

CLEOBURY MORTIMER PARISH COUNCIL

VACANCY

Cleobury Mortimer Parish Council are looking to appoint a Part Time Cleaner for the Childe Road Public Conveniences.

Principal Duties

NB The job activities quoted below are examples of the work involved. They do not purport to be a comprehensive list.

- Carry out all tasks in accordance with Health & Safety requirements relating to each operation.
- Carry out daily cleaning and locking, where necessary, of the public conveniences situated at Childe Road car park, Cleobury Mortimer.
- Undertake daily checks and report maintenance tasks to the Parish Clerk.
- Carry out a weekly stock-take and report to the Parish Council offices any supplies which need to re-ordered.
- Carry out other related tasks as may from time to time be necessary relating to all buildings in the ownership or responsibility of the Parish Council, as instructed by the Town Clerk.

Hours

5 Hours per week, to be reviewed at a later date.

PERSONAL REQUIREMENTS

- Good time keeping and ability to undertake all accepted practices and procedures in carrying out all the tasks relating to the post. Previous experience is desirable.
- Ability to work alone with the minimum of supervision and also work as part of a team
- Be familiar with appropriate Health and Safety legislation
- To be capable of withstanding the physical demands of the job.

Salary

£6.31 hr	21 and over
£5.03 hr	18 to 20
£3.72	Under 18

CLOSING DATE FRIDAY 28TH JUNE 2013

For an Application Form ,Job Description and Personal Specification

Please Contact the Parish Clerk

**Mr M Sheehan , Market Hall , Church Street, Cleobury Mortimer, Kidderminster,
Worcestershire, DY14 8BX Tel: 01299 271154 E-mail: matthew.sheehan@cleobury.org.uk**