



CLEOBURY MORTIMER PARISH COUNCIL

Minutes of Parish Council meeting held on MONDAY 6th OCTOBER, at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), Cllr D Brown (Vice-Chairman), Cllr B Davies, Cllr M Reiner, Cllr G Hainsworth, Cllr T Kirkby, Cllr P French.

Clerk: Mr M Sheehan

RFO; Mrs D McBride

Public: 8

AGENDA:

0.10.0 Democratic 15 minute Public Time

The Chairman invited any of the public to speak.

No one requested to speak.

0.10.1 Apologies for absence

Cllr J Martin Reason; University

Cllr B Hayward Reason; Previous engagement

RESOLVED to accept the apologies.

**0.10.2 Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr B Davies 0.10.8 Finance: f) Capital Receipt money

Cllr Hainsworth 0.10.8 Finance: f) Capital Receipt money

0.10.3 To approve the minutes of the Parish Council Meeting 1st September and Extra Ordinary meeting 22nd September 2014

RESOLVED to accept the minutes and duly signed by the Chairman.

0.10.4 Matters arising from the minutes

The Clerk went through his report.

➤ **Capital Receipt money**

Application forms returned and assessed by working group. Agenda Item

➤ **Highways/ Streetlights Issues**

All pot holes reported and streetlights dealt with. Damaged streetlight Catherton Road is waiting for Lamp. Still chasing replacement new streetlight for Church Walk.

Dropped kerb by Medical Centre has been issued to be done. Still pushing for Talbot car park Disabled bays to be re painted.

In next few weeks some pavements and Voiles Walk way will be re surfaced.

Childe road hedges will also be cut back in October.

Dangerous guttering over 12 Church Street has been removed.

➤ **Cemetery/ Church gardens**

Cemetery Volunteer Tidy up day was very successful with up to 40 volunteers. Need to organise a follow up day before winter. Have draft Press release. Last cut of grass has been done but can organise another if required. Still have Laurel trees that need attention. Other trees in graves are being attended to.

Hedge Church walkway to Wells needs cutting back.

➤ **Police/ Crime / Parking Enforcement**

Regular visits from both organisations.



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Grant from Crime Commissioners fund for Smart Water was successful, still waiting to hear about grant Application for two CCTV cameras. Working with Vicky to set up a date for next Crime meeting.

➤ **Correspondence to note**

- Sent reply letter to Insurers regarding Bus Shelter, enclosing two more quotes. Agenda Item.
- Skate Park and Play Area proposals received. Agenda Item.
- Received Neen Savage Community Led Plan.
- Fundamentals for Councillors Training 13th October at Bitterley. 7pm start.

➤ **Playing Field, Play Area**

Meeting with clubs using the playing field and councillors took place at Social Club. Agenda Item.

Damaged to Play equipment that needs repairing.

➤ **Parking issues**

Meeting took place with residents of Langland Road, Police, Parking Enforcement officer, councillors and Highways. The meeting went very well. Agenda Item.

Other parking concerns raised from residents at Lea View and Vaughan Road.

We are still emptying the Skate Park bin as and when required.

Dog mess on Playing Field still a concern to be addressed.

WW1 books to school children went very well with very interesting talk from Robert Hodge from the History Society.

Cllr Hainsworth raised the issue of CCTV resolution of images. Clerk to obtain photos.

0.10.5 Councillor's reports and items for future agendas

Cllr Davies reported problem with leaves on pavements. Clerk to contact Street Scene.

Cllr Hainsworth, Wells dried up again, could clean while dry and sort out a small dam to retain water.

Clerk to look at.

Cllr Reiner, pavement outside cemetery requires sweeping. Clerk to contact Highways.

Suggested 30MPH signs New Bridge. Already being assessed by Highways.

Cllr Kirkby, Path up to Mawley getting very narrow. Clerk to chase with Highways.

Streetlight in Lacon Close and Lea View day burning. Clerk already informed contractors, will chase.

0.10.6 Unitary Report (Cllr G Butler / Cllr M Shineton)

Cllr Shineton informed the Parish Council of the following.

Good meeting of Health discussions in Ludlow. Can still make comments on line at present.

Broadband update available and emailed out. Fibre available in some areas of Cleobury.

New Bridge Junction being looked at, also trees overhanging Street lights. Clerk to follow up.

Development behind Cleobury Engineering has been broken into. Contacting owners to secure.

New Disabled bay outside Bank, too near tree. Clerk advised in hand.

Environment Agency looking at Pudding Brook down Pinkham.

Encourage Land owners to cut back dead trees by roads.

Cllr G Butler informed the Parish Council of the following.

Regarding Mawley footpath there is an opportunity to use Probation Services.

Will be available to assist with Notification of Open Spaces and Place Plan reviews, November, December.

LJC to hold a meeting in November. TBC. Planning committee will decide what to put on the Agenda, looking at funding for next year and Youth.

0.10.7 Planning applications:

a) Planning Reference: 14/03818/FUL (validated: 27/08/2014)

Address: Lodge Coppice, Mawley Oak, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PX

Proposal: Change of use of land for the siting of 32 static holiday caravans

Applicant: Bank Farm Holiday Park Ltd (Arley, Bewdley, Worcs, DY13 3ND)

RESOLVED No Objection



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b) Planning Reference: 14/03902/PMBPA (validated: 10/09/2014)

Address: Redthorne Farm, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QH

Proposal: Application for Prior Approval under Part3, Class MB of the Town & Country Planning (General Permitted Development) (Amendment & Consequential Provisions) (England) Order 2014 for the Change of Use from agricultural use to residential use

Applicant: Mr Gordon Poyner (4 Withies Bank, Oretton, Nr Kidderminster, Worcestershire, DY14)

RESOLVED No Objection

c) Planning Reference: 14/04280/TCA (validated: 22/09/2014)

Address: Three Horseshoes, 53 High Street, Cleobury Mortimer, Kidderminster, DY14 8DQ

Proposal: Notification of tree works include the felling of three conifer trees within Cleobury Mortimer Conservation Area

Applicant: (Agent Mr Mark Hollings)

Cllr Davies raised the point of safety.

7.30pm RESOLVED to suspend Standing Orders.

Cllr Butler informed the Council that these trees had been discussed previously at length during a past planning application and the stone wall next to the trees is the oldest wall in Cleobury Mortimer and some concern of damage from the roots were putting the wall at risk. Suggest refer to Arboriculturalist.

7.33pm RESOLVED to Re Instate Standing Orders.

RESOLVED No Objection to this application subject to the satisfaction of the Arboriculturalist Report.

d) Planning permissions/refusals – weekly planning list from SC

e) Any others received after issue of the agenda

0.10.8 Finance: – RFO D McBride

a) Account to be paid:

Shropshire Council - Wages

Cheques for payment –

Playsafety - £141.60 (ROSPA Inspection Play Area)

Hire It - £127.80 (Hire of wood chipper Cemetery)

Country Skills - £684.00 (Grass Cutting)

SALC - £80.00 (Councillor Training)

D. McBride - £13.80 Reimbursements

M Sheehan - £31.76 Reimbursements (July, Aug, Sept)

The Clerk made the council aware of the following additions.

Ludlow Skips - £126

The RFO made the Council aware of previous payments.

History Society - £2,600

WME - £156.36

Mr Lill - £200

BT - £77.52

Modus - £84.00

RESOLVED that the accounts are accepted and all payments are made.

b) Payments Received:

Cemetery Income - £2025.00

RESOLVED to approve.



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C) Donation Requests

Cleobury Country - £500 Food & Ale Trail Sept 2015

Cllr Hainsworth declared an Interest as Chairman of Footpaths Association.

This matter was deferred due to queries raised regarding profit made and level of community gain. Further information required. November Agenda.

7.40pm RESOLVED to Suspend Standing Orders.

Cllr Shineton confirmed that Cleobury country was a Social enterprise and any surplus money goes back into the pot. No separate bank account for Food and Ale Trail.

Cllr Butler confirmed that Cleobury Country employs three people and must keep sufficient funds.

7.43pm resolved to Re Instate Standing Orders.

To be able to understand how things work it was **RESOLVED** that more information was required and brought back to November's meeting.

d) External Audit Report to be approved

RESOLVED to approve.

Internal Auditor appointment.

RESOLVED to approve Mrs Diane Malley as Internal Auditor for this year.

e) Six Monthly Budget Review

RESOLVED to approve figures from meeting.

Working Group for Budget meeting

RESOLVED to appoint working group for budget review 2015 – 2018 (3 Year forecast) Cllr Thorogood, Cllr Brown, Cllr Hainsworth, Cllr Davies with Cllr Reiner as a reserve.

f) Capital Receipt money update – Cllr Brown and RFO

Proposals from working group to be agreed.

Cllr Brown informed the Council that after working group meetings including Vicky Turner and Joe Bubb from Shropshire Council, each one has different proposals as follows:

WW1 Books £2,600

Recommend approval and payment release.

Bowling Club Solar Panels £6,800

Due to issues with feed in Tariffs, application withdrawn.

Sports & Social Club £40,000

Total for project is £100,000. Requested more information as Shropshire Council owns some land needing clarification.

RESOLVED to support in principal to enable them to get other match funding secured.

Pump house £3,000

RESOLVED approval and release payment for new Kitchen.

Skate Park Refurbishment £3,000

RESOLVED to pay for repairs direct from Parish Council, to make area safe.

Walking Boards £4,910

RESOLVED to approve and release payment.

Glass Room £5,000

Start up cost is £18,000, recommend put on hold to investigate free sessions to benefit community use to local groups. Needs more work and bring back to Council.

RESOLVED to support Working Groups proposals. Also to reinvest balance of £85,000 for a further two months.

Next round to be received by 14th November 2014.

It was agreed to send a letter of thanks to Joe Bubb and Vicky Turner. Clerk to send.

0.10.9

Correspondence:

Urgent matters received after Agenda needing attention.

None

0.10.10

Concerns regarding Solar Farms – Cllr Hainsworth

No issues yet so clerk to keep sending relevant information to councillors as received.

0.10.11

Flag Man – Cllr B Davies



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RESOLVED to send letter of thanks and £50 as previous year.

0.10.12 Crime Prevention Update– Cllr Brown

Funding for Smart water Signs successful, still waiting if grant application for new CCTV cameras outcome.

Next meeting date to be arranged by Vicky Turner (Shropshire Council) and Clerk.

0.10.13 Cemetery Update – Cllr Brown, Clerk

a) Administration from office, Cemetery Software.

RESOLVED to computerise Cemetery administration and apply for capital funding and bring in house. Obtain quotes to move forward.

b) Volunteer Tidy up day update, future work.

The Clerk informed the Council that the day went very well with 40 volunteers and a lot done. Report and photo to be put in Clarion and on website. Looking at a future date to continue.

c) Artificial Grass requests for graves.

RESOLVED to gain Council Insurers advice to bring back to November meeting.

0.10.14 Parish Council Office – Cllr Thorogood

MOTION – *The Parish Council take an addition lease for the office opposite the Parish Council Office previously occupied by the PCT on the same monthly rate. Then a rent review of existing office to be brought in line pro rata with other occupants be payable to the Market Hall for both offices.*

RESOLVED to accept motion. Cllr Davies voted against.

0.10.15 Skate Park Area – Cllr Thorogood, Clerk

a) Proposals from Shropshire Council Skate Park area, Love lane Play Area.

8.45pm **RESOLVED** to suspend Standing Orders.

Cllr Butler informed the Council that if the area is not taken on it stands a risk of being sold to a private enterprise.

8.50pm **RESOLVED** to Re Instate Standing Orders.

RESOLVED to accept proposal in principal, subject to any constraints on land and maintenance of £1,000 per annum needed to be Index Linked. 2 Abstained, Cllr Davies voted against.

b) Play Areas, Hartman Close, Larks Rise and Whitcombe Orchard.

Shropshire Council requested that Cleobury Mortimer Parish Council agree in Principal to look at taking over ownership and running of play areas.

The Parish Council agreed that further information is required before looking at entering into any discussions. Clerk to gain more information.

0.10.16 Christmas Lights, Father Christmas – Cllr Thorogood

Working group 23rd, 30th November.

Mr Gould from the Rugby club gave the above dates for the volunteers to put up the Christmas lights and requested assistance from a couple of councillors as previous year. **RESOLVED** Cllr Thorogood and Cllr Hainsworth.

Cllr Brown suggested a sink hole in new area outside church for Christmas tree. **RESOLVED** to look at possibility by clerk.

0.10.17 Remembrance Parade Wreath – Clerk

Agree donation for Wreath and Councillor to lay wreath.

RESOLVED same donation as last year of £50 and Cllr Davies to lay wreath.

0.10.18 Manor House Update – Cllr Thorogood, Cllr Brown

The owner Mr Iqbal had met with Cllr Thorogood and Cllr Brown to discuss future. **RESOLVED** for Clerk to check that Mr Iqbal has contacted Rachel Parry, Shropshire Planning and obtain an update for the Clarion from Mr Iqbal.

0.10.19 Councillor Reimbursements – Cllr Thorogood

Still waiting for cost implications. Next agenda.

0.10.20 Bus Shelter Mawley Update– Cllr Thorogood, Clerk

Options to resolve issue if required, including Ombudsman.



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Clerk confirmed letter reply sent off to Insurers with new quotes. Put on November agenda.

0.10.21 Parking issues Update – Cllr French, Clerk

Agree working group to address issues.

RESOLVED that working group of Clerk Cllr French and Cllr Kirkby are working group to move issue forward.

0.10.22 Confirm date of the next Parish Council meeting

Next P.C. meeting 3rd NOVEMBER 2014

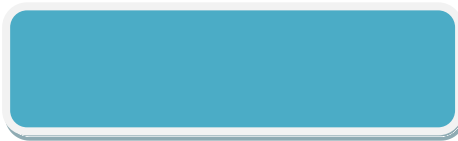
Noted and agreed.

Cheques written:

- Playsafety - £141.60 (ROSPA Inspection Play Area)
- Hire It - £127.80 (Hire of wood chipper Cemetery)
- Country Skills - £684.00 (Grass Cutting)
- SALC - £80.00 (Councillor Training)
- D. McBride - £13.80 Reimbursements
- M Sheehan - £31.76 Reimbursements (July, Aug, Sept)
- Ludlow Skips - £126

Meeting Closed at 9.17pm

Signed: Chairman



Date: 3rd NOVEMBER 2014