard. Met today.

Employees Timesheets available for Councillors to view.

Had a meeting to look at moving forward to re vamp the play area and for some Adult Outdoor Gym equipment in the Skate Park area.

Followed up with Phone Box at Curdale by letting Shropshire Council know our intentions and contacting BT for the relevant paperwork.

Registered new councillor with Shropshire Council

Submitted planning comments to Shropshire Council.

Met with Cllr Bodenham and gave all paperwork needed, also handed over Risk register.

Complaint received about speeding lorries again.

Meeting with Shropshire Council horticulturists for a quote to do a report for insurance. Agenda item

Arranged meeting with Theresa and Employment committee.



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Cardboard Banks across Shropshire have been taken away. Kept Lacon advised.  
Seven Trent put right the dip in road by Cemetery after complaints and my contact  
Submitted Playing field annual return to the Charity Commission.  
Meeting with Bromford Housing and have now a new contact for Cleobury Mortimer.  
Worked as intermediary with SSHA to help both housing and tenants, becoming more frequent as contact for community and housing.  
Worked for Market Hall while Dorothy away organising bookings etc.  
Attended Neen Savage Council meeting regarding Mawley Bus Shelter. Agenda item.  
Letter and forms from Shropshire Council regarding ROSPA and play area inspections. Agenda item  
Invited to an informal meeting with Rugby club to offer advice, hopefully started the beginning of a community group of volunteers to look after the playing field from Rugby, Football and Cricket club.  
Will send out for Grass cutting tenders to be agreed at March meeting.  
Meeting with Chrissie Edwards, regarding bench or some memorial for Jack in Play area. Will be joining group to re vamp play area. Agenda item.  
Have another opportunity to take on a volunteer from the Job Centre to help with jobs around the town, who is very local and we would be helping them get back into work.  
Meeting with Play equipment working group, really positive and moving forward to re vamp play area and looking into the possibility to get adult exercise equipment for skate park area. Consultation needed.  
Training at Telford proved very useful while also learning I managed to get information for the Christmas lights, Memorial benches and Play area / Adult fitness equipment from exhibitors.  
Been asked to write a 600-word piece on how we worked with the community to become the first We Don't buy crime town for May 2017 Clerks magazine.

## Highways/ Streetlights Issues

All streetlights that have been reported and have been attended to.  
Phoned Glynn Shaw Highways regarding Disabled bay and double yellows Simon Evans Close.  
Gained quotes for traffic calming gates. Agenda item  
Meeting with Western Power about Feeder pillars either side of High Street and investigate where to take supply for playing field if needed. now have to meet with Prysman.

## ➤ Police/ Crime / Parking Enforcement

Visits by local Police and new PCSO.

Meeting with Graham Oliver from the Crime Commissioners Office informed of funding streams, very pleased with the Parish Councils community relationship and many projects.  
Received letter from Phillip Dunne MP congratulating Crime Reduction Group.  
Sort out with Vicky to put a grant application in for more cctv's, which will be discussed at Crime Group.  
Contacted surrounding immediate parish councils to invite to next meeting.

## ➤ Dates to note

Elections Training 17<sup>th</sup> February

**Elections 4<sup>th</sup> May 2017 for Parish Councillors.**

## **Elections- Shropshire 2017**

The notice of election for all areas is due to be published on Monday, 13 March and from then on nominations papers can be submitted to the Returning Officer, Claire Porter. This date is the start of the Pre-Election Period. To find out more about the nomination process, visit [www.shropshire.gov.uk](http://www.shropshire.gov.uk) and to find out more about the Pre-Election Period, visit [www.alcshropshire.co.uk/elections](http://www.alcshropshire.co.uk/elections). Please remember to book your place on the Elections Training event on **Friday 17 February**, information with booking form is on our website.

## **Other Diary Dates**



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At the following area committee meetings, more information will be available on **[SAMDev Update and Local Plan Review: Issues and Options Consultation](http://new.shropshire.gov.uk/get-involved/local-plan-partial-review-issues-and-strategic-options-consultation/)** but please visit **[http://new.shropshire.gov.uk/get-involved/local-plan-partial-review-issues-and-strategic-options-consultation/...](http://new.shropshire.gov.uk/get-involved/local-plan-partial-review-issues-and-strategic-options-consultation/)** By 13 March!!

20 <sup>th</sup> February	North Shropshire Area Committee (7.15 pm, Edinburgh House, Wem)
22 <sup>nd</sup> February	Oswestry Area Committee (7 pm, Guildhall, Oswestry)
13 February	Closing date for consultation on Shropshire Bus Strategy
24 <sup>th</sup> February	Transparency Code Drop-In Event, Shirehall)
27 <sup>th</sup> February	Town and Parish Council Forum (10 am, Shirehall)
28 February	Closing date to respond to Shropshire Council's Big Conversation
31 <sup>st</sup> March	Deadline for Councils to express interest in principle to Shropshire Council for the management of amenity land (currently SC owned/managed) in the council's area.

Note Shropshire Council consultations are at <http://new.shropshire.gov.uk/get-involved/>

## **02.5.17 Councillors' reports and items for future agendas**

Cllr Kirkby informed the council about the white gates discussed at the Crime Reduction meeting and some traffic calming measures needed at the bottom of Cleobury.

Cllr French raised the issue of warning and traffic flashing signs, also the possibility of rumble strips. Clerk to discuss with Highways.

Cllr Kirkby informed the council that the box factory had started to clear the site so to expect traffic increase in the Furlongs.

Cllr Davies suggested getting Highways and Police together for a meeting. New Road is too narrow for traffic.

Cllr Brown confirmed that PCSO's can only issue advisory notices.

Cllr Thorogood suggested looking at infrastructure and using CIL monies.

A meeting with the public and a map showing issues marked was suggested. Working group of whole council to look at further.

Cllr Reiner reported that an exhaust system has been dumped in the Cemetery. Clerk to attend to. He also requested an update of the footpath to Curdale. The clerk has requested costings from Shropshire Council. Attended a SALC meeting at Craven arms with Cllr Bodenham regarding affordable housing.

Cllr Brown informed the meeting of the next LJ C meeting was at 7pm on 9 March at the medical centre. Councillor Brown requested that the march agenda have an item about the World War I meeting and the Beacon proposed. Clerk to confirm ownership of Clavas.

Cllr French confirmed he would look at seeing a blacksmith for the construction of the Beacon.

Cllr Davies reported potholes in the Hurst and disabled bays still needed in the Talbot car park.

Cllr French reported that the meeting with councillors Hainsworth Kirkby and Justin Parker regarding the change to town Council went very well.

The chairman requested that working groups and councillors on committees send in a report to the clerk before meetings so copies can be put in packs.

Cllr Brown agreed and said it would be good for the market Hall and parish all to have regular reports and assurances that everything is running smoothly.

Cllr Bodenham suggested a schedule of reports.

## **02.6.17 Unitary Council Reports (Cllr G Butler / Cllr M Shinton)**

**Councillor Butler reported about Shropshire Councils review of the Local Plan and SAMDEV and recommended that the council considers putting a letter of interest to SC and perhaps look at Neighbourhood plan either as a Parish or on a SC ward area. He also commented on the upcoming elections and offered any help that may be required.**

## **02.7.17 Planning Matters:**

### **Planning References:**

**Reference: 17/00116/FUL (validated: 16/01/2017)**



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**Address: Mawley Town Farm, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PJ**  
**Proposal: Micro anaerobic digestion plant for the processing of farm produced slurry only**  
**Applicant: D, M, A & R Robinson (C/o Agent)**  
**RESOLVED** No Objection and supports the application.

## 02.8.17 Financial Matters

### a) Accounts to be paid:

Shropshire Council - Wages

### **Cheques for payment: -**

Prysmian Group - £ 2,002.95 Streetlight repairs 2014 – 2016

BT Office phone - £146.93

Npower - £1,108.00 – Streetlights electricity

SLCC - £41.40 – Training

AMJ IT Ltd £1,192.80 – Cemetery software installation

WME - £77.12 – Toilets electricity

Lacon Childe School - £1,500 – 2016 Grass cutting

Viking - £269.86 – Office and Toilet supplies

Market Hall - £32 – Community Group Meetings

### **The Clerk made the council aware of the following additions.**

M Reiner - £14.40 – Mileage - Meeting

M. Sheehan - £18.00 – Mileage - Training

**RESOLVED** that the accounts are accepted and all payments are made.

### b) Payments Received

### c) Grant Applications

Bridgnorth & South Shropshire crucial crew - £330 – Children to attend event on crime prevention and to be made aware of dangers.

**RESOLVED** to agree to the payment subject to a report of the day.

## 02.09.17 Housing Needs Survey – Cllr Bodenham

councillor Bodenham reported that we need details housing needs survey and we need to explain the terms of reference hope to do a draft in time for the next meeting.

### **20.04 pm RESOLVED to suspend Standing Orders.**

Cllr Butler informed the Council that Shropshire Council are not open on certain dates until after the election so we need to review the dates for the SAMDev report, he said we need to go back and say as offices are not open on certain days and it may have an impact and can it be put off until June. Clerk to respond to SALC.

### **20.06pm RESOLVED to Reinstate Standing Orders.**

## 02.10.17 Cemetery Charges Annual Review – Cllr Brown

Cllr Brown confirmed that a meeting had taken place to discuss not charging for children but this item should be deferred until the next meeting. Agreed.

## 02.11.17 Football field joint Sports Committee proposals – Cllr Kirkby, Clerk

The clerk explained that after being approached by the Rugby Club to use the playing field, an opportunity arose to get the Rugby, Cricket and Football club working together with representatives from each club and the Parish Council. Following a successful meeting each group has been asked to supply a list of future needs and equipment needed, so we could all work together to achieve a good future for all the clubs. Also some spotlights on the field. There will be a future meeting but a councillor is needed on the group as it will be community led but in partnership with the Parish Council. Councillor Toby Kirkby agreed to be the nominated councillor.

## 02.12.17 ROSPA Inspections – Cllr Thorogood



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**RESOLVED** to agree to the Increase in cost of play area inspections from £70 to £80

**02.13.17 Traffic Calming White Gates – Cllr Kirkby**

Cllr Brown informed the Council that the Crime group has looked at the quotes and information, and proposes the UPVC gates.

**RESOLVED** to order the UPVC gates as proposed by the Crime Reduction group. Clerk to work with Highways.

**02.14.17 Annual Lime Tree pleaching – Cllr Thorogood**

The Parish Council discussed the increase in future cost due to Shropshire Council reducing their donation substantially, knew it was coming and accounted for it in Budget.

**RESOLVED** that the Parish Council meet the shortfall for the coming year and next pleaching.

**20.20pm** Cllr Davies asked to be excused for another meeting in Ludlow. **RESOLVED.**

**02.15.17 Parish AGM – Cllr Thorogood**

**RESOLVED** the proposed date of Monday 10<sup>th</sup> April 2017 for the Parish AGM.

**02.16.17 CCTV – Cllr Kirkby, Clerk**

Cllr Kirkby explained that the Crime Reduction Group were putting in a Grant Application to the Police and Crime Commissioner to complete the fitting of extra cameras around the town. This would cover all areas identified by the group to enter and leave Cleobury.

**RESOLVED** to support the Crime Groups Grant application.

**02.17.17 Mawley Bus Shelter update - Cllr Brown, Clerk**

The Clerk reported back from the Neen Savage parish council meeting when the letter we sent asking for a donation towards the new bus shelter that we had replaced was discussed. Neen Savage council would not make a donation unless a signed copy of the joint agreement in made in 1965 was seen. It would then be looked at again.

**RESOLVED** to put together a new agreement as it serves both communities, and sent to Neen Savage Parish Council to consider.

**02.18.17 Trees under Parish Council ownership – Cllr Thorogood**

Agree contractor for Future Health & Safety checks for Insurance purposes.

Two contactors had replied with quotes to inspect the trees. After consideration the Parish Council **RESOLVED** to instruct Shropshire Council arboriculturist to inspect the trees.

**02.19.17 Bench requests for Town, play area and Churchyard – Cllr Thorogood**

**I. St Marys Churchyard**

**RESOLVED** to put bench in front of Church with their agreement.

**II. Play Area**

No longer needed, as another option has been agreed with family of dedicating a piece of play equipment.

**III. Plaque on public bench**

**RESOLVED** to agree to an, In Memory plaque to be put on the bench at the corner of Love Lane and Childe road.

**02.20.18 Town Status Update- Cllr Kirkby, Cllr French**

Cllr Kirkby proposed that Mr Justin Parker should do a presentation at the Parish AGM as to the History of Cleobury and reasons to change the name to Town Council. **RESOLVED**

**02.21.19 To confirm date of the next Parish Council meeting**

The next Parish Council meeting will be held on **Monday 6<sup>th</sup> March 2017.**

Agreed.

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## Meeting Closed at 8.55pm

### Cheques written:

Shropshire Council - Wages

### Cheques for payment : –

Prysmian Group - £ 2,002.95 Streetlight repairs 2014 – 2016

BT Office phone - £146.93

Npower - £1,108.00 – Streetlights electricity



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**Signed: Chairman**



**Date: 3<sup>rd</sup> APRIL 2017**