

CLEOBURY MORTIMER PARISH COUNCIL

Minutes of the ORDINARY MEETING of the CLEOBURY MORTIMER PARISH COUNCIL held at the Market Hall on Monday 2nd February 2009 at 7.30pm.

PRESENT Cllr K. Reynolds (Chairman), Cllrs Mrs B. Davies, Mrs D. Brown, & Messrs J. Griffiths & M. Reiner.

No members of the Public were present.

GUEST SPEAKERS

Mr Ashley Seymour, Development Manager, Matrix Medical.
Mr Andrew Sheldon, Shropshire Homes Ltd.

Due to the snowy weather and the state of the roads the two guest speakers were unable to attend and asked if they could attend future meetings.

CSO Nick Morris

CSO Morris said PC Sarah Smithson said she was unable to attend due to the road conditions and sent her apologies.

He reported that the CCTV cameras would hopefully be installed at the end of March and this should help reduce the anti-social behaviour. CSO Morris said it had not been finally decided but it seemed possible that the Local Policing Area would follow the Unitary Authority Local Council Areas. He said this would mean Cleobury Mortimer would probably be controlled by Bridgnorth and not Ludlow. **Cllr Mrs B Davies** said this was not good news. CSO Morris said he had been involved with the Youth Forum and he was going to a meeting at Lacon Childe School to try to identify the students interests and ascertain what activities they would like. **Cllr Mrs B. Davies** said she understood very few attended the Youth Forum that was based in Talbot Square. CSO Morris agreed he said the ones who attended were younger and they were trying to encourage older children. He said they are considering opening on different days to increase membership.

The councillors said they had questions and issues that had been brought to them by parishioners that they would like the Police to address.

Cllr M. Reiner said he understood that more burglaries have taken place in Cleobury Mortimer. CSO Morris said two burglaries had taken place in Grove Meadow. He said they could be connected with property that was found in Love Lane and a car that was stolen in Kidderminster the day before the burglaries.

Cllr Mrs B. Davies said there was an untaxed red Subaru parked in the Childe Road Car Park. **Cllr K Reynolds** said he has received complaints about cars parking on the pavement and suggested they need a warning notice. CSO Morris said he has put an article in "The Clarion" asking for members of the community to contact him with full details of vehicles that are causing an obstruction. **Cllr Mrs D. Brown** said disabled people in wheelchairs, electric buggies and the elderly with poor eyesight are the ones who are vulnerable. Several members raised concerns about under age drinking and youths meeting behind St Mary's Church. The **Chairman** said Police presence should be more frequent and they need to be around on Fridays and Saturdays between 9.00pm and midnight. CSO Morris said his contract did not allow him to be on duty after 10.00 pm. **Cllr Mrs D. Brown** said there was also a drug problem and suggested the Police should carry out a blitz on the town.

CSO Nick Morris (Continued)

The **Chairman** said people were parking on the “zig-zag” lines by the pedestrian crossing. CSO Morris said an article is being published in “The Clarion” to warn drivers they will get tickets for illegal parking. The **Chairman** thanked CSO Morris for attending the meeting and listening to our concerns.

2.1 APOLOGIES FOR ABSENCE.

Cllrs Cllr G. Butler & G. Carter (Difficulties in travelling due to snow)
Cllr Mrs R. Lloyd (Work commitment)

2.2 DECLARATION OF INTERESTS.

Cllr Mrs D. Brown declared a Personal Interest in agenda item 2.16
Cllr Mrs B. Davies declared a Prejudicial Interest in agenda item 2.7 (a)

2.3 TO ADOPT THE MINUTES OF THE MEETING HELD ON THE 5TH JANUARY 2009

It was proposed by **Cllr M. Reiner** and seconded by **Cllr Mrs D. Brown** that the minutes be adopted as a true record **RESOLVED** (All in favour)

2.4 MATTERS ARISING FROM THE MINUTES

2.4.1 **Cllr Mrs B. Davies** said she met Mr J Salisbury, Shropshire County Council about their promise to erect signs to stop large lorries trying to go down the narrow part of Childe Road (Agenda item 1.5.1). She said Mr Salisbury agreed to get the signs installed.

2.4.2 The Clerk said Phil James, Shropshire County Council said he had investigated the flooding at New Bridge they had found two drainage pipes blocked and hopefully there will be some improvement (Agenda item 1.5.2). **Cllr M. Reiner** said the drains up the Bridgnorth Road are blocked and the water runs down the road like a river. The Clerk said this could be Bridgnorth District Council’s responsibility. The Clerk was asked to thank Mr James for what they have done and to ask him to clarify the position regarding the drains up the Bridgnorth Road.

2.5. PARISH MATTERS.

2.5.1 **Cllr J. Griffiths** said the parking in the street was dreadful and some drivers showed no consideration for other drivers or pedestrians.

2.5.2 The **Chairman** said drains were blocked between the Three Horseshoes and Curdale Close. Another drain was blocked opposite Hurst House.

2.5.3 The **Chairman** said he had received a letter from Mrs Clifford saying the Salt Bin in Larks Rise was in the wrong position and should be outside No 32.

2.5.4 The Clerk said the light outside No 10 Catherton Road needed rewiring and Prysmian had suggested the Lantern be replaced to match the others in this road. He asked if the members were in favour. (All agreed). He said he had also received another report saying the concrete column needed replacing outside No 40 Furlongs Road. The members sanctioned replacement with a steel column.

2.5. PARISH MATTERS (CONTINUED).

2.5.5 The **Chairman** said he would contact Mr Ray Mantle to suggest ways to deal with the moles in the Cemetery.

2.6 CORRESPONDENCE & REPORTS

2.6.1 Statement from M & M Timber for 10 wooden benches – *Paid last month*

2.6.2 Letter from Drs Nixon & Powick, Partners Cleobury Mortimer Medical Centre re Relocating Medical Centre – *Letter copied and distributed to members on the 21/01/09.*

2.6.3 Letter from Simon Ditton, Principal Solicitor, South Shropshire District Council re Mullers' Site – *Letter copied and distributed to members on the 21st January 2009.*

2.6.4 From South Shropshire District Council, Planning and Building Control saying they have GRANTED PERMISSION to the following Planning Applications subject to conditions.

App. No.1/08/21303/F & 1/08/21304/LB – Erection of a domestic outbuilding (retrospective) – The Old Vicarage, 3 Church Street, Cleobury Mortimer – Mr M Shorrocks.

App. No.1/08/21264/F – Change of use for conversion of existing store/office over hatchery to Managers living accommodation – Furnace Mill Fishery, Cleobury Mortimer – Mr & Mrs Brown.

The following applications have been WITHDRAWN

App. No.1/08/21254/F & 1/08/21255/LB – Conversion and extension of and alterations to buildings to form 2 x additional “retail” units, erection of a bin storage building – 18 Church Street, Cleobury Mortimer – Mr G Butler – *Information.*

2.6.5 A note from South Shropshire Housing Association saying that 11, Whitcombs Orchard, S106 property is for rent. Local Connection forms will be sent after 14/1/09 when bids close - *Noted.*

2.6.6 From NALC

- Legal Briefing “The Power of the Promotion of Economic, Social or Environmental Well Being”
- Policy & Parliamentary Briefing “Financial Update – VAT & Local Councils”
- Policy & Parliamentary Consultation “Publication of Candidates Addresses at UK Parliamentary Elections” – *All noted.*

2.6.7 Email from Mrs F Hadley, Cleobury Mortimer Horticultural Society with queries about proposed expenditure and payments – *Clerk has answered queries.*

2.6.8 Shropshire County Council emailed the Planning Application seeking temporary planning permission for existing demountable classroom accommodation at Lacon Childe School – *Agenda item 2.7(b)*

2.6.9 Letter from Lucy Proctor, Community Fundraising Manager, Severn Hospice seeking a grant. They have cared for 17 patients from Cleobury Mortimer in the last year - *Noted.*

2.6 CORRESPONDENCE & REPORTS (CONTINUED).

2.6.10 From Wyre Forest District Council details of their "Consultation on the next stages of their Local Development Framework". Details can be viewed at www.wyreforestdc.gov.uk. - *Noted*

2.6.11 Letter from Ashley Seymour, Development Manager, Matrix Medical asking to meet the councillors to explain the background to developing a new Medical Centre – *Invited to the February meeting.*

2.6.12 From Shropshire County Council a copy of the January 2008 edition of "Public Transport News" – *Information.*

2.6.13 Letter from Nicki Eggington, Civil Contingencies Manager, Shropshire County Council asking if Cleobury Mortimer Parish Council feel the adoption of the Community Emergency Scheme would be beneficial they should contact Emma-Jane Ellison who is the lead officer for this initiative. Details can be found at www.shropshire.gov.uk/emergency.nsf - *To be addressed at a later date.*

2.6.14 Email from Andrew Sheldon, Shropshire Homes Ltd asking to discuss the possibility of building Affordable Housing on the Mullers' site that is allocated for Community Gain - *Invited to the February meeting.*

2.6.15 Letter from Jeremy Salisbury, Principal Engineer, Highways and Transport, Shropshire Council re Position of 20/30 MPH signs by Hems, High Street. He says a detailed response will be forthcoming when they have carried out an investigation - *Noted.*

2.6.16 Invoice from Npower Ltd for Highway Lighting from 01/10/2008 to 31/12/2008 - £758.18 – *Agenda item 2.8.3*

2.6.17 Two emails from Phil James re Gritting, Salt Bin and Flooding at New Bridge – *Copied and distributed with the agenda.*

2.6.18 Quotation from E Purslow & Son Ltd for New Entrance to the Cemetery – *The Clerk said he had only received one quotation to date. The **Chairman** said he had received one but didn't have it with him tonight.*

2.6.19 Invoice from Cleobury Country Ltd for photocopying - £6.08 – *Agenda item 2.8.4*

2.6.20 Letter from Mr Geoff Hainsworth saying he is interested in filling the vacancy on the Parish Council – *The Clerk said this is the only interest he has received to date.*

2.6.21 Letter from Connie Baines, Crucial Crew 2009 requesting a donation of £5 per child for their Annual Event in June 2009 at Oldbury Wells School, Bridgnorth. There are 50 children coming from the Cleobury Mortimer area - *Noted.*

2.6.22 From Shropshire Council

- A copy of Issue 4 (January 2009) of their "Update" Newsletter.
- A copy of Issue 1 (January 2009) of their Highways & Traffic Newsletter. There is an article saying that 600m² of buff coloured treatment is to be applied to the tarmac areas around the trees, but this process is temperature dependant and may not be possible until April - *Noted*

2.6 CORRESPONDENCE & REPORTS (CONTINUED).

2.6.23 From South Shropshire District Council a copy of Issue 1 of "South Shropshire Unitary Matters" – *Copies distributed to councillors with the Agenda.*

2.6.24 From Shropshire Council and South Shropshire District Council details of Public Meetings on the Core Strategy Issues and Options to be held throughout South Shropshire in January and February 2009. Response form to be submitted before the 9th March 2009. The meeting in Cleobury Mortimer on the Changes to Planning Policy is scheduled for the 26th January 2009 at the Market Hall. The meeting at Ludlow is on 23rd February 2009 at the Bishop Mascall Centre at 7.00pm – **Cllr Mrs B. Davies** said the members should meet at 7.00pm before the next meeting to complete the response form.

2.6.25 Invoice from Cllr G Carter for Travel Allowance to attend the 6 Market Towns Meeting at Church Stretton on the 22nd January 2009 – *Agenda item 2.8.5.*

2.6.26 From SALC

- Details of their Training Program until the end of May 2009.
- Nominations required from current Chairman and Partner to attend a Buckingham Palace Garden Party on the 21st July 2009. There are four invitations and applicants must be made to SALC by the 13th March 2009.
- From NALC an Administration Briefing for attending Buckingham Palace Garden Parties.
- From NALC a Legal Briefing on "The Parish Councils (Power to Promote Wellbeing) (Prescribed Conditions) Order 2008"
- From NALC a copy of a letter to the Youth Citizenship Commission with a response on lowering the voting age to 16.
- From NALC on the 2009/10 Pay Claim. There will be no formal response from the Employers Side of the NJC until the 2008/-9 pay dispute is concluded.
- Great Dawley Parish Council advertising for a full-time Assistant Clerk –*All Noted.*

2.6.27 From Shropshire Council an invitation to attend a Town & Parish Councils' Forum. The forum will be an opportunity to understand how planning will function in the new authority and to have questions answered. Venue - Village Hall, Cleobury North at 5.30pm on 26th February 2009 - *Noted*

2.6.28 Letter from Mrs Bronwyn Hutchings, Pollution Officer, South Shropshire District Council saying she visited the Sub-station and photographed the fly-tipping inside the enclosure. Mrs Hutchings has sent copies of these photos and reported the problem of rat activity to Central Network's Reactive Works team - *Information.*

2.6.28 From South Shropshire Housing Association, Three Local Connection Forms. – *The members verified two of the applicants as having a local connection.*

2.6.29 An invoice from Cleobury Country Ltd for photocopying - £8.88 – *Payment will appear on the next agenda.*

2.6.30 From Emma-Jane Ellison, Shropshire Council, Emergency Planning Officer a pack from the West Mercia Local Resilience Forum. The pack contents include (1) Flood Risk Management – Environment Agency (2) Water Distribution – Severn Trent Water (3) Pandemic Influenza – Primary Care Trust (4) National Risk Register – Consideration for individuals, families and communities (5) National Risk Register – An illustration of high consequence risks facing the United Kingdom. (6) A Community Emergency Scheme for Councils (7) Help leaflet from Shropshire County Council – *Will be addressed at a future meeting.*

2.6 CORRESPONDENCE & REPORTS (CONTINUED).

2.6.31 The **Chairman** said he had received a quotation for painting the railings at the front of the Cemetery. The Clerk said the cost was less than the other quotes we received. It was proposed we accept the quotation from Mr S J Webb for £368.00 to remove all loose paint and apply Hammerite paint. **RESOLVED** (All in favour)

REPORT FROM THE CLERK

The Clerk said he had met Mr Justin Parker, MFG Solicitors on the 26th January 2009. He said the cost for representing the Parish Council would depend on various factors. He suggested that he have a meeting with the councillors to explain and discuss the different nuances and procedures. Mr Parker suggested a variety of searches would need to be done and it is essential that insurance and safety requirements are met. He said an agent would probably be needed to handle the sale of the land. He said it's common practice for the developers to pay the owners our legal costs. Mr Parker said the legal cost would be between £350.00 to £500.00 depending on exactly what the Council required.

The **Chairman** said Williamson and Soden, Solicitors said the work necessary to transfer the land subject to the Unilateral Undertaking would take two hours at a cost that would not exceed £330.00.

After further discussion **Cllr Mrs D. Brown** said it would be sensible to use a local solicitor because he would be easily accessible and proposed we use MFG Solicitors subject to a meeting with Mr Parker and providing the legal costs would not exceed £500.00. **Cllr J. Griffiths** said he thought it would be better to use a local solicitor and said he would second the proposal. **RESOLVED** (All in favour).

It was agreed that we invite Mr Justin Parker to a meeting on the 18th February 2009 in the Market Hall at 7.00pm.

REPORT FROM CLLR MRS B. DAVIES

Cllr Mrs B. Davies said she has been returned as Vice-Chairman of the local Shropshire Association of Local Councils. She said a decision needed to be made on whether CMPC are remaining with SALC in Ludlow or Bridgnorth. **Cllr Mrs B. Davies** said she didn't know how many seats this Council would have on the Local Area Committees that will meet every three months. She said SALC feel that Parish Councils will have less input.

2.7 PLANNING APPLICATIONS.

(a) 1/09/21481/F

Application Type: Planning Permission (Full).

Proposal: Adjustment to access ramps; Replacement of windows and doors.

Location: 2-3 Talbot Square, Cleobury Mortimer.

Applicant: Mr W Henry.

It was proposed by **Cllr M. Reiner** and seconded by **Cllr Mrs D. Brown** that this Council has **NO OBJECTION** to this Planning Application **RESOLVED** (4 votes for, **Cllr Mrs B. Davies** declared a Prejudicial Interest)

2.7 PLANNING APPLICATIONS (CONTINUED).

(b) Shropshire County Council CC2008/0040

Proposed Renewal of Temporary Planning Permissions Ref CC98/0039 and CC2001/0015 for the retention of Demountable Classroom Accommodation.

Lacon Childe School, Love Lane, Cleobury Mortimer

It was proposed by **Cllr K. Reynolds** and seconded by **Cllr Mrs D. Brown** that this Council has **NO OBJECTION** to this Planning Application **RESOLVED** (4 votes for abstentions, **Cllr Mrs B. Davies** didn't vote)

(c) 1/09/21492/LB

Application Type: Listed Building Consent.

Proposal: Display of replacement fascia and hanging sign.

Location: McCartneys, 38 High Street, Cleobury Mortimer.

Applicant: Mrs D Hulland.

It was proposed by **Cllr Mrs D. Brown** and seconded by **Cllr M. Reiner** that this Council has **NO OBJECTION** to this Planning Application **RESOLVED** (4 votes for, **Cllr Mrs B. Davies** didn't vote)

2.8 FINANCIAL MATTERS AND ACCOUNTS FOR PAYMENT.

	£
2.8.1 Eric Mark (Clerks Salary)	333.40
2.8.2 HM Excise & Revenue	67.00
2.8.3 Npower Ltd (Highway Lighting)	758.18
2.8.4 Cleobury Country Ltd. (Photocopying)	6.08
2.8.5 Mr G Carter (Expenses)	20.00

Cllr K. Reynolds proposed that all accounts be passed for payment. This was seconded by **Cllr Mrs B. Davies**. **RESOLVED** (All in favour)

2.9 BUS SHELTER (CLLR MRS D.B.)

Cllr Mrs D. Brown asked why haven't we got a bus shelter in the High Street. She said passengers have to huddle in doorways when the weather is bad. **Cllr Mrs B. Davies** said we did ask when they did the Enhancement Scheme. **Cllr Mrs D. Brown** said the Parish Council could surely make a contribution towards a shelter. It was agreed that, initially, we approach Mr Tom Brettell over this matter.

2.10 RESIGNATION OF THE CLERK AND THE APPOINTMENT OF A REPLACEMENT CLERK.

It was agreed that the Council advertise the post in the Ludlow Advertiser and place notices around the town. Details could be obtained from the Clerk and the closing date for applications should be 9th March 2009.

2.11 TO ADOPT THE NEW FREEDOM OF INFORMATION SCHEME.

It was proposed by **Cllr Mrs B. Davies** and seconded by **Cllr Mrs D. Brown** that Cleobury Mortimer Parish Council adopt the new Freedom of Information Act.

RESOLVED (All in favour). A list of information available and cost of hard copies should be available to the public.

2.12 WORCESTER BUS (CLLR MRS R. LLOYD)

As **Cllr Mrs R. Lloyd** was not present it was decided this item should go on the next agenda.

2.13 VINES PASSAGE.

This agenda item was also deferred.

2.14 WOODEN BENCHES

The wooden benches at Lower Inhedge and in the Cemetery require concrete pads to preserve the timber. The **Chairman** said he would speak to Mr Paul Jordan about this matter.

2.15 LOVE LANE CAR PARK

The members are very concerned about the delay regarding the proposed Love Lane Car Park. The Clerk was asked to write to Mr W Jones, South Shropshire District Council and ask him to clarify the position before we become a Unitary Authority.

2.16 PROCEDURE FOR CO-OPTION OF A COUNCILLOR

The Clerk said the Electoral Officer South Shropshire District Council has not received a request to hold an election. The Parish Council can fill the vacancy, as soon as is practical, by co-option. It was decided that Notices be distributed around the town to ask interested parishioners to contact the Clerk by the 27th February 2009.

The meeting finished at 9.22pm

SIGNED

K. Reynolds. (CHAIRMAN)

DATE 2nd March 2009