

CLEOBURY MORTIMER PARISH COUNCIL

MINUTES of the Cleobury Mortimer Parish Council held at the Market Hall on Monday 3rd October 2011 at 7.00 p.m.

Presentation Award

This is from the people of the Parish of Cleobury Mortimer to Street Cleaner Mr Mike Hendy to recognise all the hard work before he retires.

Before the meeting started the Chairman, Cllr S Thorogood, made the presentation on behalf of the people of the parish of Cleobury Mortimer.

Words of thanks were expressed from Mr Hendy to the people of Cleobury parish.

ORDER OF BUSINESS

PRESENT: Cllr S Thorogood (**Chairman**), Cllr M Reiner (**Vice Chairman**), Cllr G Hainsworth, Cllr D Brown, Cllr G Butler.

Clerk: Mr M Sheehan

Public: 12 public.

0.9.0 Apologies for absence

Cllr K Woodfield Reason: Working

Cllr B Davies Reason: Meeting

Cllr K Reynolds Reason: Baby sitting

Cllr J Griffiths Reason: Working

0.9.1 Declaration of Interests

"To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007"

Item 0.10.13 (b)

Cllr S Thorogood Personal and Prejudicial

0.10.2 Democratic 15 Minutes Public Time

Residents are invited to give their views and question the Parish Council on issues on **THIS** agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

A member of the public asked for the reasons why the missing councillors were not at the meeting.

The Clerk gave the reasons he was given.

It was then asked about the future of the Lime Trees.

The Clerk explained that from his understanding they are protected by Shropshire Council.

It was then asked if the Parish Council and Matrix have started to sort out the Medical Centre.

The Chairman said that the solicitors have been instructed to move forward.

0.10.3 To adopt the minutes of the Meetings held on the 26th September 2011

Proposed by Cllr G Hainsworth and seconded by Cllr D Brown that the minutes are a true record. Voted all in favour. **RESOLVED.**

0.10.4 Matters Arising From the Minutes

None.

0.10.5 Councillor's report and Items for future Agenda

Points Raised:

Cllr G Hainsworth.

Dog Fouling is getting worse.

Agenda point next meeting.

Cllr M Reiner. (Vice Chairman)

Entrance to Cemetery needs looking at and grass needs putting in bins.

Agenda point next meeting.

Cllr D Brown.

Need to sort out a meeting with Parish Hall Committee and Market Hall trustees, to help work together.

Clerk to set up meeting.

Cllr G Butler

Chasing parking review and information signs.

Had meeting with Jenny McCrorie and she would like to do a presentation about the Co Co Project at the next meeting.

Parish Plan group has already had a meeting and passed remit to spending.

Agenda point next meeting.

Historic Core project could help with new sign for Church.

Set up meeting with councillors and church.

0.10.6 Correspondence & Reports

Cllr S Thorogood (Chairman)

Have been approached by Headmistress of Primary School, through clerk, to have a meeting with clerk and chairman. Asked if other councillors may like to attend.

Cllr G Butler

As he and Cllr B Davies are attached to the governors, then they should not go.

It was decided that the Chairman, Clerk and Cllr D Brown attend.

Clerk to request available dates and an Agenda.

Cllr S Thorogood (Chairman)

Clerk had reply from Highways about Zebra crossing, will meet to discuss issues.

Clerk to sort time and dates with both parties.

An e-mail from the Solicitor was received suggesting the need to set up a subcommittee to work with him to sort out the paperwork and details of the Land sale was discussed.

Cllr G Butler proposed a Sub Committee of Cllrs M Reiner, D Brown, S Thorogood and G Hainsworth, with G Butler as a reserve if required, to follow through all paperwork to the end with three councillors of Sub Committee to sign final document on behalf of the Parish Council.

This was seconded by Cllr G Hainsworth. Voted all in favour **RESOLVED**.

Cllr Butler was asked about the streetlight pilot scheme.

The Clerk had a dispute with Shropshire Council as to ownership of some lights and was waiting for Shropshire council.

Cllr G Butler would chase up.

0.10.7 Planning Applications

a) **PLANNING REFERENCE:** 11/03923/FUL

DEVELOPMENT

Erection of an extension to garage to provide workshop.

PROPOSED:

and log store with self-contained living accommodation

Ancillary to existing dwelling over

LOCATION:

Yeldside, Yeldside Gardens, Cleobury Mortimer, Shropshire
DY14 8AZ

OS REFERENCE:

368006 – 276210

This was discussed.

Points Raised:

Was the workshop for private use.

More information was required therefore a site visit was decided on, before any decision was proposed.

c) To consider any other planning applications received after the issue of the Agenda (To be notified at meeting)

PLANNING REFERENCE: 10/04738/FUL
DEVELOPMENT Change of use of land to form extension to existing
PROPOSED: touring caravan park comprising of 35 serviced touring
Caravan pitches, new access from the highway, provision
Of car parking and extension of the existing internal access
Road.

LOCATION: Lodge Coppice, Prizeley, Shropshire, DY14 8PX

OS REFERENCE: 369711 – 275517

A letter was received notifying the councillors of a site visit for this application due to our previous objections.

The Parish council objections were to do with access of the site.

0.10.8 Financial Matters and Accounts for Payment.

	£
a) 10.8.0 Employees salaries	1033.88
10.8.1 HMRC PAYE Tax and NI	240.36
10.8.2 Mazars External Audit	342.00
10.8.3 R.M. Price (Grass Cutting Churchyard & Cemetery)	570.00
10.8.4 J McGrath (Skip Cemetery)	118.20
(Plus anything received after publication of Agenda)	

The Clerk went through the following.

10.8.5 Refund Shropshire Council	40.24
10.8.6 M Hendy (Already agreed at previous meeting)	50.00
10.8.7 Playdale (Play equipment, play Area)	2193.00
10.8.8 Market Hall (Toilets)	100.00

Cllr G Butler proposed that all payments correct and to be paid, Seconded by **Cllr D Brown**. Voted all in favour. **RESOLVED**.

b) Parish Grants – for consideration (Youth, C.M. Fringe)

First to be discussed was the two Youth grant applications from St Marys and Cleobury Youth.

Cllr G Butler proposed that they be paid subject to the clerk checking that it has been agreed by the Youth partnership. Seconded by **Cllr D Brown**. Voted all in favour. **RESOLVED**.

Next item was the donation for the Fringe.

Cllr G Hainsworth declared a Personal and Prejudicial interest

Cllr S Thorogood declared a Personal and Prejudicial interest

Both left the room and Cllr M Reiner (Vice Chairman) took over the meeting.

After some discussion and looking at the accounts, **Cllr G Butler** proposed that the grant of £1,000 be paid, Seconded by **Cllr D Brown**. Voted all in favour **RESOLVED**.

Cllr S Thorogood and Cllr G Hainsworth re-joined the meeting and Cllr Thorogood continued the meeting as Chairman.

c) Market Hall Payments

None to be made.

0.10.9 Lime Trees (Cllr S Thorogood)

Cllr S Thorogood read out the following e-mail received.

Lime trees – High Street, Cleobury Mortimer

I am grateful to Matt Sheehan for agreeing to include discussion of the lime tree pleaching on the agenda for the Parish Council's meeting on Monday 3 October. I thought it might be useful to set out relevant information and the decisions that now need to be made if the work is to be taken forward.

Current situation

- Lewis Arborcare Limited undertook the pleaching last year at a net cost of £2750. The company has given the same quote for the current year (see attachments) although it may be

possible to reduce it by approximately £400 should no re-tensioning or renewal of the supporting guy ropes prove necessary.

- Shropshire Council is content with this quote rather than going through a tendering process: it considers the amount of expenditure to be minor (below £10,000) and the exercise two years ago gave a cheaper paper quote but an inferior outcome. Kate Adams, Street Scene Manager (south-west) states that the Council's view is that Lewis Arborcare Limited is 'efficient, works to a high standard and organises all health and safety aspects thoroughly.' As you know well, pleaching does not equate to pruning; it is a specialised process and it is evident from last year's outcome that Lewis Arborcare Limited is able to carry it out knowledgeably, expertly and safely, delivering very good value for money.
- In his letter that was copied to the Parish Council on 2 September 2011, Steve Brown (Head of Environmental Maintenance, Shropshire Council) agreed to pay half the cost of pleaching the lime trees, which will be in the region of £1,325.
- From a letter I sent to you on 6 September 2011, you will be aware that members of the local community have committed to contribute £350 annually towards the cost of the pleaching. This reduces significantly the amount the Parish Council would need to contribute, which would therefore be in the region of £975 net.
- Cleobury Mortimer Horticultural Society would like to purchase a plaque to indicate that the trees were planted to commemorate Queen Victoria's Diamond Jubilee in 1896. Shropshire Council has indicated it is content with this if the plaque is set into the pavement or the brick edging that surrounds the tree beds. The Society would pay for the plaque and its installation, which would be carried out by Shropshire Council's landscaping operatives.

Decisions needed:

1. **Is the Parish Council content with the quote from Lewis Arborcare Limited?**
2. **Is the Parish Council willing to contribute the amount necessary for the pleaching to take place this year?**
3. **Is the Parish Council content for a suitable plaque to be purchased and installed at no cost?**

Please contact me if you require further information.

best wishes

Flo Hadley

After some discussion **Cllr G Butler** Proposed that the Parish Council said YES to all three questions. This was seconded by **Cllr D Brown**, voted All in favour **RESOLVED**. Clerk to notify Flo Hadley.

0.10.10 Broadband Play Area (Cllr S Thorogood)

The Clerk explained that BT required permission to dig up part of the play area to install the Broadband for the Primary school.

Mrs Rachel Neaves had already had a site meeting and some work including erection of another pole, was now not being done, so thank you to her for her time.

Cllr G Hainsworth Proposed no objection which was seconded by **Cllr D Brown**. Voted all in favour. **RESOLVED**.

0.10.11 The Queen's Diamond Jubilee Beacons (Cllr S Thorogood)

Cllr S Thorogood explained that the idea was to place beacons on high ground throughout the country to be lit in a line of sight.

It was agreed that Cllr D Brown would see what the LJC was planning first and bring back to the Parish Council.

0.10.12 Upgrade Police (Cllr J Griffiths)

As Cllr J Griffiths was not present it was to be moved to a future meeting.

0.10.13 Memorial Garden (Clerk)

a) Vandalism of remembrance tray

Clerk to look into and get quotes to replace.

b) Review Quotes for repairs to railings and decide on contractor.

Cllr S Thorogood left the room.

The other councillors left the room to inspect what damage was done to the railings.

When they returned the Clerk supplied information on quotes received.

a) Was a verbal quote of £200 from original contractor.

b) Was a local quote for £360

c) Was a local quote for £190

Cllr G Butler proposed the Parish Council accept quote C for £190, which was seconded by Cllr G Hainsworth. Voted all in favour **RESOLVED.**

0.10.14 To agree the date and time of the next meeting.

(7th November 2011 at 7pm)

Cllr S Thorogood gave his apologies for the next meeting. Reason: Abroad on Holliday.

Proposed by Cllr G Butler that the public and press be excluded under section 100a (4) of the Local Government Act 1972, seconded by Cllr G Hainsworth voted all in favour **RESOLVED.**

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

0.10.15 Personal Letter received addressed to Clerk. (Clerk)

As his employer the Clerk made the council aware of two letters he had received from a member of the public.

One was personal and the other had requested a response.

Two issues were raised.

Cllr G Butler proposed that first the Clerk seeks legal advice through the Parish Councils Insurers if possible and only if not they cannot help, the Clerk should then engage the services of Justin Parker, a solicitor from MFG and send a reply to the questions. This was seconded by Cllr D Brown. Voted all in favour. **RESOLVED.**

MEETING CLOSED AT 8.34 pm

SIGNED (CHAIRMAN) DATE