

## **Cleobury Mortimer Parish Council**

**Parish Council meeting held on Monday 5<sup>th</sup> November 2012 at 7pm in the Market Hall, Cleobury Mortimer.**

**Present:**

Cllrs S Thorogood (Chairman), M Reiner (Vice Chairman), B Davies, D Brown, K Reynolds, G Hainsworth, G Butler.

Clerk: Mr M Sheehan

Public: 8

The Chairman welcomed Councillors and members of the public to the meeting and introduced Heidi Steel from Shropshire Council.

Guest Speaker – Heidi Steel (Street Scene) Dog mess and litter issues.

Heidi introduced herself as being responsible for dog mess, litter, abandoned vehicles and abandoned dogs.

She explained that in the last three months, statistically have had a total of 20 reports for various items in the Cleobury Mortimer area with only two of them for dog fouling and five for street cleaning of fly tipping and was willing to take on the problem of dog fouling, but need more reports to build up a database giving more information for herself and two other colleagues to address. Need to report it!

She does patrol with her colleague Alan Meyrick, carrying leaflets and finding that a lot of the complaints come from dog owners, but still need evidence of where and when.

We have three people to cover South Shropshire, so with more information the better as it is hard in practice to catch anyone and use enforcement.

Cllr D Brown has put the information on the website and we do need witnesses to report incidents, but we have to be careful as it we could get into neighbour disputes.

Most of the time when we issue a fine, if guilty they pay as going to court will release their names, but witnesses still have to be prepared to go to court if necessary.

Cllr Davies raised the point of leaves causing a problem.

Heidi made a note to follow up.

Cllr G Hainsworth raised the point of dog fouling in fields on public paths.

Heidi said they could not inspect but it is against the law and would need information.

The Chairman thanked Heidi for attending the meeting and supplying the information on an ongoing issue.

### **AGENDA:**

#### **0.11.0 Democratic 15 minute Public Time**

The Chairman started the meeting and asked if anyone would like to speak.

No public wished to speak.

#### **0.11.1 Apologies for absence**

Cllr J Griffiths, Working

Cllr K Woodfield No apologies received.

#### **0.11.2 Declaration of interests:**

##### **Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Name	Disclosable Pecuniary Interests
Cllr D Brown	0.11.7 b) Planning
Cllr G Butler	0.11.7 a) & b) Planning
Cllr Reynolds	0.11.7 b) Planning
Cllr S Thorogood	0.11.15 Medical Centre Update

### 0.11.3 To approve the minutes of the meeting dated 1<sup>st</sup> October 2012

Proposed by Cllr G Butler, seconded by Cllr M Reiner that the minutes be agreed and approved.

All in favour. **RESOLVED** to accept the minutes and duly signed by Chairman.

### 0.11.4 Matters arising from the minutes

Clerks Report up to date, Distributed at meeting

#### Clerks Progress Report for October 2012

- 1) Meeting 2<sup>nd</sup> October with Karen Roper SALC to check CiLCA portfolio.  
Also meeting at 9.30am with Jenny Crowder (Shropshire Council Premises Manager) confirming ownership details Playing Field.
- 2) Continuing to work with Mawley Hall, Highways and Street Scene to make sure path works go ahead 14<sup>th</sup> November.
- 3) Meeting with Theresa Parfitt (Cemetery Administrator) to do Appraisal.
- 4) Reported Streetlight Problems: - Orchard End, Ludlow road, Ronhill Lane and Barkers Lane.
- 7) Worked with Richard Long Environmental Health concerning blocked drains.
- 8) Attended Community Info structure Levy meeting at Market Hall.
- 9) Problems with placing of A Boards in town, resolved with owners.
- 10) Problems with Holly tree in Cemetery. Need to get cut back. **Agreed to get tidied up at no cost to Parish.**
- 11) Phoned, visited Police Station & e-mailed PC Ann O'Leary. Lot of concerned reports to the lack of Police presence in Cleobury Mortimer.
- 12) Meeting with councillors for risk assessment of accounts and work on Draft Budget for 2013/2014. (*Councillors to review working groups suggestions for December meeting*)
- 13) Working to help resolve Parish Hall issues.
- 14) Knock on some doors to ask for hedges to be cut in problem areas reported to me.
- 15) Work on arranging meeting for all involved with Playing Field issues.
- 16) Measure and photo CM signs. Meeting with Cllr D Brown and Heidi Steel Street Scene to confirm sign details for Clean Britain award for Cleobury Mortimer to be placed either end of town.
- 17) Work with Heidi (Street Scene) and Cllr D Brown to address Dog Fouling issues, with Heidi offering to attend our Council Meeting to explain what can be done.
- 18) Confirmed with Shropshire Council that CCTV **IS** in operation in the town.
- 19) Report of Two dangerous bridges back of Mawley Hall over the river. **Cllr Hainsworth to pass on details to Clerk.**
- 20) Larks Rise Street lighting, part of Shropshire Councils scheme for part night lighting. Phoned and raised concerns to have possibility of one put back on by the junction.

- 21) Attended Planning training at Shire Hall with Cllr M Reiner. Training 27<sup>th</sup> Nov on Cemetery administration.
- 22) Attend Meeting Historic Core Project.
- 23) Worked with Jo Booton and SSHA to arrange for loft insulation checks, St Marys place and Mortimer Gardens after phone call from a residents son.
- 24) Request for streetlight in Tenbury Road by Mrs Pam Carter. Also request for Talbot Yard. **On Agenda to be discussed.**
- 25) Work with Viola to empty bins reported to me by a resident, as not done.
- 26) Dealing with urgent correspondence and meetings immediately, to ensure New Toilets build is not held up. Eagle Lane toilets provisionally at Auction for Wednesday 12<sup>th</sup> December TBC.
- 27) Questioned Vehicle Activation Sign facing wrong way. Informed 6 weeks facing each way.
- 28) Memorial Gardens railings are now being rectified and should be complete and ready for Remembrance Day, 11<sup>th</sup> November.
- 29) New printer or cartridge required for office. **Agreed to leave to Clerk to sort out.**
- 30) Still more and more by people contacting me for advice and help with various issues.
- 31) Chairman updated daily.  
Any other matters arising

#### 0.11.5 Councillor's reports and items for future agendas

Cllr B Davies raised the problem of leaves and Police not attending meeting with no apologies. **(Clerk to follow up)**

Cllr M Reiner raised the issue of the road surface in the Hurst required attention. **(Clerk to follow up)** Also checked Salt bins all full. Thank you to Highways.

#### 0.11.6 Unitary Report (Cllr G Butler)

Cllr G Butler said that his update is all in the Agenda.

#### **7.25pm Cllr G Butler left the room for the following item.**

#### 0.11.7 Planning applications:

- a) Renewal of extant planning permission 09/00508/FUL for the erection of convenience store/petrol station shop, basement storage and improvements to the existing forecourt to include a new car park, delivery area and jet wash. West End Garage, High Street, Cleobury Mortimer, Shropshire DY14 8DR. Application number: 12/04266/FUL Applicant; Harry Tuffin Ltd.

There was a short discussion after which it was proposed by Cllr M Reiner for No Objection, but was not seconded.

Cllr G Hainsworth proposed that the Parish Council Objects with the same reasons as it did before, Seconded by Cllr B Davies. 3 for, 1 Against, 2 Abstained. **RESOLVED.**

#### **7.30pm Cllr D Brown and Cllr K Reynolds left the room for the following item.**

- b) Erection of 21 dwellings with new vehicle / pedestrian access and associated infrastructure/open space following removal of existing containers SHW Containers Ltd, New Road, Cleobury Mortimer, Shropshire DY14 8AN. Application number: 12/04312/FUL Applicant; Roberts Way Development.

The following points were raised:-

Access not changed and still a problem, no footpath to main road, too much traffic and too many houses with closing businesses.

Proposed by Cllr B Davies to Object, due to access unacceptable from main road to site, no pavement and already dangerous. Seconded by Cllr M Reiner, all in favour **RESOLVED.**

**7.35pm Cllr D Brown, Cllr Butler and Cllr K Reynolds came back into the room.**

- c) Formation of new driveway  
3 Ludlow Road, Cleobury Mortimer, Shropshire DY14 8DY.  
Application number: 12/04289/FUL  
Applicant; c/o Agent Mr Daniel Warrington

Cllr B Davies proposed No Objection, seconded by Cllr D Brown **RESOLVED.**

d) Planning permissions/refusals – weekly planning list from SC

e) Any others received after issue of the agenda

**7.40pm Cllr G Butler left the room for the following item.**

- f) Erection of a detached dwelling and associated double garage.  
Land at rear of Baldwins Bookshop, 24 High Street, Cleobury Mortimer,  
Kidderminster DY14 8BY.  
Application number: 12/04506/FUL  
Applicant; Mr and Mrs M Baldwin

This was discussed and it was agreed that a site visit was necessary and to put back on the December Agenda. (Clerk to arrange)

- g) Erection of a detached dwelling and associated double garage.  
Land at rear of Baldwins Bookshop, 24 High Street, Cleobury Mortimer,  
Kidderminster DY14 8BY.  
Application number: 12/04506/FUL  
Applicant; Mr and Mrs M Baldwin

**7.44pm Cllr G Butler came back into the room.**

- h) To fell one Ash Tree and to reduce the height by 30% of row of Leylandii  
within the Cleobury Mortimer Conservation Area.  
Ronville Childe Road, Cleobury Mortimer, Kidderminster.  
Application number: 12/04527/TCA  
Agent / Applicant; Mr Tom Straughton c/o Mr David Alviti

Cllr M Reiner proposed No Objection, seconded Cllr G Hainsworth. Voted all in favour **RESOLVED.**

#### **0.11.8 Finance:**

##### Account to be paid:

- Shropshire Council - Wages
- Cheques for payment –
- Playsafety Limited - £100.80 (Play Area Inspection)
- Shropshire Council - £99.60 (Parish Plan envelopes)
- NPower - £ 784.12 (Electricity Streetlights)
- The Market Hall - Toilets £200 (Sept, Oct)
- The Market Hall (Compassionate Communities £942.50 1<sup>st</sup> Quarter)
- RM Price - £335 (Grass Cutting)
- Clerks Reimbursements - £123.27
- Mazars - £480 (External Audit)

**Proposed by Cllr G Butler, seconded by Cllr G Hainsworth. RESOLVED that the accounts be accepted and payments be made.**

Any others received after issue of the agenda

Payments Received:

### Donation Requests

#### Donation Request Friendship Club

Points raised were, need to see accounts or bank statements and to confirm how many members live in Cleobury Mortimer parish. (Clerk to follow up)

Plough Dukes FC - £200

Points raised were, funding secured by LJC and if team folded then goalposts would be taken over by sports club.

Cllr Butler proposed donation of £200, seconded by Cllr K Reynolds. Voted all in favour  
**RESOLVED.**

Any others received after issue of the agenda

#### **0.11.9 Correspondence:**

All agreed Cheques for payment sent 04/10

Convey Council decisions on Planning Applications

E-mail Ms Liz Deakin – Toilets/Website problems

E-mails Jim Reynolds – confirmation required completion Memorial Gardens

Betsy Pratt ref Defibrillator – Coming to November meeting

Shropshire Council Play Area audit

E-mail Tracy Johnston – CIL Workshop

E-mail SALC Training Chairmanship skills 10/10

Western Power – Invitation to regional events 10/10

Letter Susan Sharp - Footpaths Association – Dog mess and Litter 12/10

E-mail Keith Barrow- SNAP proposals (National Grid Mid Wales overhead cables) 12/10

E-mail Tina Brooks – planning Jag site Vaughan Road

E-mail Suzanne France – Footpath by Lacon Childe School

E-mail weekly planning applications – Decisions 12/10

E-mail SALC – Bulletin

E-Mail Came & Co Newsletter (Insurance)

Letter Davis Memorial – passed to Cemetery administrator

E-mail British Legion – Invitation to Remembrance Day Parade 15/10

E-mail weekly planning applications – Decisions 15/10

E-mail Bill Duly – Energy savings poster – Print and display

E-mail Linda Jeavons LJC meeting 23<sup>rd</sup> Oct.

E-mail from Highley CSO ref CCTV. 17/10

Letter Friendship club Donation request

Came & Company – Parish magazine

E-mail Fields in trust newsletter

E-mail Shropshire Council – speed management 19/10

E-mail Shropshire Council – Celebration of Shropshire Tues 13<sup>th</sup> Nov Ironbridge

Letters received for Chairman and Cllr G Hainsworth - passed on 22/10

E-mail Bavita Williams –Playing Field meeting

E-mail Pete Williams – Ronhill Lane Streetlight fault 24/10

E-mail Steve Brown Shropshire Council – New Toilets 24/10

E-mail Kate Adams Street Scene – Wells quote

E-mail SALC- Planning Training 25/10

E-mail Sue Arrowsmith – New Medical Centre 25/10

Letter Shropshire Council – ICT support 26/10

Letter Received Davis Memorials 29/10 passed to Cemetery administrator.

Any others received after issue of the agenda

#### **0.11.10 Wells Update - Cllr G Hainsworth**

Cllr Hainsworth confirmed a meeting had taken place at the Pumphouse on the 8<sup>th</sup> and the Scouts and Guides had two sessions at tidying up the wells with help from the Horticultural Society. Gets dark too early now to continue.

Option by Kate Adams of Street Scene to arrange a Tidy up by contractors was discussed. Cllr B Davies proposed not to take the offer at a cost, seconded by Cllr G Hainsworth

**RESOLVED.** (Clerk to inform Kate.)

#### **0.11.11 Streetlights – Cllr G Hainsworth**

Requests for Tenbury Road and Talbot Yard.

This was discussed and the Clerk pointed out the Tenbury road streetlight has been an ongoing issue. Cllr G Hainsworth proposed the Parish Council provide a new streetlight between the cross roads and Tenbury Mead junction, seconded by Cllr M Reiner, voted all in favour **RESOLVED.** (Clerk to arrange)

It was agreed that the Clerk, Cllrs G Hainsworth and B Davies look into the possibility of a light in the Talbot yard.

#### **0.11.12 Defibrillator Betsy Pratt - Cllr S Thorogood**

The Chairman's personal opinion was to support the application for funding a defibrillator. Cllr Butler explained that the Local Joint Committee have funds for this and proposed that the Parish Council pay half of the cost of £1402.80 and the Neighbourhood watch apply to the LJC for the other half, seconded by Cllr D Brown, voted all in favour **RESOLVED.**

**7.55pm Cllr G Butler proposed suspending Standing Orders to talk to Betsy Pratt.**

Seconded by Cllr G Hainsworth. **RESOLVED.**

Betsy Pratt was asked if she was ok to put in an application to the LJC, but she asked if the Parish Council could do it on their behalf because they don't have a bank account.

The Parish Council agreed to do it on their behalf and Cllr Butler was to liaise with the Clerk.

**7.58 pm Cllr G Butler proposed reinstating Standing Orders** seconded by Cllr D Brown. **RESOLVED.**

#### **0.11.13 Historic Core Project update – Cllr Butler**

Cllr Butler reported that he had a good meeting attended by the architect Lesley, Jane and Ryland from St Marys and the Clerk where we looked at some good specifications and using same pavings as the High Street. There was already 5k from Shropshire Council and was an ideal project for the Place Plan, possibly using CIL money.

We are waiting now for Dieses agreement in principal.

Looking to have a meeting with Clerk and Phil James from Highways to see if they can help with costs for the paths.

This will be good for 2013 and could look at re developing the Wells after in the Place Plan.

#### **0.11.14 National Grid Mid Wales overhead cables – Cllr S Thorogood**

Cllr Butler explained that this would not affect us only north Shropshire.

#### **0.11.15 Medical Centre Update - Cllr S Thorogood**

The Chairman read out an update from Matrix Medical.

#### **UPDATE ON MEDICAL CENTRE:-**

- I am pleased to confirm that the plans have been finalised and the scheme has now been signed off by the District Valuer as representing value for money for the NHS.
- The next major milestone is formal PCT funding approval – the PCT Cluster Board will meet on **27<sup>th</sup> November** to decide whether the scheme will go ahead.
- If approval is forthcoming, then a detailed planning application will be submitted shortly thereafter so we anticipate a start on site in May/June 2013 (12-month build).

Cllr Reynolds asked if it was too late to have a Judicial Review.  
The Chairman asked why?

Cllr Reynolds said it was requested by several people.

The Chairman asked who.

Cllr Reynolds would not say.

It was the general opinion of the Council that if Cllr Reynolds wanted a Judicial Review he should do it at his own cost.

Cllr Butler has received requests for a Medical Centre representative from the Parish Council.

**To be put on December Agenda.**

**0.11.16 Cemetery Update – Cllr D Brown**

Cllr D Brown said that due to sensitive information, this item should now be discussed below the line. Proposed by Cllr Butler that this item be moved below the line, seconded by Cllr M Reiner. **RESOLVED.**

**0.11.17 Parish Hall Update- Cllr G Hainsworth**

Cllr Hainsworth pointed out that Shropshire Council did not obtain correct easements for access door.

Other points raised were, with Polling coming up, disabled access may be an issue, and there is legal right for access around back, which is not disputed, locks to be changed on some doors.

More investigation of options is required.

**0.11.18 Toilets Update - Cllr S Thorogood**

The Chairman explained that we were moving without delays as had an extraordinary meeting to keep things moving and it is ongoing. **(Clerk to keep on top of project)**

**0.11.19 Farmers Market representative and Update – Cllr G Butler**

Cllr Butler said there were two parts.

*Part one.*

Had meeting with Cleobury Country who are putting a group together to start farmers markets in April 2013

Consisting of Gwilym SC, Church, Chamber of Trade, Cleobury Country, Market Hall and Parish Council (requires a representative)

Cllr Butler proposed Cllr D Brown, seconded by Cllr G Hainsworth, voted all in favour of Cllr Brown, being a dual rep for the PC and Market Hall. **RESOLVED.**

Agreed by the Church that tables in church at end of pews as well as outdoors. The market will involve anyone who produces items for market within 30 miles of Cleobury Mortimer.

*Part Two.*

Cleobury Country Requires authority of Market Hall to purchase a storage unit and be placed at the back of the Market Hall to store the stalls for the Market. Funding being sourced by Cleobury Country.

They will put in planning permission at their own cost and risk. It would take 3-4 months for planning so Cllr Butler proposed No Objection for them to put in planning permission at their own risk, seconded by Cllr G Hainsworth, voted all in favour **RESOLVED.**

Marquees could also be stored and let out to voluntary groups at concessionary rates of half price. Perhaps antique and Flea markets at weekends.

**0.11.20 Place Plan Update – Cllr G Butler**

Cllr Butler said that 13<sup>th</sup> Jan 2013 was the final date for responses for the Place plan and a response reference the Community Infrastructure Levy money. He would like to propose to, subject to approval, for a Draft for the December meeting and the January Agenda, earmark money from CIL for the Place Plan. Seconded by Cllr Reiner, voted all in favour

**RESOLVED.**

**0.11.21 To confirm date of next meeting**

*3<sup>rd</sup> December 2012*

All agreed.

**The Chairman read out the following and proposed the Press and Public be excluded for the next item, seconded by Cllr D Brown. RESOLVED.** See 'CONFIDENTIAL MINUTES'.

**There being no other business the meeting closed to the public at 8.35pm to allow the following items to be discussed**

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

- 0.11.16 Cemetery Update – Cllr D Brown**
- 0.11.22 Market Hall Employees - Cllr S Thorogood**

**Signed: Chairman**



**Date 3<sup>rd</sup> December 2012**