

## **CLEOBURY MORTIMER PARISH COUNCIL**

**Minutes of the MEETING of the CLEOBURY MORTIMER PARISH COUNCIL held at the Market Hall on Monday 1<sup>st</sup> November 2010 at 7.00pm.**

**PRESENT:** Cllr B. Davies, K Reynolds, M Reiner, G Hainsworth, S Thorogood, D Brown, K Woodfield, G Butler, J Griffiths.

**Clerk:** Mr M Sheehan

**Public:** 4 Parishioners. Cllr M Shingleton, P Kitchen (Shropshire Star)

Cllr K Reynolds welcomed everyone and then asked if there were any of the Public wanted to give views or put questions to the Parish Council.

Mr Jim Hulme said that since he had been burgled recently that the Police had not kept him informed and he could not get any information.

The Clerk said he would chase it with the Police.

Cllr D Brown said that at the LJC meeting the Police were there and was informed that compared to this year there was only 1 last year, and was promised that the Police would be doing more because of the problems this year.

Cllr B Davies said that we don't have say with Police and Philip Dunn MP should be made aware.

Cllr S Thorogood said that it was important to realise that we need a Neighbourhood watch scheme as we cannot get full time police and if we have the right people involved we could help prevent burglaries.

Mr Hulme said that there were other burglaries and when he phoned the police there were only 2 policemen covering South Shropshire.

The Clerk said it would be followed up with the Police.

07.10pm Cllr J Griffiths joined the meeting

Cllr D Brown said that we need long term solutions.

The Clerk said that he brought up the matter to the Police at the meeting in Bridgnorth to try and get a permanent police presence in Cleobury with assisted housing like the old days, and it was dismissed.

Cllr S Thorogood said that we need to look after each other as we may be the only people who can stop it. We need to be more proactive together.

Mrs R Neaves talked about the Play Area that the items picked up on the ROSPA report has now been put right and wanted to thank the Clerk and Cllr G Hainsworth for their ongoing support.

She also said that the new Bin had been fitted and thanked the Parish Council for its support.

Cllr K Reynolds then introduced Rachel Strivens to give a presentation about the Street Lighting Pilot Scheme.

**Guest Speaker: Rachel Strivens (Sustainability Manager, Shropshire Council)  
30 minute Presentation about Street lighting Pilot Projects for Shropshire.**

## Street Lighting Carbon Reduction

### 1. Introduction

This paper has been constructed from the presentation to the Parish Council on 1st November 2010 and includes a commentary, as well as the information on the slides.

### 2. Aims

We are by now, all aware of the need to reduce our energy usage:-

- To reduce energy costs
  - Electricity is expensive
  - Costs will rise faster than inflation
- To reduce carbon emissions
  - Implications for global warming
  - Impact on future generations

From April 2012, the government will sell carbon allowances to large organisations at £12 per tonne under the new CRC Energy Efficiency Scheme. This will cost Shropshire Council money that would otherwise be spent on services.

From April 2014/15, carbon allowances will be auctioned on the open market, with the number available for purchase being reduced each year. The cost will potentially rise sharply.

Action taken now will reduce carbon emissions and provide immediate and long term financial savings for council tax payers.

To achieve this, Shropshire Council has approved a Carbon Management Plan (CMP) which has set a baseline target of reducing carbon emissions by 35% by 2014. Street lighting is required to contribute to carbon reduction targets, by the same 35%, equating to a financial saving in energy of £240,000 and 1400 tonnes of CO<sub>2</sub> per annum.

Energy savings are already being made during day to day operations. Every new light we install will use less energy than would have been the case in the recent past.

We also hope to carry out pilot schemes for other energy saving initiatives and we feel that Cleobury Mortimer Parish Council would be the ideal partner, having worked with us to promote sustainability projects in the past.

**The purpose of the meeting was therefore to:**

- **To inform you and start the consultation process**
- **To ask you to consider a partnership in piloting a carbon saving scheme**
- **To offer you technical advice to help you reduce your own energy**

### 3. Energy Saving Initiatives

- **Trimming of Burning Hours**

Trimming involves installing photocells which switch on slightly later and off slightly earlier. While savings for an individual unit would be very small, the annual savings for large quantities would be significant. There would be capital costs if a program of conversions was undertaken and payback times could be very long. However, they are no more expensive to buy than other photocells and if installed as and when existing units fail, there would be no additional cost.

- Zero cost potentially
- Average saving of 50 pence per streetlight per annum
- With corresponding savings of 3.5 Kg of CO<sub>2</sub> per annum

- **Installation of Electronic Control Gear in SOX Lanterns**

We hold an inventory of your lights and you have a number of streetlights fitted with 35 watt and 55 watt lamps. These are the orange lights usually found on side roads and residential estates. They contain a transformer and other components which themselves consume energy. Typically, 35 watt lamps consume 58 or 65 watts in total, depending on type. Electronic control gear can reduce both types down to 39 watts, saving £6.20 and £8.36 respectively per lamp, per annum. Savings for 55 watt lamps are also possible. Conversion to electronic control gear is a non-controversial, quick and relatively cheap method of reducing both energy costs and CO<sub>2</sub> emissions.

- Capital Cost to install during lamp change operations - £50
- Energy savings of £8 per streetlight per annum
- With corresponding savings of 60 Kg of CO<sub>2</sub>
- Payback 6 to 7 years

- **Replace 35w SO<sub>x</sub> Lanterns with LED Lanterns**

LEDs are likely to become the light source of choice in the near future and are ideal for brand new schemes, where designs can ensure good uniformity. The LEDs should also last for many years, reducing maintenance costs.

Installing LEDs on existing lighting columns is problematical. First, the height and style of lighting columns in Shropshire do not favour LED lighting. Also LEDs have a sharper cut-off than conventional lighting and over-spacing gives poor results. This is not to say, of course, that there are not roads which would be favourable.

If the main objective is to save money, then LEDs may not yet be the answer, because costs will take 20 years to payback. If the main objective is to save CO<sub>2</sub> emissions, however, then significant savings can be achieved.

- Capital Cost - £450
- Energy savings, typically, £14.50 per streetlight per annum
- Plus 100 Kg of CO<sub>2</sub> per annum
- Payback, with reduced maintenance - 20 years

- **Variable Lighting Levels**

This option is a relatively new technology, which allows lighting levels to be varied according to road and pedestrian traffic levels. Lighting levels appropriate for early evening may not be appropriate during the night. The cost to convert each

streetlight would be in the region of £100. However, only high pressure sodium streetlights could be included; low pressure sodium being unsuitable. Payback periods would be shorter for higher wattages.

- Capital Cost - £100 – not SO<sub>x</sub> lanterns
- Savings of £13 per main road streetlight per annum
- Plus 100 Kg of CO<sub>2</sub> per annum
- Payback 6 to 7 years

Unfortunately, the above measures won't provide 35% savings in CO<sub>2</sub> emissions by 2014. In order to achieve 35%, we need to Part-Night Switch many of our lights and we hope that the Parish Council will agree to partner us in a pilot scheme.

- **Part-Night Switching**

Part-night switching could be installed at a cost of £40 to £50 per streetlight. Lights could operate, say, from dusk to midnight and from 6.00 am to dawn. Savings in CO<sub>2</sub> emissions of up to 15% could possibly be achieved, though there would be capital costs to convert existing installations. Payback could be achieved in less than 7 years.

- Capital cost - £40 to 50 per streetlight
- Savings - £7 per streetlight per annum on residential roads
- Plus 65 Kg of CO<sub>2</sub> per annum
- Payback 6 to 7 years

As well as reducing the CO<sub>2</sub> emissions of our streetlights in Cleobury Mortimer by part-night switching, we hope the Parish Council will part-night switch some of your own streetlights too. This will give consistency to the lighting in the area and make the results of the pilot scheme more credible.

### **Part-Night Switching Exemptions**

- Conflict sites such as busy roundabouts
- Accident black spots
- High risk areas
  - CCTV sites
  - High risk premises, e.g. jewellers
  - Late night venues
  - Potential high crime areas

### **Risks of Part-Night Switching**

- Lack of support by the local community
- Wide scale exemptions
- Cost of reversing the initiative
  - £30 to £40 per unit

### **Proposed Plan of Action**

- If the Parish Council are in favour of a partnership, arrange a meeting to discuss the initiative in more detail.
- Consult Shropshire Council Members.

- Prepare a preliminary report outlining the proposals.
- The Parish Council consults with stake holders, e.g. residents, area committees and emergency services.
- Prepare revised proposals based on feedback, together with an action plan.
- Setting of the baseline crime and accident data needed to assess the success of the pilot.
- Implement pilot scheme from May 2011 and review and assess in spring 2012.

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### **Meeting Monday 1<sup>st</sup> Nov cont.**

It was explained that the project was due to be implemented in May 2011 and there was brief discussions.

Cllr K Reynolds thanked Rachel Strivens for the presentation and started the meeting.

## **AGENDA 11 (2010) ORDER OF BUSINESS**

**11.0** Apologies for absence  
None.

**11.1** Declaration of Interests

Cllr G Hainsworth item 11.7.8 (Payments) and item 11.24 Market Hall.

Cllr S Thorogood item 11.7.10 (Payments)

Cllr B Davies item 11.7.13 (Payments)

Cllr M Reiner item 11.7.13 (Payments)

**11.2** To adopt the minutes of the Meetings held on the 4<sup>th</sup> October 2010  
Proposed by Cllr G Butler and seconded by Cllr G Hainsworth. Voted all in favour  
**RESOLVED.**

**11.3** Matters Arising From the Minutes

Cllr K Reynolds asked for an update on the Wells.

Cllr G Hainsworth said that he had a meeting with Mark Greaves and talked about tidying up the wells and painting the bench, also there were some steps that need repairs.

Cllr B Davies said that the Mortimer Hill sign had been placed and thanked the Clerk.

**11.4** Parish Matters

Cllr k Reynolds said that the mess in Child road was getting worse.

The Clerk said that he had reported it to be swept with the road sweeper but the leaves are falling and making it worse so will chase it again.

Cllr G Hainsworth said that after mentioning the mess of the excess grit down Tenbury road it has been swept up and thanked the Clerk, but the pavements still had excess grit.

Noted by the Clerk.

Cllr M Reiner said that the hedge was growing over the sign at the junction of Childe Road and the Hurst.

## **Meeting Monday 1<sup>st</sup> Nov cont**

He also said that he had complaints about the bins down Lion Lane as there was only supposed to be one but there are three being left out.

Clerk to chase.

Cllr G Hainsworth asked for an update on the CCTV as it was agreed installation in May June of this year.

Cllr G Butler said that they were just waiting for one person to sign the permission form which he will chase and then it should take 4-6 weeks.

Cllr K Reynolds said that Childe Road should be one way.

Cllr G Butler said that it was part of the parking review with the County Council but we are in group 4 on the list but near the bottom as the bigger towns are at the top.

### **11.5 Correspondence & Reports**

Cllr G Butler said that the spending review of Shropshire Council and they have to find 8 million more again 2015 another 20 million which has huge implications for services.

Cllr S Thorogood explained that he and Cllr G Hainsworth had done a thorough Internal Audit of the accounts with the Clerk and made a few recommendations.

The Clerk said that he had advertised the weighbridge for sale for four weeks and had interest from a few people but only one offer for just the sensors of £400.

It was proposed to accept by Cllr K Reynolds and seconded by Cllr G Hainsworth, voted all in favour. **RESOLVED.**

The Clerk said that the trees opposite the Parish Hall were being cut 17<sup>th</sup> & 18<sup>th</sup> November. Also the bench at the top of the Talbot yard had been put back and concreted in and the picnic bench in the church yard that was vandalised has been removed for now.

The Clerk wanted to thank Mrs Thorogood for giving her time and effort to help train some councillors on the computer even though some did not turn up it was worthwhile.

Cllr B Davies said that she attended the ALC meeting and was going to attend the AGM on 6<sup>th</sup> November. It was quite interesting with finance at the top of the list. There was a plea to all Councils to get in their precepts by end of December which would help to make decisions.

### **11.6 Planning Applications**

**PLANNING REFERENCE:** 10/04358/FUL  
**DEVELOPMENT PROPOSED** Erection of a detached garage and formation of a new vehicular access and parking area following demolition of Partially collapsed brick shed.

**LOCATION:** Redbury, 4 High St, Cleobury Mortimer, DY14 8DP  
**OS REFERENCE:** 367006 – 275686  
This was discussed .

Proposed NO OBJECTION: Cllr M Reiner      Seconded: Cllr K Reynolds

Voted all in Favour **RESOLVED.**

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**PLANNING REFERENCE:** 10/04262/LBC  
**DEVELOPMENT PROPOSED** Internal and external alterations in connection with replacing front doors on both properties and internal Staircase of Number 12 affecting Grade II Listed Buildings.

## **Meeting Monday 1<sup>st</sup> Nov cont**

**LOCATION:** 11 and 12 High Street, Cleobury Mortimer  
Kidderminster, Shropshire, DY14 8DG.

**OS REFERENCE:** 367155 – 275705

**Proposed NO OBJECTION:** Cllr D Brown      **Seconded:** Cllr G Butler

Voted all in Favour **RESOLVED.**

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**PLANNING REFERENCE:** 10/04201/FUL

**DEVELOPMENT** Erection of a single storey extension to rear.

**PROPOSED**

**LOCATION:** Hillfields, 32 Lower Inhedge, Cleobury Mortimer  
Shropshire, DY14 8AH

**OS REFERENCE:** 367972 – 276175

**Proposed NO OBJECTION:** Cllr S Thorogood      **Seconded:** Cllr K Woodfield

Voted all in Favour **RESOLVED.**

### **11.7 Financial Matters and Accounts for Payment.**

The Clerk explained all of the payments.

Proposed by Cllr G Butler to accept and seconded by Cllr S Thorogood.

Voted all in favour. **RESOLVED.**

### **11.8 Skips Update(Cllr B Davies)**

Cllr B Davies asked for an update as we have not had a skip lorry for 5-6 months in the town.

Cllr G Butler said that any skip for landfill in a Shropshire Council site has to be manned and have permission.

Cllr B Davies said that has now had two black recycle bins for plastic and with others that makes 5 bins, which for people with flats or no gardens take up a lot of space.

Cllr D Brown said that the bins should be just for items to recycle.

Cllr G Butler said that in the future the picking up of the green bins may have to go.

### **11.9 Draft Budget for Precept (Clerk)**

The Clerk said that he had given all the Councillors a copy of the previous year's budget and precept to look at before the next meeting so we could sort things out early.

It was agreed after a short discussion that Cllr S Thorogood and Cllr G Hainsworth meet with the Clerk to go over the Budget and come up with a Draft proposal for the next meeting in December to save time.

### **11.11 LJC Report (Cllr D Brown)**

Cllr D Brown said that at the last LJC meeting the Police wanted to encourage the use of 0300 3333000 number instead of 999 to free up the real emergencies.

Cllr K Reynolds said that he had a report of someone who went to the police station to talk to someone and had to ring the bell and had to talk to someone in Telford.

Cllr G Butler said that on Saturday night the Sergeant and Sarah was patrolling the street. Other Market Towns are suffering too.

Cllr D Brown said that they had some presentations from the Local Youth which we very good.

## **Meeting Monday 1<sup>st</sup> Nov cont**

She also pointed out that more fellow Councillors are needed to attend the LJC meetings as other Parishes are well represented. Next meeting is 17<sup>th</sup> Feb 2011 at the Lacon Childe School in Cleobury Mortimer.

Cllr S Thorogood suggested that a rota for councillors to attend meetings would be a good idea so everyone is involved.

Cllr G Butler said that there were 60-70 people at last meeting.

Cllr D Brown said that if we do not attend we could lose our vote on important issues.

The Clerk pointed out to the Chairman that item 11.10 was missed.

### **11.10 Cleobury Bulletin (Cllr B Davies)**

Cllr B Davies said that she was concerned about the Bulletin and when Jim Reynolds was finishing.

The Clerk said that the December issue would be his last but as we have the Website we could do it so people could print it off. Also we could print some off to put in shops.

Cllr S Thorogood said that perhaps we should have a working group for a newsletter to take to meetings.

Cllr B Davies said that we should be keeping everyone up to date.

### **11.12 Public Toilets Update (Cllr G Butler)**

Cllr G Butler said that we have sent out letters to business and are waiting for replies.

### **11.13 Parish Website Update (Cllr S Thorogood)**

Cllr S Thorogood said that the Clerk and Cllr D Brown had admin access to the web site to change and update. We still need profiles from Cllr K Woodfield and Cllr J Griffiths.

Also want to propose putting photos of everyone on the website so people know who to talk to. This was seconded by Cllr G Hainsworth. Voted 7 for and 2 against. **RESOLVED.**

### **11.14 Play Area Bins (Clerk)**

The Clerk said that the new bin has been fitted and is making a difference.

### **11.15 VAT & Accounts Update (Clerk)**

The Clerk said this was covered earlier.

### **11.16 Remembrance Day (Clerk)**

The Clerk explained that it was Remembrance Day coming up and the Parish Council need to agree the donation for the Wreath.

Cllr K Reynolds said that he would like to propose the £100 raised to £200.

This was seconded by Cllr M Reiner.

Cllr G Hainsworth proposed that it was left at £100 for the wreath as if the Legion needed more as a donation they could always ask. This was seconded by Cllr G Butler.

This was voted on first not to increase. Voted 3 for 5 against and 1 abstained.

Next voted to increase to £200. Voted 5 for 3 against 1 abstained. **RESOLVED.**

### **11.17 Bus Shelters Update (Cllr S Thorogood)**

Cllr S Thorogood said that there are three companies looking at prices and looking at the styles we are steering away from wooden as they need to be robust.

He did hear that we could get 75% of funding and can Cllr G Butler look into it for us.

As soon as we have firm quotes it can be discussed again.

### **11.18 Vehicle Activated Signs (Cllr G Butler)**

Cllr G Butler said it would cost £500 to place each site so for us £1000. There is a grant from the LJC of £250 we need to decide how many weeks we want at £60 a week.

Cllr G Butler proposed we pay the £750 and have 2 lots of 6 weeks top and bottom. This was seconded by Cllr D Brown.

Voted 6 for and 3 Against. **In Favour. RESOLVED.**

## **Meeting Monday 1<sup>st</sup> Nov cont**

### **11.19 Methodist Hall (Cllr G Butler)**

Cllr G Butler said that he had talked to the new minister and they have money from the LJC towards doing up the hall. Helen who he spoke to has been working with youth leaders and identified that the youth could use it.

Because of the repairs needed they will come to the Parish Council to ask for £1800 towards repairs and then it would be ready for the youth to use, then they just pay electric and heating.

Cllr G Butler said that can we have an agreement in principal that if Helen came to the meeting we would support it.

This was seconded by Cllr S Thorogood.

Cllr K Reynolds said that in the tool kit we should support the youth.

Cllr B Davies said that she had concerns about supporting other halls.

Cllr D Brown said that the main benefit is that they won't have to put things away.

Cllr G Butler said that they have raised £1300 towards repairs so far.

A vote was made on the proposals by Cllr G Butler and 8 for with 1 abstaining.

### **RESOLVED.**

To be put on December agenda.

### **11.20 Audio recording of monthly Meetings (Cllr S Thorogood)**

Cllr S Thorogood said that meetings are taking longer and by recording meetings it would help the Clerk and clarify issues.

Cllr K Reynolds said that it would not shorten the meetings and he carries a Dictaphone, and records conversations, and has done so for years.

Cllr D Brown said that under the Data protection act she had concerns of the legality of that.

Cllr S Thorogood said that the Clerk had to write everything down and it might be something to look at.

### **11.21 Market Towns Initiative (Cllr G Butler)**

Cllr G Butler said that on the 17<sup>th</sup> of November there is a meeting arranged for 4pm at the Market Hall.

Also the Parish Plan is set for the 18<sup>th</sup> November at 7pm in the Market Hall.

At this point Cllr B Davies proposed that the public and press be excluded for the next items. Seconded by Cllr S Thorogood. Voted all in favour. **RESOLVED.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

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### **11.22 Employers Responsibilities Update (Cllr S Thorogood)**

Cllr S Thorogood said that he had talked to ALC about issues with the 2 employees we have . He said that he joined the Parish Council to add value and we need to get everything in order with Contracts of employment and appraisals every 3 months. We need to sort it out.

Cllr G Hainsworth said we could be breaking the law with what we are doing at the moment.

After a brief discussion it was agreed to get everything in order and five councillors agreed to go to a training session for Employers at the end of the month.

Clerk to book Cllr K Reynolds, Cllr B Davies, Cllr G Hainsworth, Cllr S Thorogood, Cllr G Butler and the Clerk.

**Meeting Monday 1<sup>st</sup> Nov cont**

**At this point the Clerk left the room while his job was discussed.  
After 15minutes the Clerk re joined the meeting.**

**MEETING CLOSED AT 10.15 pm**

SIGNED ..... (CHAIRMAN) DATE .....

Matt Sheehan (Clerk Flat 8, Yeldside Gardens, Cleobury Mortimer, Kidderminster, Worc's. DY14 8AZ Tel. No. 01299 271347)