



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on MONDAY 12th JANUARY, at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr D Brown (Vice-Chairman), Cllr M Reiner, Cllr G Hainsworth, Cllr P French, Cllr T Kirkby, Cllr R Hayward, J Martin.

Clerk: Mr M Sheehan

Public: 2

0.01.0 Democratic 15 minute Public Time

The Chairman welcomed everyone with a Happy New Year and asked if anyone wished to speak. No one requested to speak.

0.01.1 Apologies for absence

Cllr B Davies Reason; Unwell

Cllr G Hainsworth Reason; Holiday.

Cllr M Shineton (Unitary Councillor) Reason: Attending another meeting.

RESOLVED to accept the apologies.

**0.01.2 Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Thorogood 0.01.8 Finance: Reimbursements

Cllr Reiner 0.01.8 Finance: Reimbursements

0.01.3 To approve the minutes of the Parish Council Meeting 1st December 2014

RESOLVED to accept the minutes and duly signed by the Chairman.

RESOLVED to accept the Confidential minutes and duly signed by the Chairman.

0.01.4 Matters arising from the minutes

Clerks Report up to date distributed at meeting

CLERKS REPORT December 2014 Condensed report.

➤ **General items**

Emptying the Skate Park bin as and when required.

Christmas lights in town put up by Volunteers from Rugby Club, Alan Guest and Cllr Thorogood. To be taken down 17th January. Issues this year with faults, agenda item.

Tree donated by Bill White Nursery, Far Forrest and put up by volunteers.

Meeting set with Vicky Turner from Shropshire Council to look at issues and Grant applications.

Dorothy McBride picked up 200 bedding plants, donated from Shropshire Council we applied for.

Hi Viz jackets for Parish Council volunteers ordered and received. Yet to order Lanyards.

Attended Parish Hall committee meetings, Agenda Item

Quality Council Scheme to be notified of procedure 6th Jan 2015. Will update councillors.

Council Tax Support Grant not being passed on by Shropshire Council. Call for Parish Councils Unity to protest.

(Call received by Cllr Conway of Craven Arms to discuss our position on Council Tax Support Grant).

Re cycling facilities issues of cardboard bank needing turning and other issues. Passed on.

Review of Standing Orders, Financial Rags and new Media Policy in hand.

Letter sent to appeals group in Planning stating Parish Councils view on Steeple Close application.

Owner of Manor House keeping me informed of progress. Looking at possibilities at present.

Highways/ Streetlights Issues

All pot holes reported and streetlights dealt with when reported.

No further update on Talbot car park Disabled bays to be re painted.

Catherton Traffic Light faults attended to.

Streetlight outside Tuffins not working was corrected by Western Power.



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Investigating possible Insurance application for Catherton Road streetlight replacement, due to damage by tractor.

Still chasing Talbot Car Park issues. Phil James assisting.

Notified of Western Power future work in Pinkham Lane and Eagle Lane in April, to including road closures. To be notified.

➤ **Cemetery/ Church gardens**

Dorothy Mc Bride and I met with Mrs Moor to do investigations on plot. Agenda Item

Have received donated trees from Shropshire Council and held by Dorothy McBride before planting.

Shed in Cemetery now accessible and secured with new padlock.

Cemetery software information passed to Dorothy McBride and Theresa to look at and report to Council.

➤ **Police/ Crime / Parking Enforcement**

Regular visits from both organisations as usual. Lost one CSO, so down to 2 for area with WPC.

Still no update on our grant application for CCTV. Will continue to chase.

Crime meeting t 27th Jan 4pm Shrewsbury, will attend. And suggest available Councillors if possible.

To arrange next Crime and Parking meeting, hopefully same night, looking at 9th Feb.

New toilets vandalised twice over Christmas and New Year. Had to check and lock up earlier in evening.

Correspondence / Dates to note

➤ **New Audit body to be appointed April 2015**

➤ **Next WW1 meeting 10am Monday 2nd March 2015**

➤ **Crime Meeting 27th January 2015 in Shrewsbury.**

➤ **Email from Matt Hayes Lacon Childe School, looking at re location of footpath.**

➤ **Buckingham Palace Garden Party nomination.**

➤ **Place Plan Annual Review. Agenda Item.**

➤ **Council Tax Support Grant Conference 9th Feb 2015 at 12 noon.**

➤ **Playing Field, Play Area**

Dog mess on Playing Field is still a concern, also around town getting worse on pavements.

Received answers to our questions from Shropshire Council, Agenda Item

0.01.5 Councillor's reports and items for future agendas

Cllr Reiner raised issue of ivy overgrown on wall opposite Parish Hall. Clerk to contact Church.

Cllr Brown issue of damaged wall end of New Road. Cllr Kirkby looking into issue with owner.

Cllr Martin confirmed he was back for foreseeable future as a councillor.

Cllr French informed by Sandra Ozals that logs have been stolen and dirty nappies are being put in pudding brook.

0.01.6 Unitary Report (Cllr G Butler / Cllr M Shingleton)

Cllr Butler wished all a Happy New Year and informed the council of the following points.

Regular meetings at Shire Hall concerning major process of pressure of elderly palliative care.

Commend Cleobury Parish Council for making sound decisions with increase in Budget and Precept.

More cuts to save another 40 million at Shropshire Council with no stone unturned, looking at services. Already talks of looking locally for services.

Review of local Leanghtsman scheme.

This is only the tip of the iceberg of what may be coming after the election.

0.01.7 Planning applications:

a) Planning Reference: 14/05499/FUL

Address: Cleobury Coppice Vodafone Mast, Mawley Oak, Cleobury Mortimer, Shropshire

Proposal: Works to extend the existing lattice tower by 5m and reuse the existing headframe to accommodate 9No. antenna on new and existing pole mount supports, install 3No. ancillary remote radio units together with associated ancillary works

Applicant: Vodafone Limited (C/o Agent)

RESOLVED No Objection



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0.01.8 **b) Planning permissions/refusals/ Appeals** – weekly planning list from SC
Finance: – RFO D McBride

a) Account to be paid:

Shropshire Council - Wages

Cheques for payment –

CM Scouts & Guides HQ - £3,000 (Capital Receipt agreed Kitchen)

Cleobury Country - £3,912 (Capital Receipt agreed Walk Boards)

Viking Direct - £181.22 (Office stationery, Toilet supplies)

SLCC - £149 (Annual Membership)

Mr M Reiner £9.99 (Cemetery)

Mr M Sheehan £38.71 (Reimbursements Sept 2014-Jan 2015)

The Clerk made the council aware of the following additions.

M Sheehan - £10.00 (Reimbursements)

Hayley - £113.28 (Hi Viz Jackets)

Western Power - £202.53 (Toilets Electricity)

N Power - £1,112.14 (Streetlights Electricity)

RESOLVED that the accounts are accepted and all payments are made.

b) Payments Received:

Cemetery - £ 200

VAT Refund - £8191.67

c) Budget & Precept Update:

Discuss requirements 2015-2016

As RFO not present the Clerk explained it will be on February Agenda to agree so details passed out by RFO at December 2014 meeting should have been looked at by councillors.

Cllr Martin suggested a final meeting of Budget & Finance before February meeting.

RESOLVED to meet on Tuesday 20th January 2015 at 7pm in the Market Hall. All councillors invited, not just working group.

d) Grant Applications, enquiries

Email from Mr Barnes, Cleobury Censuses interest.

After a short discussion, agreed need more information. Clerk to invite to February Meeting and put back on Agenda.

Letter received Cleobury Youth partnership.

Discussed and agreed to discuss at Budget meeting 20th January 2015.

0.01.9 Capital Receipt Update – RFO

The Clerk read out item 0.01.9 of the RFO's report.

- A cheque for £3,000 has been paid for the Pump house kitchen.
- A cheque for £3,912 has been paid for Cleobury Country's Tourism walk boards.
- A copy of the Lease has now been received from the Sports and Social club.
- Further information has now been received from the Bowling club.
- The Skate park agreement has been signed and received.
- The Glassroom project agreement has been signed and received.
- Further information is awaited from the Methodist Hall
- Further information is awaited from the Community First responders.

0.01.10 Place Plan Annual Review 2014-2015 – Cllr Thorogood

Review and sign Annual Return

Clerk explained that three items to add.

New Bridge road improvements with speed restrictions extended to Castle Toot

Recycling centre with CIL money.

Pavement improvements Tenbury road and Catherton junction.

RESOLVED and signed by **Chairman and Cllr Butler (Unitary Councillor)**



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0.01.11 Christmas Lights – Cllr Brown

Cllr Brown explained that the lights this year were done by volunteers and on the hop but next year it needs to be planned and organised by a small working group earlier. We need more lights, displays, collecting tins and perhaps tree decorations for charity and school groups.

Agreed to put on March Agenda for interested councillors to form working group.

0.01.12 Toilets – Cllr Thorogood

a) Deed transfer

Clerk explained that it had been held long enough to cover any teething issues, but now time to sign and return as we pay all running costs.

RESOLVED for Chairman and Vice Chair to sign Deed Transfer documents. Duly signed for Clerk to pass on to Solicitor.

b) Vandalism, CCTV

The Clerk informed the council that over the Christmas period the toilets had been vandalised twice, causing some damage. The Clerk checked most evenings and manually locked up around 6pm instead of 7pm, suggesting a dummy cctv camera be put up now, to deter the issue until Grant from Crime commissioners fund is confirmed.

RESOLVED clerk to sort out fitting of CCTV camera deterrent for now.

0.01.13 Skate Park Land Update – Clerk

The Clerk said that all questions had now been answered in the reply from Chris Edwards, Shropshire Council, which the councillors received in their packs, so if happy we can move forward.

Dog mess issue was raised and agreed to be put on February Agenda.

RESOLVED happy with answers and to move forward with acquisition. Clerk to pass on the Parish Councils Solicitors details to Chris Edwards.

0.01.14 Cemetery – Clerk, Cllr French

a) Approval grave space.

Clerk explained that an investigation by Clerk, RFO and councillors had suggested mistake by Distinct Council in recording of a grave. Cemetery administrator had letter confirming some mistakes were made.

Using map sent out to councillors, it was the opinion and proposal of the investigation that the number grave of 1150A was incorrectly recorded as 1050A for Isabelle Dorrell. Also the position of other relatives of Mrs Moore buried in the Cemetery was correctly identified by all parties.

RESOLVED to accept the proposal from investigations, that there was a mistake made between 1150A and 1050A. A copy of the agreed minutes is placed in the Cemetery documents for future records.

b) Approval donated tree locations

Cllr French explained that there are 7 trees marked out for planting in the Cemetery. The Mulch in the bays is not rotted enough so need to obtain some. Volunteers to plant 3-4 at a time.

Clerk proposed a mini digger.

Chairman has options for supply and would drive it.

RESOLVED to place in Cemetery where marked subject to Mrs McBride checking with Theresa Parfitt.

0.01.15 Councillor Reimbursements – Cllr Thorogood

No further update. February Agenda.

0.01.16 Confirm dates of 2015-16 Parish Council meetings – Clerk

Cllr Martin proposed an addition of a meeting in August 2015. **RESOLVED** to add 3rd August 2015.

0.01.17 Confirm date of the next Parish Council meeting

Next P.C. meeting 2nd FEBRUARY 2015

Agreed



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The Chairman read out the following requesting the public and press be excluded for the next item. **RESOLVED.**

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

0.01.18 Parish Hall Update – Cllr Martin, Clerk

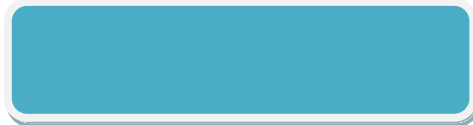
0.01.19 Employees - Cllr Thorogood
Annual Review

Cheques written:

CM Scouts & Guides HQ - £3,000 (Capital Receipt agreed Kitchen)
Cleobury Country - £3,912 (Capital Receipt agreed Walk Boards)
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Meeting Closed at 8.35pm

Signed: Chairman



Date: 2nd FEBRUARY 2015